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ABSTRACT

This publication is a compilation of inventories of processed materials in the Archives and Manuscripts of Continuing Education at Syracuse University. Arranged alphabetically by the names of the individuals and organizations donating the materials, the shelf list describes the contents of each box individually. Preceding the shelf lists are background sketches of the donors, detailing their major contributions to the field of adult education, followed by descriptions of the organization and types of materials. For the most part, the printed documents consist of correspondence, organizational records, publication files, reports, speeches, and writings. Recorded tapes are also included in the collection. The oldest materials are dated 1924. As further materials are processed, the inventories will be updated. The twenty-four donors represented in this catalog are as follow: Adult Education Association, Adult Education Research Conference, American Foundation for Continuing Education, Association of University Evening Colleges, Center for the Study of Liberal Education for Adults, Alexander N. Charters, Commission of the Professors of Adult Education, Fund for Adult Education, Galaxy Conference, Andrew Hendrickson, International Congress of University Adult Education, Joseph W. Jacques, Alexander Liveright, National Association of Public School Adult Educators, National University Extension Association, George A. Parkinson, Bernard W. Reed, Robert E. Sharer, Paul H. Sheats, Syracuse University Publications in Continuing Education, Clarence H. Thompson, Willard Thompson, University Council on Education for Public Responsibility, and Coolie Verner. (ELG)

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ED167702

ADULT AND CONTINUING EDUCATION COLLECTIONS
IN SYRACUSE UNIVERSITY LIBRARIES

A Descriptive List of
Manuscript Holdings

Compiled by

Alexander N. Charters

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George Arents Research Library for Special Collections
at Syracuse University Libraries

Publications in Continuing Education
Education Media, 224 Huntington Hall
School of Education, Syracuse University
Syracuse, New York 13210

May 1977

CE 017 896

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INTRODUCTION

The Archives and Manuscripts of Continuing Education at Syracuse University are a record of many substantial contributions that organizations and distinguished leaders have made over the years to the field of Adult and Continuing Education. These collections are now readily available to scholars and other persons interested in Adult and Continuing Education.

An inventory for "The Laubach Collection" was completed and published in 1974. In addition, some non-print material acquired for the Archives and Manuscripts is included in the catalogue entitled "Audio Tapes", published in June 1976.

This publication, "Adult and Continuing Education Collections in the Syracuse University Libraries", is a compilation of inventories of processed materials in the Archives and Manuscripts of Continuing Education, arranged by the name of the individual or organization donating the materials. As further materials are processed for the collections, the inventories will be added to and updated.

Syracuse University is grateful to donors who have contributed the materials and to the Fund for Adult Education which provided funds for the processing. The careful assistance of many persons has made this publication possible. Mr. Edward Lyon has been helpful and diligent in the preparations of the inventories. Ms. Carolyn Davis and Mrs. B. J. Vaughn have given both leadership and careful attention to the collection. Mr. Metod Milac, Assistant Director of Libraries, has provided advice and support to this and other Adult Education activities. Their contribution is here recorded with appreciation.

Inquiries about use and contributions may be addressed to the Libraries at Syracuse University or directly to the compiler.

May 1977 Alexander N. Charters

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ADULT EDUCATION ASSOCIATION OF THE UNITED STATES, 1951-
PAPERS, ca. 1924-1968
35 boxes, 1 package (18 linear feet)

Background Sketch

The Adult Education Association of the United States was founded in Columbus, Ohio, in May 1951 as the result of the joint efforts of the American Association for Adult Education (supported by the Carnegie Foundation) and the Department of Adult Education of the National Education Association. These two organizations dissolved in 1951 and their memberships joined to form the membership of the new organization with offices in Chicago, Illinois. The purpose of the organization was to unite all professional and non-professional adult educators in a single national organization to facilitate communication in the emerging field of adult education. In accordance with this goal the AEA formed the subsidiary Council of National Organizations for Adult Education (CNO) in order "to establish closer communication and exchange of experience between organizations and individuals working in different fields."

In the intervening twenty-five years the purposes of AEA have been expanded. Its expressed goals are "to further the acceptance of education as a process continuing throughout life; to afford opportunities to professional and non-professional adult educators to increase their competence; to receive and disseminate information about adult education; to promote a balanced development of educational services for adults; and to cooperate with adult education agencies internationally." In order to lobby effectively for the moral and financial support of adult education, the offices of the organization were moved to Washington, D.C., in 1964.

Membership categories of the organization are general, student, professional, and organizational. Services provided to members include periodicals, special publications, field service, consultation, reference services, and the membership directory. Among the organization's standing committees are those on Annual Nominations and Elections, Membership and Field Services, Publications, Social Philosophy, Finance and Development, and Legislative Policy. The wide areas of AEA interest are reflected in its commissions and sections, among them the Commission on Research in Adult Education, the Council of State Associations, the

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Commission of Professors of Adult Education, and the Commission on Adult Basic Education.

Sections include those on the following topics:

Armed Forces Education and Training
Community College Adult Education
Community Development
Continuing Education for Women
Correctional Institutions
Education for the Aging
Home and Family Life
International Affairs
Liberal Adult Education
Labor Education
Mass Media in Education
Public Affairs
Religious Adult Education
Residential Adult Education
Training - Education and Industry
Training and Professional Development

Other activities of the organization include a clearinghouse of information, a referral center, an annual national conference, publications, and its commissions, councils, and special sections, which conduct research and hold workshops. The two regular publications of the AEA are Adult Leadership (monthly) for general members and Adult Education (quarterly) for professional members.

Description

The papers of the Adult Education Association of the United States are divided into correspondence, organizational records, and writings. Besides correspondence, there is printed material including ditto and mimeographed material, photocopy, published material, and newspaper clippings; one volume of trial balance sheets; one journal; and typescript copy for periodical publications of the AEA. The inclusive dates of these papers are ca. 1924-1968, but the bulk of the material is dated 1951 to 1967. The few materials dated prior to 1951 were generated by the American Association for Adult Education, a predecessor of the Adult Education Association, which dissolved and transmitted its records to the AEA in 1951.

General correspondence, 1951-1968, includes incoming and outgoing letters, memoranda, and telegrams, arranged chronologically. Correspondence dated only by year is found at the beginning of the January folder for that year. Undated correspondence is placed at the end of the section. The following correspondents, significant for their importance within the AEA, the volume of their material in the collection, or the presence of their papers among the manuscript holdings of Syracuse University, are heavily represented.

Hendrickson, Andrew
Jensen, Glenn S.
Johnson, Eugene I.
Knowles, Malcolm S.
Luke, Robert A.
McCarthy, Lois
Mitchell, Nicholas P.
Pyle, Hugh G.
Sheats, Paul Henry

Other prominent individuals in the field of adult education whose correspondence is found among the papers of AEA are

Adolphson, L. H.
Bradford, Leland P.
Durrie, Paul H.
Essert, Paul L.
Houle, Cyril O.
Hunsaker, Herbert C.
Kempfer, Homer H.
Liveright, A. A.
Long, Fern
McClusky, Howard Y.
Sharer, Robert E.
Sillars, Robertson
Stevenson, Grace
White, Thurman

Arrangement of the organizational records follows, with occasional modification, the subject filing system of the AEA, a copy of which can be found in Box 9.

Subject headings used by the AEA were retained where appropriate. New headings were created for materials which did not fit into existing AEA categories. Major headings are arranged alphabetically. Material within these headings is arranged either alphabetically or chronologically, depending upon the nature of the material. Although any one folder may contain a variety of types of materials, correspondence and printed material predominate. Major headings of importance to the researcher and containing the largest amounts of material are

American Association for Adult Education
Business and Finance
Committees
Conference Files
Delegate Assembly
Membership
Project Task Force
Proposals
Publications
Sections
Notebooks

Box 6 contains some materials from 1924 to 1951 of the American Association for Adult Education and of the Carnegie Corporation. Also part of the collection is some material on two other national organizations that have had semi-autonomous relationships with the AEA for varying periods, the Council of National Organizations (CNO) and the National Association of Public School Adult Educators (NAPSAE).

Notebooks are arranged chronologically, following the pattern by which they were kept by the AEA. The material includes minutes, memoranda, working papers, policy statements, reports, proposals, and rosters. Undated pieces are placed at the end of the group. The notebook material overlaps material in the other organizational records. For example, papers relating to the AEA executive committee are found under Notebooks, as well as under Committees. Additional materials of importance are the working papers and minutes of the publication committee and the general office memoranda for 1952 and 1953.

Writings are arranged in three archival boxes under the headings of articles, book reviews, copy for Adult Education and Adult Leadership, and speeches. Articles were written by officers of the AEA and are arranged alphabetically according to the authors' surnames. There is one folder of book reviews, dated 1958. Copy is arranged alphabetically by titles of the publications and chronologically within each title. Speeches, both those delivered by AEA officers or by speakers at meetings sponsored by the AEA, are arranged alphabetically by the speakers' surnames.

In the collections, see also Association of University Evening Colleges (AUEC); Center for the Study of Liberal Education for Adults (CSLEA); Commission of Professors of Adult Education; Hendrickson, Andrew; Jacques, Joseph; Liveright, Alexander A.; National Association of Public School Adult Educators (NAPSAE); National University Extension Association (NUEA); Sharer, Robert E.; and Sheats, Paul.

Gift of Adult Education Association of the United States, 1968-1970

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            - General Adult Education Brochure, n.d.
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- Where Has the AEA Been and Where Should It Go: A Four Year Assessment, 1955 Nov 1
- Executive Committee Meetings Workbook, 1955 Nov 15-17
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- Publications Committee Meetings, Minutes, 1957 Nov 13
- Council of National Organizations
  - Population Study Proposal, 1959 Mar-Apr
  - Project Development Committee, 1960-1962
  - Volunteer Staff Relations Committee, 1960-1961
  - Steering Committee, 1961 Oct 11
  - Television and Radio Committee, 1962 Mar-May
  - Young Adult Committee, 1962 Mar 27
  - Planning Committee Meeting, 1962 Mar 28
  - Reorganization Committee, 1962 May 4
  - Proposal to the Fund for Adult Education from the AEA, Preliminary Draft, n.d.
  - Publication Department, Current Operating Policies, Department Files, n.d.
- AEA Publication Notes, n.d.

- WRITINGS
  - Articles
    - Burr, Elbert W., "Values of AEA Membership," 1958 Apr
    - Knowles, Malcolm S., "The Group Process in Adult Education," n.d.
    - Luke, Robert A., "The Cost of Adult Under-Education," 1956 Oct
    - Luke, Robert A., "The Purposes of the AEA as They Relate to the Populations It May Serve," 1957
    - Stevenson, Grace T., "AEA's Responsibilities in a World of Change," 1958 Jan

- Box 33 (continued)
  - WRITINGS (continued)
    - Articles (continued)
      - Stevenson, Grace T., "Origins of the Community Adult Education Council Idea,", n.d.
    - Book Reviews, ca. 1958
    - Copy
      - Adult Education
        - 1958 Apr-Nov
        - 1958 Apr-Nov
        - 1958 Sep-1959 Jan
        - 1959
        - Advertising Copy, 1959
      - Adult Education, 1959 Mar-Aug
- Box 34
      - Adult Leadership
        - 1955 Fall
        - 1956 Fall
        - 1957 Fall
      - Adult Leadership - Future Issues 1958
        - 1957
        - 1957 Mar-Dec
      - Adult Leadership
        - 1958 Spring
        - 1958 Winter
        - 1959-1960
        - 1959, 1963
        - 1959 Spring
        - 1959 Mar-May
        - 1959 Jun-Fall
        - 1959 Sep
- Box 35
        - 1959 Oct-Nov
        - 1959 Dec
        - 1962 Fall
        - 1964 Mar-Dec
        - 1965 Jan-Sep
        - 1965 Oct-Dec
        - 1966 Jan-Mar
        - 1966 Apr-Dec
    - Speeches
      - Arnold, Mrs. Dexter Otis
        - "Assignment for the Sixties: To Strengthen the Arm of Liberty," 1962 Jul 5
      - Blakely, Robert J.
        - "Adult Education Needs a Philosophy and a Goal," 1952 Oct
      - Dale, Edgar,
        - "Something to Grow On," 1958 Nov 18

Box 35 (continued)

- WRITINGS (continued)
  - Speeches (continued)
    - Darley, Dr. Ward
      - "The Implications of Population Trends to Health," 1956
    - Durrie, Paul H.
      - Address at National Conference, 1952
    - Fletcher, C. Scott
      - "The Free University or Liberal Arts College: Its Role in Education for Freedom and Responsibility," 1961 Feb 20
    - Hanna, John A.
      - Address at National Conference, 1952
    - Holden, John B.
      - "Wanted! More Community Representatives," 1954 Dec 1
    - Houle, Cyril O.
      - "Developing Goals for Public School Adult Education," 1959 Nov 4
    - Jensen, Glenn
      - Ideas for Presidential Address, 1963
    - McMurrin, Sterling M.
      - Statement Before the Sub-Committee on Education, Committee on Labor and Public Welfare, U.S. Senate, 1962 July 27
    - Weaver, John C.
      - "The Facts and Philosophy of Graduate Extension Education," 1958 Nov 10

ADULT EDUCATION RESEARCH CONFERENCE, 1971
PAPERS, 1969-1971
2 boxes (1 linear foot)

Background Sketch

The twelfth annual Adult Education Research Conference was held in New York in 1971. The collection of the Adult Education Research Conference Papers contains correspondence on arrangements for the conference, evaluations of the conference submitted by the participants, lists of registrants, and other data. More detailed information follows in the shelf list.

Shelf List

Box 1	CONFERENCE FILE
	Abstracts, 1971
	By-Laws, 1969-1970
	Evaluation Sheets, n.d.
	General Files, correspondence and printed material, 1970-1971
	Mailing lists, n.d.
	Program, 1971
	Registrants, 1971
	Miscellaneous, 1971
Box 2	FILE CARD INDEX

AMERICAN FOUNDATION FOR CONTINUING EDUCATION, 1947-1965

PAPERS, 1947-1965
38 boxes (19 linear feet)

Background Sketch

The American Foundation for Continuing Education (AFCE) was originally founded as the American Foundation for Political Education in 1947 to develop materials of liberal education--particularly in politics, law, and international affairs for the use of adults in study-discussion programs; to help organizations, agencies, and institutions through consultation, program development, and leadership training; and to prepare special materials on liberal arts and politics for business and industry. From 1951 through 1965, its main financial support, in addition to participants' fees and service charges to clients, came from the Fund for Adult Education. In the late 1950's the Foundation broadened its interests in subject matter, publications, and clientele to include areas such as economics, science, the arts, and humanities. Accordingly, it then took the name of the American Foundation for Continuing Education. The AFCE ended most of its activities other than publication and revisions in 1965. However, some of its publications remain available through Publications in Continuing Education, Syracuse University.

The shelf list of the AFPE/AFCE contains too many cross-references to other organizations and individuals in the Continuing Education collections at Syracuse University to cite in summary.

Shelf List

Box 1 ADMINISTRATIVE FILES
- "AFCE - Origin and Philosophical Basis," n.d.
- Administrative Manual, 1955
- Advisors
  - Advisors to AFCE, 1961-1965
  - Foundation advisors, 1960
  - New, 1967-1968
  - Renewed, 1967
- Annual Reports
  - 1952
  - 1968
- Board of Directors Minutes
  - 1947 Apr 17 - 1952 Jun 30

Box 2
  - 1952 Aug 6 - 1953 Apr 1
  - 1953 May 9 - 1954 Jun 30

Box 3
  - 1954 May - 1955 May
  - 1955 Jun - 1956 Jun
  - 1956 Jul - 1957 Jun

Box 4
  - 1957 Jul 1 - 1958 Jun 30
  - 1958 Jul 1 - 1959 Jun 30
  - 1959 Jul 1 - 1960 Jun 30

Box 5
  - 1960 Jul 1 - 1961 Jun 30
  - 1961 Jul - 1961 Dec
- Board of Directors Minutes, Meeting reports and agendas
  - 1962 Jun 2
  - 1962 Nov 3
  - 1963 Jun 8
  - 1963 Dec 7

Box 6
  - 1964 May 15
  - 1964 May 23
  - 1964 Nov 14
  - 1967 Feb 2
- By-Laws, 1953
- Corporate Minutes and By-laws, draft forms, 1959
- Funding
  - Foundation proposals, grants, 1963
  - Fund for Adult Education, grants, 1960-1967
  - Johnson Foundation, grants, 1961
  - Stern Family Fund, 1966

Box 6 (continued)

- ADMINISTRATIVE FILES, (continued)
  - Inter-Office Memoranda
    - 1959
    - 1960-1962
  - Memoranda, various, 1955-1962
  - Personnel
    - File, 1960-1962
    - Resumes, various dates
    - Science Administration and Programs, 1960-63

Box 7

- Staff Meetings
  - 1955-1957, Notes
  - 1961 Nov
  - 1962 Jan
  - 1962 May
  - 1962 Jul
- Staff Memoranda, 1962-1963
- Statistical Information (AFPE), 1955
- Miscellaneous
  - AFCE Transfer to Aspen, Colorado, 1965
  - Future of AFCE (Trainor memorandum), 1963
  - New York Office, Transfer of, 1963
  - New York State, Registration papers, 1953

CORRESPONDENCE

- General Files
  - 1953-1960
  - 1961 Jan 1 - Aug 31
  - 1961 Sep 1 - Oct 31

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- 1961 Nov 1 - Dec 31
- 1962 Jan 1 - Mar 31
- 1962 Apr 1 - Jun 30
- 1962 Jul 1 - Dec 31
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- 1965
- 1966 Jan 1 - Jun 30
- 1966 Jul 1 - Dec 31
- 1967-1970

Individual Files

- Arden House Conference, 1959
- Bell and Howell, 1960-1961
- Boardman, Harry, 1959-1964
- Brooks, Shepherd, 1957-1961
- Chagy, Gideon, 1959-1962

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- Crohn, Richard J., 1956-1961
- Daedalus, 1960-1962

Box 10 (continued)
- CORRESPONDENCE (continued)
  - Individual Files (continued)
    - Development and Planning Committee, 1961
    - Financial Committee, 1957-1962
    - Geldzahler, Walter S., 1961
    - General Electric Co., 1959-1960
    - General Foods Corp., 1959-1960
    - Harlan, H.C., 1960-1965
    - Johnson, Robert B., 1961-1962
    - Kendall College, 1966-1967
    - Moldof, Edwin, 1961
    - Nelson, Charles A., 1960-1964
    - Oceana Publications Ltd., 1962-1964
    - Percy, Charles H., 1960
    - Pickus, Robert, 1959-1961
    - President's Commission on National Goals,1960
    - Public Affairs Press, "Channels of Learning," 1961
    - Raymond, Bernard, 1960-1962
    - Stone, Sumner, 1958-1961
    - Trainor, William J., 1952-1962
    - University of Chicago Staff, 1960-1962
    - Washington Office, 1961

Box 11
- Outgoing Files
  - 1962 Jan-Feb
  - 1962 Mar
  - 1962 Apr-May
  - 1962 Jun-Dec
  - 1963 Jan-Apr
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  - 1963 Sep-Dec
  - 1964 Jan-Jun

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  - 1964 Jul-Dec
  - 1965 Jan-Jun
  - 1967 Mar-Jun
  - 1967 Jul-Dec
  - 1968 Feb-Dec
  - 1969 Jan-Jun
- Subject Files
  - African Leadership Project, 1962
  - Annual Reports, State of Illinois, 1953-1958

Box 13
  - "Avenues to the Arts"
    - 1957 Dec - 1959 Jun
    - 1959 Jul - 1963
  - Capitol Hill Seminar, 1962-1963
  - "Discovering Modern Poetry," 1960-1961
  - "Education for Public Responsibility," 1961

Box 13 (continued)

- CORRESPONDENCE (continued)
  - Subject Files (continued)
    - Grants from Foundations, 1961-1965
    - "Law and the Lawless," 1967-1969
    - Peace Corps Project, 1966

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- Publishers (Science Publications), 1961-1962
- Science Program
  - 1957 Nov - 1960 Aug
  - 1960 Sep - 1962 Jul
  - 1962 Aug - 1969
- Termination of AFCE, 1965
- Urban Renewal, 1963

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- FINANCIAL DOCUMENTS
  - Account Books
    - 1957-58
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- Auditors' Statements
  - 1952-1953
  - 1954-1955
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- Bank Books, 1960-1969
- Bank Records, 1963-1965
- Bank Statements
  - General account, 1959-1963
  - Operating fund account, 1959-1963
  - Payroll account, 1959-1963
  - Miscellaneous
    - 1959-1963
    - 1965-1969
- Budget
  - 1954-55
  - 1962-63

Box 19 FINANCIAL DOCUMENTS (continued)

- Check Books
  - 1959-60
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- Financial Statements
  - 1960
  - 1964-1968
- Income Tax and Related Papers
  - 1948-1954
  - 1955-1956

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  - 1957-1959
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- Lease Papers, 1953-1958
- Payroll Records
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  - 1953
  - 1954
  - 1955
  - 1956
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  - 1959-1960
- Sales Tax Exemptions (Municipal), 1957
- Working Papers
  - Folder 1
  - Folder 2
  - Folder 3
- Miscellaneous
  - American Foundation for Political Education, 1948
  - Salary Scales, 1954-1956

Box 22 PROGRAMS AND PROJECTS

- African Leadership Project
  - Funding, 1961-1963
  - Memoranda and Various Papers
    - 1961-1962 Sep
    - 1962 Oct - 1963
  - Proposal, 1962
- Area Redevelopment Administration, 1962-1963
- Arms and Foreign Policy Program
  - Memoranda, 1962
  - Sessions I-II, International Politics, 1962
  - Session III, 1962
  - Session IV, Force and Foreign Policy, 1962

Box 22 (continued)
  PROGRAMS AND PROJECTS (continued)
    Arms and Foreign Policy Program (continued)
      Session V, The Cold War, 1962
      Session VI, Thermonuclear War, 1962
      Session VII, Limited War, 1962
      Session VIII, Arms Control, 1962
      Session IX, Disarmament, 1962
      Session X, The Prospects Before Us, 1962

Box 23
    Aspen Institute for Humanistic Studies, annual report drafts and related material, 1965-1967
    "Avenues to the Arts"
      Incomplete set, 1959
      Drafts, compilations (Session I - VI)
      Drafts of Outlines, etc.
      Permissions, Literature, 1959-1962 Jun
      Permissions, Literature, 1962 Jul-1963
      Permissions, Music, Feb 1959 - Apr 1959

Box 24
      Permissions, Music, May 1959 - Mar 1962
      Readings (1-2)
      Readings (3-8)
      Readings (10-11)
    Business Programs-Miscellaneous, 1961-1963
    Capitol Hill Seminar Proposal
      Folder 1, 1961-1963
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    Carnegie Readings Project, 1963-1965

Box 25
    The Citizen and the New Age of Science, proposal for a program and final report, 1960-1963
    Conference on Mass Media: Criticism of the Arts, 1966-1967
    Developing Responsible Public Leadership, 1961-63
    Diplomat's Reading Program, 1965-1966
    Discussion Program on Urbanism, outline draft,1964
    The Executive Seminar
      Folder 1, 1959-1961
      Folder 2, 1959-1961
      Permissions, 1958-1959
    "Explorations of the Universe"
      Discussion guide for text edition of draft ca. 1962

Box 26
      Discussion leader's guide
      Memphis Adult Education Center, 1962
      NET Television Series, 1961-1962
      New York reception, 1962-1963

Box 26 (continued)
- PROGRAMS AND PROJECTS (continued)
  - "Exploration of the Universe" (continued)
    - Outline, n.d.
    - Suggestions for use of study-discussion program, 1963
    - Washington reception for, 1963
  - Japan Seminar, 1966-1967
  - KZSU Radio, Stanford University, 1963-1966
  - Labor education, 1960-1962
  - "Man and the Modern Community," Proposals, n.d.
  - Mass Media Program, 1958-1961
  - "Mystery of Matter"
    - Experimental Groups, 1963
    - Fort Worth Public Library, 1963
    - Proposal Outline, n.d.
    - University of Wyoming, 1963
    - Western Reserve University, 1963
  - Oak Ridge (ORINS) Project, general correspondence, 1963-1965
  - Oak Ridge Summer Institute, various papers, 1963-1965

Box 27
  - Parent Education Project, 1959
  - Peace Corps
    - General, 1960-1962
    - Negotiated contract, 1966
  - Peace Corps Project
    - Asilomar costs, 1967
    - Commentaries, 1966
    - Conference for Project Directors, 1967
    - Confidential assessment reports, 1962-1966
    - Contracts and financial papers, 1967
    - Correspondence, 1967
    - Directors' Training Program, 1962
    - Permissions to publish, 1966
    - Proposal, 1965
    - Returned Volunteers' Conference, evaluations 1-7, 1967

Box 28
    - Returned Volunteers' Meetings, 1965-1966
    - Returned Volunteers' Program, final report, 1967
    - Various papers, 1967
  - Peace Corps Seminar
    - Discussion Leaders' Guide, Vol. 1 (Vol. 2 missing), 1966
    - Vols. 3-5, 1966
    - Vols. 6-8, 1966
  - "Peace in the Western World" Project, 1967
  - "Powerful Newspapers" Conference, 1966-1967

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PROGRAMS AND PROJECTS (continued)

- Proposals
  - Drafts, n.d.
  - National Science Foundation, [ca.1960-1961]
  - "Pilot Redevelopment Education Program," n.d.
  - Proposals by AFCE, 1962-1963
  - Various areas, 1965-1966
  - "The World of the Atlantic," n.d.
- Public Careers for Retired Corporate Executives, 1964-1966
- RPCV Meeting, group distribution materials, 1967
- Science and Religion Project, 1964
- Science Program
  - Clippings and articles, 1959-1963
  - Draft of parts 4-9, n.d.
  - Memoranda and printed material, 1957-1960

Box 30

  - Printed material, 1958-1969
  - Promotion, n.d.
  - Various papers, 1960-1964
- "Theological Renewal," 1966
- Third Southwest Seminar in Public Responsibility, 1961-1962
- United Steelworkers of America
  - Proposal for Institute on Men and Labor, 1962
  - "Men and American Society," 1961
  - Staff training conference, 1960
- Young Presidents' Organization, 1966-1967

PUBLICATIONS

- Advanced Management Training Program, evaluation report on, 1960
- Carson, Pirie, Scott, Publishers, 1961
- Case histories, 1962
- Complimentary and review copies, lists of, 1962-1963
- Copyrights, 1961
- Critical Issues and Decisions: A Program for Federal Executives, reprint permissions, 1962-1963
- Discussion Leaders' Manual, revised edition, 1962

Box 31

- Discussion Manual draft, n.d.
- "Education and Democracy," n.d.
- "Freedom of the Press," chapter VII, n.d.
- "Man in the Political Community," 1965-1967
- "Manual for Leaders of Adult Discussion Groups on World Politics,"(AFPE) 1951-1954
- McGraw-Hill Publishers, 1962

Box 31 (continued)
PUBLICATIONS (continued)
- Miscellaneous forms and agreements, 1965-1966
- Permissions
  - General, 1963-1965
  - "Law and the Lawless," 1968
  - McGraw-Hill, 1962-1965
- "Population in Perspective," edited by Louise Young, outline, 1967-1968
- Production schedules, 1962
- Proofs and original copy for outstanding manuscripts, n.d.
- Publication brochure and proposal, "The Citizen and the New Age of Science, 1963
- Publications in continuing education,1967-1968
- Publications list, former CSLEA, 1952-1963

Box 32
- Publications pamphlet, a photo-ready copy, various dates
- Publishers, various papers, 1961-1962
- Radio Scripts, Harold Williams, 1966
- Transfer papers for copyrights, 1962
- Westinghouse permissions, 1963
- "What is the Nature of Science,"
  - Folder 1, n.d.
  - Folder 2, n.d.
  - Folder 3, n.d.

Box 33
SUBJECT FILES
- Adult Education Association, 1959-1964
- American Assembly, 1961-1963
- American Association for the Advancement of Science, 1961-1963
- American Association of University Women, study guides and various papers, 1951-1967
- American Foundation for Political Education, "A Statement Concerning [its] Character, Activities, Purposes, Future Plans and Financial Condition," 1948
- AFPE
  - Evaluation report (J.E. Ivey) and related papers, 1952-1953
  - Study of American Foundation for Political Education, 1954
- American Management Association, 1959-1961

Box 34
- Aspen Institute for Humanistic Studies
  - Communications Conference, 1965-1966
  - Selected lectures for the 1965 Lecture Series, 1965
  - Selections from the 1963 Lecture Series, 1963

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SUBJECT FILES (continued)

- Aspen Society of Fellows, 1964-1966
- Atlantic Council of the U.S., 1963-1964
- Center for the Study of Democratic Institutions, 1962-1963
- Center for the Study of Liberal Education for Adults, 1959-1963
- Chicago Council on Foreign Relations, seminar and various papers, 1960-1962
- Chicago World Politics Program, 1956-1962
- Committee for the Study of Mankind, 1958-1961
- Committee of Correspondence, 1960-1962

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- Congressional Investigations, 1952-1953
- Council of National Organizations
  - 1960-1961
  - 1962
- Educational Television, printed material, 1960
- Encampment for Citizenship, 1960
- Film conference with UCLA, 1965-1966
- Foreign Policy Association, Committee on Community Development, 1960-1964
- Fund Raising Institute, 1966
- Great Books Foundation, 1960-1962
- Harvard Business School Association, 1960
- Illinois Statewide Conference on Adult Education, 1962

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- Institute for International Order, 1960-1961
- Kawin, Ethel, 1962
- Law-Science Academy of America, 1966-1967
- Legislation, n.d.
- Living Library, 1962-1963
- National Center of Communication Arts and Sciences, 1966
- National Council of the Churches of Christ, 1963-1964
- National Educational Television, 1959-1963
- National Science Foundation, 1953-1969
- National University Extension Association
  - General material, 1961
  - Progress report of the Community Development Division, 1961-1962
- NUEA Conference, 1962
- Pasadena (Area) Liberal Arts Center, 1961-1962
- Press analyses, magazine articles, 1948-1959
- Promotion letters, 1962-1963
- Scientists' Committee for Radiation Information, 1963

Box 36 (continued)
SUBJECT FILES (continued)
Society for International Development, 1962-1963

Box 37
Strategy for Peace Conference, 1962-1963
Thomas More Institute, 1961-1962
University of British Columbia, 1961-1962
University of Illinois, World Affairs Programs, 1965
University of Miami, Faculty Training Institute, 1961-1964
University of Wisconsin, Alumni Seminar, 1962
Urban Renewal, clippings, 1965-1967
Westinghouse Electric Corp. Seminars, 1961-1963
Wingspread Assembly on National Goals, 1959-1961

MISCELLANEOUS
Newsletters, 1954-1961
Printed material, 1954-1961

Box 38
Printed material, 1962-1966
Publications (not AFCE), 1959-1965
Science newsletter, layouts, n.d.
"Visiting Scholars in the United States," 1966-1967
"Worldwide Register of Adult Education," 1965
Unidentified and fragments, various dates

ASSOCIATION OF UNIVERSITY EVENING COLLEGES, 1939-1973
PAPERS, 1927-1969
34 boxes (17 linear feet)

Background Sketch

The Association of University Evening Colleges (AUEC)--which changed its name in 1973 to the Association of Continuing Higher Education (ACHE)--was founded in 1939 in New York by the directors of twenty-seven evening college programs who were affiliated with the American Association of Urban Universities. Originally known as the Association of Deans and Directors of University Evening Schools, its purpose was "the study of the problems of the evening college and the mutual interchange and stimulation of ideas on the part of the members," providing a forum for administrators of university evening programs, and focusing public attention on, and encouraging acceptance and understanding of, the aims of collegiate education of adults. The objectives expanded through the years and, while the AUEC still aimed at providing a "clearinghouse" of information for administrators, it recognized the importance of encouraging public understanding and support of the values of adult continuing education, especially in cooperation with other organizations. Adult collegiate education is considered a primary responsibility of institutions of higher learning, and the AUEC was concerned specifically with the place of the evening division within the university, improvement in instruction and course offerings, and standards for faculty and administration.

Its membership categories were institutional, associate, association, and personal. Its standing committees were: Evening Student Personnel, Legislative, Local Arrangements, Membership, Membership Promotion, Nominating, Program, Public Relations, Regions, Relationships With Other Associations, Research, and Resolutions. It had such special committees as Finance and Liberal Education. Over the years, its regular publications have been Newsletter (quarterly), Proceedings (annual), and "From the Dean's Desk" (occasional).

In the collections, see also Adult Education Association (AEA); Charters, Alexander N.; Center for the Study of Liberal Education for Adults (CSLEA); Liveright, Alexander A.; National University Extension Association (NUEA); Parkinson, George; Reed, Bernard W.; Sheats, Paul; and Thompson, Clarence.

The relationship with the NUEA has been particularly close, with much overlapping of memberships and many common concerns, particularly the devising of comparable statistical reporting.

Description

The papers of the Association of University Evening Colleges consist of correspondence, printed matter including ditto, mimeograph, and photocopy material, published material, photographs, phonotapes, and typescript copy for AUEC publications and addresses. Because the organization does not have a general headquarters, this collection is drawn from the files of the officers, notably the presidents and executive secretaries, and from the personal files of Bernard Reed, Newsletter editor from 1956 to 1962 and AUEC historian, who collected the papers of the organization in preparation for a dissertation. The inclusive dates of the collection are 1927 to 1969, but the bulk of the material is dated from 1956 to 1967. The earliest material is a group of enrollment statistics collected later for AUEC files.

The collection has been divided into two sections, files on the AUEC and material relating to other adult education organizations. Within each section a subject arrangement is used, with folder titles usually identical to those used by the AUEC archivist. Arrangement is alphabetical by subject, alphabetical by folder titles within subheadings, and chronological where bulk makes it necessary. Within each folder, material is arranged chronologically. Incoming letters are attached to the front of outgoing ones, even in cases where an incoming letter is a response. Individual folders usually contain correspondence for at least three months. Undated material is located at the end of a folder. Where there is more than one folder on a specific subject, the number of folders is indicated in parentheses in the shelf list.

Major correspondents include members of the Executive Committee, editors of AUEC publications, AUEC committee chairmen, and staff members of other adult education organizations. Significant correspondents, selected because of the amount of their correspondence and the importance of their position in AUEC or other groups working in the continuing education field, and the inclusive dates of their correspondence are:

Abercrombie, Gurth I., 1960-1963
Brandenburg, E., 1956-1965
Charters, Alexander, 1956-1961
Deters, Richard T., S.J., 1956-1964
Holsapple, Cortell K., 1957-1961
Kendall, Ralph C., 1954-1964
Lang, Daniel R., 1955-1967
Liveright, Alexander A., 1957-1966
Love, Robert A., 1954-1959
McGee, Howell, 1958-1968
McMahon, Ernest E., 1964-1969
Matre, Richard A., 1959-1962
Mumma, Richard A., 1959-1960
Neuffer, Frank R., 1949-1960
Parkinson, George A., 1956-1959
Reed, Bernard W., 1954-1962
Riddle, Kenneth W., 1956-1961
Spengler, Edwin H., 1952-1965

Association of University Evening Colleges Files

AUEC material is arranged by subjects, including the following major subheadings: Committees, Conventions, Correspondence, Enrollment, History, Membership, Newsletter, Personnel, Regions, Studies, and "Who's Who in the AUEC."

Committee material is arranged alphabetically by committee title. Within each folder material is arranged chronologically. These papers consist primarily of correspondence, stated purposes, minutes, and findings of committees. The papers of joint committees of AUEC and other organizations are arranged within the files of the other organizations. Executive Committee material is listed separately under "Correspondence."

Convention material includes correspondence relating to the annual conventions, the published proceedings of the conventions, newspaper clippings, photographs, programs, and agendas, all chronologically arranged. Since the annual convention of the AUEC was the only meeting of the entire membership, all business and activities throughout the year were reported, and new plans were made. Taken together, therefore, the proceedings represent an outline history of the AUEC. Each includes the final program of the convention, an attendance roster, the budget, lists of officers and committees, minutes of

Executive Committee meetings and business sessions, formal addresses, reports of workshops and problem clinics, and various appendices.

Most of the correspondence is routine correspondence among AUEC officers that deals with AUEC policies, projects, conferences, plans, and membership. In addition to incoming and outgoing mail from 1939 to 1969, there are dittoed memoranda, some statistical reports, book reviews, mimeographed reports of committee meetings, subscriptions to AUEC publications, and a notebook of comments on "Who's Who in the AUEC". Folders of correspondence relating to specific subjects or with particular correspondents also are located in this subsection. Additional correspondence is located elsewhere in the collection, as indicated in the shelf list.

Enrollment statistics are mimeographed reports on enrollment and administration in evening divisions from 1927 to 1962. Although small, this section could be valuable when used with the more extensive AUEC-NUEA statistical reports in Boxes 27-34.

The six phonotapes found in the history subsection are oral interviews of AUEC staff members concerning AUEC history. They contain detailed accounts of the formation of AUEC, opinions about the AUEC and adult education groups in general, and reminiscences of AUEC personnel.

Membership files are arranged by institutional and personal names. More than half of the files contain only a few routine letters from the AUEC. Larger files usually contain press releases for the Newsletter; descriptions of evening college programs or new courses, changes in staff or administration, special conferences, studies, and newspaper clippings; writings by evening college directors; or correspondence about AUEC programs and philosophy. These provide information on specific evening programs and the relationships of member institutions to the AUEC. The following files contain other than routine material. Those marked with an asterisk are the largest and contain the most significant material.

*Brooklyn College
*CSLEA
City College of New York
College of William and Mary
Drake University
*Drexel Institute of Technology
Hofstra College
Hunter College
Indiana University
John Carroll University

Johns Hopkins University
Louisiana State University
Loyola University (Chicago)
*Marquette University
Michigan State University
Newark College of Engineering
New York University
Northeastern University
*Northwestern University
Oregon State System of Higher Education
Pace College
Pennsylvania State University
Pratt Institute
Rochester Institute of Technology
*Rutgers, the State University
Sir George Williams College
Southern Methodist University
Spring Hill College
*Syracuse University
Texas Christian University
Thomas More Institute for Adult Education
Tulane University
University of Akron
University of Bridgeport
University of British Columbia
University of Buffalo
*University of California
University of Chattanooga
*University of Chicago
*University of Cincinnati
University of Hartford
University of Kansas City
University of Louisville
University of Maryland
University of Minnesota
University of Nebraska
University of Oklahoma
University of Omaha
University of Pittsburgh
University of San Francisco
University of Southern California
*University of Toledo
University of Washington
University of Wichita
University of Wisconsin
Villanova University
*Washington University
Western Reserve University
Xavier University

The Newsletter, issued eight times a year, summarized new courses and programs in continuing education, noted convention plans, new administrators and policies, published contributions of AUEC members and officers, and served as a month-to-month study of AUEC activities. There are copies of the Newsletter from 1940 to 1967 and folders of correspondence concerning the Newsletter, costs of its publication, and other data.

The personnel subsection contains vitae of various individuals and correspondence on employment. The AUEC, through the Newsletter and by word of mouth, provided an executive placement service for adult educators.

In the regions subsection are the reports of several regional meetings and a statement of the purpose of the regional organizational arrangement.

Most of the studies are mimeographed questionnaires that provide information on specific programs of member institutions. These studies can have value either in compiling information about member institutions as a whole, or in comparing their programs. The studies fulfill one of the AUEC's basic purposes, to serve as a clearinghouse of information.

Subject File on Other Adult Education Organizations

The Center for the Study of Liberal Education for Adults folders contain notebooks and reports of the annual Chicago Leadership Conference, as well as programs, addresses, workshop ideas, and correspondence. Much of the joint work of the AUEC and CSLEA was begun or discussed at these conferences.

The folders on evening colleges contain miscellaneous material on joint problems, functions of deans, terms and phrases used, and influences on adult education. There is correspondence, as well as mimeographed and dittoed materials and some hand-written notes. A number of ideas and philosphies of adult collegiate education are reflected in these folders, valuable in any overall study of continuing education.

A sizable part of the collection is found in the NUEA subsection (boxes 27-34). These AUEC-NUEA statistical reports were designed to provide quantitative information about the class offerings, conferences, institutes, workshops, correspondence courses, academic programs, and registration in evening colleges of universities throughout the country.

Gifts of the Association of University Evening Colleges,
1966, 1967, 1969, and 1970

Shelf List

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  - Parkinson, George A., 1959
  - Waters, John A., 1960

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    - Adelphi Dollege, 1956-1962
      - Richard F. Clemo, Dean
    - American International College, 1957-1962
      - Richard S. Ullery, Dean
    - American University, 1956-1958
      - Richard Bray, Dean
    - Assumption University, 1961-1962
      - Rev. Edward C. Pappert
    - Aurora College, 1956-1962
      - James E. Crimi, Dean
    - Baldwin-Wallace College, 1957-1961
      - Cecil L. Dobbins, Asst. to the Dean
    - Baylor University, 1956-1962
      - N. Lee Dunham, Director
      - A.W. Hunt, Director
    - Bellarmine College, 1957-1959
      - Rev. R.L. Friedrich, Director
    - Beloit College, 1956-1959
      - Robert C. Judd, Director
    - Bluefield State College, 1962
      - L.B. Allen, President
    - Boston University, 1956-1961
      - John Waters, Director
      - James F. Baker, Director
    - Bradley University, 1956-1962
      - Kermit K. Johnson, Dean
      - Harold P. Rodes, President
    - Brooklyn College, 1956-1962
      - Edwin H. Spengler, Director
    - Canisius College, 1959-1960
      - Rev. Edward Maloney, S.J., Director

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      - Case Institute of Technology, 1957
        - Willard E. Nudd, Registrar
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      - City College of New York, 1956-1962
        - Robert A. Love, Director
        - Bernard Levy, Director
      - Clark University, 1956-1961
        - Robert M. Hyde, Director
        - Thomas J. Dolphin, Director
      - College of William and Mary, 1957-1961
        - John S. Quinn, Director
      - Columbia University, 1960-1962
        - Clifford L. Lord, Dean
      - DePaul University, 1956-1960
        - Thomas C. Hilliard, Associate Dean
      - Drake University, 1956-1962
        - Alfred Schwartz, Dean
      - Drexel Institute of Technology, 1956-1962
        - Kenneth W. Riddle, Dean & Director
      - Drury College, 1959-1961
        - Adelaide H. Jones, Director
      - Elmira College, 1958-1959
        - Barbara W. Northrup, Director
      - Evansville College, 1956-1958
        - Marvin E. Hartig, Director
      - Fairleigh Dickinson University, 1957
        - Richard S. Desmond, Director
      - Fenn College, 1957-1960
        - G. Brooks Earnest, President
      - Furman University, 1960
        - Raymond W. Heatwole, Director
      - Georgia State College of Business Administration, 1956
        - Noah Langdale, Jr., President
      - Hofstra College, 1957-1960
        - Edwin D. Duryea, Dean
      - Howard Payne College, 1959-1960
        - Karl E. Ashburn, Director

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Hunter College, 1959-1962
Edward Davison, Director
Illinois Institute of Technology, 1959
Stanley Winston
Indiana Central College, 1961-1962
Harry A. McGuff, Director
Indiana University, 1957-1962
Smith Higgins, Dean
Iona College, 1960-1962
Thomas J. Bryde, Chairman

Box 17 John Carroll University, 1956-1962
Richard T. Deters, S.J., Director
Richard E. Tischler, S.J., Director
Johns Hopkins University, 1959-1961
Richard A. Mumma, Dean
La Salle College, 1959-1960
Brother Francis Emery, F.S.C., Dean
Brother G. Paul, F.S.C., Dean
Long Island University, 1958-1962
Harold Nierenberg, Dean
Louisiana State University, 1956-1962
Fred H. Fenn, Director
Frank T. Carroll, Jr., Director
Loyola College, 1956-1957
William Davish, S.J., Dean
Loyola University (Chicago), 1959-1962
Richard A. Matre, Dean
McMaster University, 1960-1962
William J. McCallion, Director
McNeese State College, 1958-1960
R.H. James, Head
Marquette University, 1957-1960
Leo Ryan, C.S.V., Director
Michigan State University, 1957-1961
Clair L. Taylor, Director
Milwaukee Vocational & Adult Schools, 1962
George Parkinson, Director
Mississippi Southern College, 1957
Paul C. Morgan, Director
Newark College of Engineering, 1956-1961
David H. Magnall, Director
New School for Social Research, 1960-1961
Nathan W. Levin, Acting President
Henry David, President

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New York University, 1956-1961
Paul A. McGhee, Dean
Niagara University, 1959-1962
Charles J. Edgette, Director
Northeastern University, 1956-1962
Albert E. Everett, Dean
Northern Illinois University, 1957
Virgil Alexander, Director
Northwestern University, 1956-1962
Daniel R. Lang, Dean

Box 18 Ohio State University, 1959
Luke K. Cooperrider, Director
Oregon State System of Higher Education, 1957-1962
James C. Caughlan, Director
Pace College, 1958-1959
Edward J. Mortola, Vice President
Pennsylvania Military College, 1959
Dean B. Armold, Associate Dean
Pennsylvania State University, 1956-1961
E.L. Keller, Director of General Education
Polytechnic Institute of Brooklyn, 1958
Charles E. Schnaffer, Dean
C. W. Post College, 1962
Frederick O. Bissell, Director
Poughkeepsie Center of Syracuse University, 1957
Robert S. McDowell
Pratt Institute, 1958-1961
Israel Sweet, Dean
Bernard Reed, Dean
Providence College, 1956-1957
Richard D. Danilowicz, O.P., Director
William R. Clark, O.P., Director
Purdue University, 1960
C.H. Lawshe, Dean
William A. Jones, Calumet Center
Queens College (N.Y.), 1957-1962
Glenn Howard, Director
Queens College (N.C.), 1957-1962
Robert W. Shaw, Director
Rider College, 1961-1962
Sherman V.N. Kent, Dean

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Rochester Institute of Technology, 1958-1961
Burton E. Stratton, Director
Robert D. Pease, Dean
Rockford Evening College, 1960-1962
Curtis H. Moore, Dean
Rockhurst College, 1957
Charles P. Cahill, S.J., Director
Roosevelt University, 1956-1958
Arthur Hillman, Dean
Russell Sage College, 1956-1962
George J. Spears, Director
Rutgers, The State University, 1956-1962
John L. Swink
Ernest E. McMahon
St. John's University, 1959
P. Austin Derrig, C.M., Associate Dean
St. Joseph's College - Calumet, 1957-1959
Rev. Edward A. Maziars, Academic Dean
Seton Hall University, 1957-1960
Edward J. Fleming, Dean
John E. O'Brien, Dean
Sir George Williams College, 1956-1962
Robert C. Rae, Dean
Southern Methodist University, 1957-1962
John M. Claunch, Dean
Spring Hill College, 1958-1962
John T. Walsh, S.J., Director
Suffolk University, 1959-1960
Joseph H. Strain, Assistant Dean
Syracuse University, 1956-1962
Alexander Charters, Dean
Texas Christian University, 1957-1962
Cortell K. Holsapple
Thomas More Institute for Adult Education, 1956-1959
R. Eric O'Connor, S.J., Dean

Box 19 Trinity University, 1957-1958
Walter P. West, Director
Tulane University, 1956-1962
John P. Dyer, Dean
University of Akron, 1958-1962
D.J. Guzzetta, Dean
W.A. Rogers, Dean

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Institutions (continued)
University of Bridgeport, 1956-1960
James W. Southouse, Director
University of British Columbia, 1959-1962
J.K. Friesen, Director
University of Buffalo, 1956-1962
Robert F. Berner
University of California, 1956-1962
Paul Sheats, Director
University of Chattanooga, 1957-1962
Charles W. Whitworth, Dean
University of Chicago, 1958-1962
John T. Wilson, Director
University of Cincinnati, 1959-1960
Frank R. Neuffer, Dean
University of Dayton, 1956-1962
Robert E. Donovan, Director
University of Delaware, 1957-1961
Gordon C. Godbey, Director
University of Denver, 1956-1962
Alfred C. Nelson, Dean
W.M. Lewis, Program Coordinator
University of Detroit, 1959-1961
William B. O'Regan, Dean
University of Hartford, 1956-1962
Ernest A. Dudley, Director

Box 20 University of Kansas, 1957
N. Webster Rickhoff, Manager
University of Kansas City, 1957-1962
C.J. Stevens, Director
University of Louisville, 1956-1962
William C. Huffman, Dean
University of Manitoba, 1957-1963
A.S.R. Tweedie, Director
University of Maryland, 1956-1961
G. Allen Sager, Assistant Dean
University of Miami, 1956-1962
Dan Steinhoff, Dean
University of Minnesota, 1956-1961
Eleanor Salisbury, NUEA Secretary
Julius Nolte, Dean
University of Nebraska, 1958-1962
Knute O. Broady, Director
University of Oklahoma, 1958-1962
Howell McGee, Director

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Institutions (continued)
University of Omaha, 1956-1962
Donald Emery
Donald Woods, Dean
University of Pittsburgh, 1956-1962
Viers Adams, Dean
University of Rhode Island, 1958-1959
John K. Hackett, Director
University of Richmond, 1962
Melvin L. Greenhut, Associate Dean
University of Rochester, 1957
Howard P. Anderson, Dean
University of San Francisco, 1958-1960
Gerald A. Sugrue, S.J., Director
University of Scranton, 1956-1962
Joseph A. Barrett, Director
University of Southern California, 1956-1960
Carl Hancey, Dean
University of Southern Illinois, 1958
Robert W. Duncan, Supervisor
University of Tampa, 1961-1962
James W. Covington
University of Tennessee, 1958
James E. Arnold, Dean
University of Toledo, 1957-1962
Ralph C. Kendall, Dean
University of Toronto, 1960-1961
D.C. Williams, Director
University of Tulsa, 1957-1960
H. Rodman Jones, Director
Andrew L. Springfield, Director
University of Washington, 1956-1961
M.E. Marts, Director
University of Wichita, 1956-1960
T. Reese Marsh, Director
University of Wisconsin, 1956-1962
Roger W. Axford, Director

Box 21
Utica College of Syracuse University, 1957-1962
Thomas J. Desmond, Director
Villa Madonna College, 1960-1961
Thomas H. Hanna, Director
Villanova University, 1956-1960
George P. Lawless
Eugene P. Powers

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        - Virginia State College, 1956
          - H.D. Carpenter, Jr., Director
        - Washburn University, 1956-1958
          - James M. Young, Director
        - Washington University, 1956-1961
          - Willis H. Reals
          - Ernest Brandenburg
        - Wayne State University, 1959-1961
          - Charles L. Jackson
        - Western Reserve University, 1956-1960
          - Johns Diekhoff, Dean
        - Xavier University, 1957-1961
          - Richard T. Deters, S.J.
          - Henry J. Wirtenberger
      - Personal
        - Abercrombie, Gurth I., 1959-1961
          - Northeastern University
        - Allen, Lawrence A., 1962
          - Northeastern University
        - Beaver, Dr. William A., 1961
          - University of San Francisco
        - Beilis, Dr. Michel, 1962-1964
          - University of Omaha
        - Benfield, Dr. Howard, 1957-1960
          - Drexel Institute of Technology
        - Betz, Dr. Paul R., 1961-1962
          - St. Joseph's College
        - Brown, Dr. George W.C., 1962-1964
          - Virginia State College
        - Brown, Dr. Leslie E., 1956-1957
          - Western Reserve University
        - Caughlan, James C., 1960-1961
          - Portland Extension Center
        - Collins, Dr. Donald E., 1962
          - Adelphi College, Oakdale
        - Cooper, Howard E., 1956-1959
          - Johns Hopkins University
        - Crimi, James E., 1962
          - Aurora College
        - Daigneault, George H., 1960-1962
          - CSLEA
        - Donohue, Dr. John P., 1961
          - Loyola University
        - Egginton, Mary T., 1962
          - Adelphi University

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        - Ekstrom, Dr. J. Fredrik, 1961-1962
          - Rutgers University
        - Elliott, Carl H., 1962
          - Purdue University
        - Emery, Dr. Donald G., 1956-1964
          - Shaker Heights City School District
        - Emmet, Dr. Thomas, 1962
          - University of Detroit
        - Farmer, Dr. Martha L., 1962
          - City College of New York
        - Fries, Robert F., 1960
          - De Paul University
        - Fuller, Melvin, 1961
          - Richmond Professional Institute
          - College of William and Mary
        - Gregg, John F., 1961
          - Baldwin-Wallace College
        - Gwiazda, Dr. Stanley J., 1961
          - Drexel Institute of Technology
        - Heckhaus, Philip L., III, 1962
          - Polytechnic Institute of Brooklyn
        - Howard, Dr. Glenn W., 1962
          - Queens College
        - Hunsaker, Herbert C., 1959-1964
          - Purdue University
        - Hunt, Dr. Arch W., 1962
          - Baylor University
        - Ingham, Roy J., 1959-1962
          - Syracuse University
        - Jacobson, Sol, 1960-1962
          - Brooklyn College
        - Kish, Dr. Nicholas, 1961-1962
          - University of Buffalo
        - Kolker, Dr. Berndt L., 1962
          - University of Kansas City
        - Layton, William P., 1958-1963
          - National Association of Credit Management
        - Luck, Dr. Martha S., 1961
          - Northwestern University
        - McClelland, Dr. Robert C., 1961
          - Norfolk College of William and Mary
        - McGee, Howell W., 1960-1962
          - University of Oklahoma
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          - University of Toledo
          - University of Akron

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                    Drexel Institute of Technology
                O'Neill, Rev. Charles A., S.J., 1961
                    Fordham University
                Peets, Dr. Donald L., 1961
                    Sir George Williams University
                Posey, Dr. Rollin B., 1960
                    Row, Peterson & Co.
                Power, Franklin A., 1962
                    Boston University
                Powers, Eugene P., 1960
                    East Stroudsburg Teachers College
                Quimper, James R., 1961-1962
                    University of Maryland
                Setterbo, Dr. Donald B., 1961
                    University of Toledo
                Settle, Dr. Kenneth B., 1961
                    University of Cincinnati
                Seymour, Virgil L., 1960
                    Southern Illinois University
                Shanafield, Harold A., 1962
                    Northwestern University
                Shanken, Edward D., 1963
                    Pratt Institute
                Spencer, Dr. Richard A., 1961
                    University of Toledo
                Speronis, Stephen L., 1962-1964
                    University of Tampa
                Spingarn, Edward, 1962
                    Brooklyn College
                Spohrer, Dr. Myron A., 1961
                    Washington University
                Stephans, Clarence H., 1958
                    Newark College of Engineering
                Stern, Bernard H., 1957
                    Brooklyn College
                Sweet, Israel, 1961
                    Pratt Institute
                Thompson, Clarence H., 1961-1964
                    Northeastern University

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        - Xavier University
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  - AUEC-NUEA Statistical Report, 1962-1963
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CENTER FOR THE STUDY OF LIBERAL EDUCATION FOR ADULTS, 1951-1968

PAPERS, 1951-1969
84 boxes, 19 packages (45 linear feet)

Background Sketch

The Center for the Study of Liberal Education for Adults (CSLEA) was established in 1951 with a grant from the Fund for Adult Education that had been awarded on the basis of a proposal submitted by the Committee on Liberal Education of the Association of University Evening Colleges. Throughout its history the Center's primary source of financial support was the Fund for Adult Education. Established to work with universities seeking to initiate or to improve adult education programs, the Center's general purpose was to help American higher education develop greater effectiveness and a deeper sense of responsibility for the liberal education of adults. The Center fulfilled this purpose of working with university adult education administration through Center projects, consultation services of the Center staff, four publication series (Notes and Essays, Reports, Research Reports, and Occasional Papers), a semimonthly newsletter, "Continuing Education for Adults," which contained information gathered from the field, and services of the Center clearinghouse on adult education information.

The Center produced experimental study-discussion guides for adult use in evening colleges and later shifted focus by studying the quality of administrative leadership, faculty performance, and status of continuing education in colleges and universities. Increasingly the Center's activities concerned national leadership conferences, the development of special degree programs specifically for adults, and seminars for faculty, deans, and presidents. Its research resulted in an extensive and influential list of publications. The Center also made numerous small "seed" grants to try out experimental ideas. In 1956, upon formal invitation, the Center's services were extended to the institutions of the National University Extension Association. In 1958 it began to work with a special committee of black colleges and universities and in 1959 with a newly formed Committee on Liberal Education of the Association of American Colleges. Thus the Center's work for liberally oriented higher education for adults had spread across the spectrum of higher education. It was influential in the development of international adult education also, providing the International Congress of University Adult Education with a secretariat during the formative years.

James B. Whipple points out in his history of the Center that the distinguishing characteristics of the Center included its quasi-independence. The Center was established on the campus of the University of Chicago, but remained independent of that institution. From 1964 until its termination in 1968, the Center was affiliated with Boston University but retained its independence. There were three directors of the Center:

John S. Diekhoff, 1952-1953
John B. Schwertman, 1953-1956
Alexander A. Liveright, 1956-1968

In the collections, see also Association of University Evening Colleges (AUEC); Charters, Alexander N.; Fund for Adult Education; International Congress of University Adult Education; Liveright, Alexander A.; National University Extension Association (NUEA); Parkinson, George; and Sheats, Paul.

Description

The Center for the Study of Liberal Education for Adults (CSLEA) Papers are arranged into categories of correspondence, organizational files, publication files, writings, and miscellaneous material. The inclusive dates of the collection are 1951 to 1969; the 1969 material consists exclusively of correspondence dealing with the termination of the Center. Besides correspondence, the collection contains printed material including ditto and mimeographed material, published material, periodical and newspaper clippings, some computer print-outs and galley proofs, typescript copy of material published by the CSLEA, and financial data. But the bulk of the material is correspondence and ditto or mimeographed material. The categories of correspondence and organizational files contain 78% of the material in the collection.

The correspondence contains incoming and outgoing letters from 1951 to 1969. Incoming letters are arranged ahead of paired outgoing letters, regardless of which ones are the responses. Arrangement is chronological according to the date of the letter or the date of the incoming letter where two letters are attached. Undated correspondence is located at the end of the category. Correspondence dated only to the year is placed at the end of the year folder, and correspondence dated only to the month is placed at the end of that month.

Correspondents include members of the CSLEA staff, members of the Center's board of directors, key staff members of the Fund for Adult Education, as well as administrators of adult education programs throughout the country and staff members of other adult education organizations. A partial list of CSLEA staff members can be found in the staff files in box 34. A complete list could be reconstructed from that list, the biographical information folders, and the salary and payroll records. A complete list of the members of the Center's board of directors is also part of the collection. Significant correspondents, often key CSLEA staff members, include

Carey, James T., 1953-1959
Diekhoff, John S., 1951-1952
Goldman, Freda H., 1960-1968
Gordon, Morton, 1953-1959
Haygood, Kenneth, 1959-1968
Liveright, Alexander A., 1954-1968
Miller, Harry L., 1951-1961
Schwertman, John B., 1953-1956

Siegle, Peter E., 1953-1968
Vaughan, Marilyn M., 1954-1961
Whipple, James B., 1953-1968

The above dates are inclusive dates of employment at CSLEA and can be taken as the dates of the bulk of their correspondence. These names were selected for the volume of their letters, their authority as key staff members, and the subject matter of their letters.

The organizational files of CSLEA are divided into administrative, financial, legal, and projects categories. The administrative files contain board of directors meeting reports, meeting files, memoranda, personnel files, general reports, and staff files. Board of directors meetings from 1951 to 1967 generated agendas, minutes, and meeting reports. Meeting files include material dealing with meetings of bodies within CSLEA, meetings sponsored by the Center, and meetings not held under the Center's auspices but attended by CSLEA staff members. Other files were generated by the annual CSLEA staff meetings. Among the minutes are informal reports of meetings, as well as recorded and approved minutes and minutes of staff meetings from 1951 to 1967. There are resolutions passed at meetings, conference proceedings, and transcripts. There are six boxes of memoranda that are often staff reports on Center projects, institutional visits, conferences, and interviews. These memoranda, by their individual and collective bulk and for their wide range of content, detailed information, and sometime confidential nature, provide an important source concerning the activities and philosophy of the Center. An index to staff memoranda from 1953 to 1963 is found in box 26. Personnel files, general reports, and staff files complete the administrative section of organizational files.

Financial and legal data will be found in boxes 34-39. Financial files include proposed budgets, an accounts payable and receivable journal, cash receipts and disbursement journals, payroll records, compensation vouchers, payroll checks, bank statements, auditor's reports, income tax records, salary lists, petty cash records, and bank signature authorizations. Legal files are contained in nine folders. For more detailed information, see the shelf list.

The projects files (boxes 40-68) complete the organizational category and make up the largest part of the collection. These folders relate to various projects, including conferences, workshops, institutes, and meetings, as well as grants for basic support of the CSLEA and its programs. Although it includes reports and proposals both by and to CSLEA, the bulk of the material was prepared by CSLEA. Reports include staff reports on Center projects, research, and institutional visits, as well as committee reports and Center reports to FAE. In addition to more formal reports and proposals, these files include general material dealing with areas of interest to CSLEA, listed by subject. Several of the more important groups of material are the Carey Study (the CSLEA report of AUEC and NUEA to FAE), the Arts Project, the Evaluation Project, Liberal Education for Specialists (Operation Micro), Negro College Program, the Leadership Conferences of CSLEA, and special degree programs. The folders are arranged alphabetically by project titles.

Publication files are arranged in boxes 68-69 and include brochures, curriculum materials, publication lists and schedules, and material relating to the CSLEA newsletter. The group of adult education curricular materials prepared by the CSLEA staff dates mostly from 1951 and 1952. This material is arranged chronologically, with undated material placed at the end of the group. The publication activities begun by the CSLEA were taken over by the Library of Continuing Education at Syracuse University in 1968. Manuscripts and material dealing with these activities are in the Library of Continuing Education Collection.

The writings are divided into two sections, addresses and articles and books. Because of the prominence of the late Alexander A. Liveright in the field of adult education, the presence of his manuscripts here should be noted. Also here are manuscripts of James B. Whipple, former assistant director of the Center and author of a history of CSLEA. The addresses section includes speeches delivered by members of the CSLEA staff, by non-CSLEA personnel at meetings sponsored by CSLEA, and by non-CSLEA personnel at meetings attended by CSLEA staff, as well as speeches dealing with subjects of interest to the Center. The addresses are arranged alphabetically by author, with those whose authors are unidentified placed at the end. The date given for an address may be the date it was typed, but it is more often the date it was delivered. The section of articles and books contains manuscripts by members of the CSLEA staff, members of the CSLEA board of directors, consultants to CSLEA, or, in two cases, students of Alexander A. Liveright. Also here are manuscripts of books published by CSLEA, some of them written or edited by members of the CSLEA staff. The arrangement of the drafts of these books does not necessarily correspond to their order of revision. However, where there are large-format typescript printer's copies of manuscripts, these are identified as the last draft. Material in this group is arranged alphabetically by author or editor, and the manuscripts of each individual are arranged alphabetically by title. Manuscripts, the authors of which are unidentified, are placed at the end of the group. The date given for each article is generally the date it was typed. For books the date is either the publication or the copyright date.

The category of miscellaneous material is arranged by type. Brochures and announcements include descriptions of the Center and its programs. Reprints of articles by CSLEA staff members are arranged chronologically. Periodical clippings of articles by CSLEA staff members or about the Center are arranged chronologically. Newspaper clippings, also arranged chronologically, contain articles about the Center and its activities.

Shelf List

Box 1	CORRESPONDENCE	
	1951	Mar-Aug
		Sep-Dec
	1952	Jan-Apr
		May-Aug
		Sep-Oct
		Nov-Dec
	1953	Jan-Mar
		Apr-Jul
		Aug-Dec
Box 2	1954	Jan-Apr
		May-Jul
		Aug-Oct
		Nov-Dec
	1955	Jan-Mar
		Apr-May
		Jan-Aug
		Sep-Oct
		Nov
		Dec
	1956	Jan-Apr
		May-Jun
		Jul-Sep
Box 3		Oct-Dec
	1957	Jan-Mar
		Apr-Jun
		Jul-Sep
		Oct-Dec
	1958	Jan
		Feb
		Mar
		Apr
		May
		Jun
		Jul
		Aug
		Sep
		Oct
		Nov
		Dec
Box 4	1959	Jan
		Feb
		Mar
		Apr
		May
		Jun

Box 4 (continued)
CORRESPONDENCE (continued)
1959 Jul
Aug
Sep
Oct
Nov
Dec
1960 Jan
Feb
Mar

Box 5
Apr
May
Jun
Jul
Aug
Sep
Oct
Nov
Dec
1961 Jan
Feb
Mar

Box 6
Apr
May
Jun
Jul
Aug
Sep
Oct
Nov
Dec

Box 7
1962 Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
Oct
Nov
Dec

Box 8	CORRESPONDENCE (continued)		
	1963	Jan	
		Feb	
		Mar	
		Apr	
		May	
		Jun	
		Jul	
		Aug	
Box 9		Sep	
		Oct	
		Nov	
		Dec	
	1964	Jan	1-15
			16-31
		Feb	1-15
Box 10			16-29
		Mar	1-15
			16-31
		Apr	
		May	
Box 11		Jun	
		Jul	
		Aug	
		Sep	
		Oct	
		Nov	
Box 12		Dec	
	1965	Jan	1-15
			16-31
		Feb	1-15
			16-28
		Mar	1-15
			16-31
Box 13		Apr	
		May	
		Jun	
		Jul	
		Aug	
Box 14		Sep	
		Oct	
		Nov	
		Dec	

Box 15 CORRESPONDENCE (continued)
- 1966 Jan
  - Feb
  - Mar
  - Apr

Box 16
  - May
  - Jun
  - Jul
  - Aug

Box 17
  - Sep
  - Oct
  - Nov
  - Dec

Box 18
- 1967 Jan 1-15
  - 16-31
  - Feb 1-15
  - 16-28
  - Mar 1-15
  - 16-31

Box 19
  - Apr
  - May
  - Jun
  - Jul
  - Aug
  - Sep

Box 20
  - Oct
  - Nov
  - Dec
- 1968 Jan
  - Feb
  - Mar
  - Apr

Box 21
  - May-Jun
  - Jul-Dec
- 1969
- Undated

Box 22 ORGANIZATIONAL FILES
- Administrative Files
  - Board of Directors Meeting Reports
    - 1951
    - 1953 Jun 4-6
      - Nov 16-17
    - 1954 May 16 (special)
      - Nov 12-14

Box 22 (continued)
ORGANIZATIONAL FILES (continued)
Administrative Files (continued)
Board of Directors Meeting Reports (continued)
1955 Mar 5 (special)
Nov 17-18
1956 Jun 30-Jul 1 (special)
Sep 8 (special)
Nov 11
1957 Mar 7 (special)
Nov 10
1958 Mar 4-7
Nov 15-16

Box 23 1959 Mar 3-4
Oct 4 (special committee on broadening the base of private support for higher adult education)
Nov 7-8 (2 folders)
1960 Mar 12-13
Jul 24-25
Dec 3-4
1961 Mar 11-12
Nov 4-5

Box 24 1962 Mar 9-11
Nov 3-4
1963 Mar 9-10
Jun 14 (special)
Sep 26 (special committee on affiliation)
Oct 26-27
1964 Mar 12
Oct 31
Dec 14
1965 Mar 10
Nov 20
1966 Mar 16
Oct 29
Dec 14
1967 Mar 20 (2 folders)
Sep 15-16
Dec 17-18

Box 25 Meetings
Agendas and Programs
1950-1958
1959-1960
1961-1962
1963-1964

Box 25 (continued)

- ORGANIZATIONAL FILES (continued)
  - Administrative Files (continued)
    - Meetings (continued)
      - Agendas and Programs (continued)
        - 1965-1966
        - 1967
        - Undated
      - Lists of Participants
        - 1954-1960

Box 26

- 1961-1962
- 1963-1965
- 1966-1968
- Memoranda
  - Index, 1953-1963
  - 1951-1954
  - 1955
  - 1956

Box 27

- 1957 Jan-Jun
  - Jul-Dec
- 1958 Jan-May
  - Jun-Dec

Box 28

- 1959 Jan-May
  - Jun-Oct
  - Nov-Dec
- 1960 Jan-Mar
  - Apr-Jun
  - Jul-Dec

Box 29

- 1961 Jan-May
  - Jun-Aug
  - Sep-Dec
- 1962 Jan-Apr
  - May-Aug
  - Sep-Dec

Box 30

- 1963 Jan-Jul
  - Aug-Dec
- 1964 Jan-Mar
  - Apr-Dec
- 1965
- 1966

Box 31

- 1967
- Undated

Box 31 (continued)

- ORGANIZATIONAL FILES (continued)
  - Administrative Files (continued)
    - Personnel Data
      - A-D
      - E-I
      - J-O
      - P-S

Box 32

- T-Z
- Reports
  - Annual Reports
    - 1953-1964, to the State of Illinois
    - 1956-1958, printed annual reports
    - 1961-1965, to the Fund for Adult Education
    - 1965, semi-annual report to the Fund for Adult Education
    - 1967, annual report to foundations
    - 1967, to the Commonwealth of Massachusetts
  - Board of Directors Interim Reports to the Fund for Adult Education
    - 1952-1954
    - 1955-1957

Box 33

- Conference Reports
  - 1954 (2 folders)
  - 1955
  - 1956
  - 1966 NUEA business meeting
- Staff Files
  - Committee on Staff and Personnel, 1958-1959
  - Consultation and field work, 1964-1966
  - "Focus," 1967
  - Monthly field reports, 1964
  - Notes by A. A. Liveright, n.d.

Box 34

- Notes by Peter Siegle, n.d.
- Notes by J. B. Whipple, n.d.
- Notes by other staff members, n.d.
- Notes on "Teaching the Liberal Arts to Adults," ca. 1955
- Office procedures and job descriptions, 1956-1967
- Resolution on retirement plan, 1961
- Staff assignments, 1954-1965
- Staff meeting minutes, 1961-1967
- Staff members, 1951-1963

Box 34 (continued)

- ORGANIZATIONAL FILES (continued)
  - Financial Records
    - Accounts receivable and payable journal
      - 1961-1964
      - 1964-1967
      - 1967-1968
    - Auditor's reports, 1958-1964
    - Bank signature authorizations, 1961-1962
    - Bank statements
      - 1963
      - 1964

Box 35

- Budgets
  - 1953-1961
  - 1962-1965
  - 1966-1969
  - Miscellaneous

Box 36

- Cash disbursements journal
  - 1962
  - 1963
- Cash receipts journal, 1962
- Compensation vouchers, 1964-1968
- Financial statements
  - 1951-1959

Box 37

  - 1960-1962
  - 1963-1964 (Also see Package 1)
  - 1965-1968 (Also see Packages 2-11)
- Grants made to organizations, 1957-1959
- Income tax, 1952-1964
- Insurance policies, 1953-1964
- Investment of Center funds, memorandum, 1962

Box 38

- Payroll
  - 1961
  - 1962
  - 1963
  - 1964 (Also see Package 12)
  - 1965 (Also see Packages 13 and 14)
  - 1966 (Package 15)
  - 1967 (Package 16)
  - 1968 (Package 17)
- Payroll checks, 1963-1964 (Package 18)
- Petty cash, 1962-1968
- Staff salaries, 1951-1963

Box 39 ORGANIZATIONAL FILES (continued)

- Legal Records
  - Agreement with the Macmillan Company, 1961
  - Agreement with the University of Michigan, 1959
  - Articles of dissolution, Illinois and Massachusetts, 1968
  - Articles of incorporation in Massachusetts and agreement of association with Boston University, 1964
  - By-laws, 1952-1961
  - Certificates of registration of claims to copyright, 1952-1968
  - Conditions for transfer of CSLEA publications to Syracuse University, 1968
  - Memo of understanding between Boston University and CSLEA, 1964
  - Opinion in the case of Dr. A. A. Liveright v. Joint Committee of the General Assembly of the State of Tennessee, 1968

Box 40

- Projects Files
  - Administrator Attitude Study
    - 1959
    - 1960
    - 1961
  - "Adult Education: A New Imperative for Our Times," report of its public reception, 1962
  - Adult education agencies, report of conference with representatives of, 1960
  - Adult Education Planning Project, Advisory Committee, Commonwealth of Massachusetts, 1967-1968
  - Adult learning projects, Allen Tough's study, 1967
  - Adult motivation and programming, preliminary proposal for research, ca. 1967
  - Adult Education Association
    - Establishment of a national clearinghouse of adult education, 1960
    - Labor Education Section, "Workers' Education in the United States," n.d.
    - Residential Adult Education Committee, 1958-1961
  - AEA-NUEA Continuing Committee on Urban Life, 1960-1963
  - American policies and practices on advanced placement and advanced standing procedures, Maurice Needham's "College without Classes," draft, 1958

Box 40 (continued)

- ORGANIZATIONAL FILES (continued)
  - Projects Files (continued)
    - Agriculture and home economics cooperative extension work, Commonwealth of Massachusetts, 1965-1967

Box 41

- Air Force Special Degree Programs Conferences, 1962-1963
- Armed forces off-duty education programs, review and evaluation, 1967
- Arts and sciences deans program, proposal, 1962
- Arts Project
  - General, 1957-1964
  - Audience Education Project, 1966
  - Building a Cultural Program for Adult Students, draft, 1967
  - New theater and adult education, 1965
  - Survey of presenters of art in Syracuse, New York, n.d.
  - University of Chicago, Fine Arts Program, University College, 1958
- AUEC
  - Committee on Liberal Education, 1956-1960
  - Committee reports, 1951-1965
  - Leadership Workshop annual conferences
    - 1954-1956

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- 1957-1958
- 1963
- Reports on meeting with CSLEA, 1965
- Research Committee report, 1961
- AUEC-CSLEA Committee on Future Directions in the Evening College, 1962
- AUEC-CSLEA Committee on Future Tasks of the Evening College, 1962
- AUEC-NUEA joint meeting, Committee on Minimum Data and Definitions, 1963
- Beloit College, proposals on adult education, 1958-1959
- Boston Center for Adult Education, 1965-1967
- Boston Public Schools, proposal for study of the new role of the school in the urban community, 1965
- Boston University, 1958-1960
- Boston University Committee on Adult Education, 1958
- Boston University goals for continuing education, 1967

Box 42 (continued)
ORGANIZATIONAL FILES (continued)
Projects Files (continued)
Boston University graduate program in urban affairs, 1968
Boston University proposal for a CSLEA, draft, 1957
Boston University, university council meetings, 1964-1967
Boston University Women's Guild, 1965-1966
Boston University Workshop in Planning and Administration of Higher Adult Education, 1965
Brigham Young University, 1963
Brighton Canyon Conference, University Adult Education in the Arts, 1958
Britannica Schools, 1964
Brooklyn College, 1955-1961

Box 43
Butler University, 1955
CADESS-CSLEA Seminar on Quality and Validity in University Adult Education, 1960
Careers for women, State University of New York at Farmingdale Evening College, 1966
Carey Study
- Research proposal, ca. 1957-1958
- Draft A, 1959
- Draft B, 1959
- Final report, 1959

Box 44
- Questionnaires, 1958
  - A
  - Ba-Bo
  - Br-Bu
  - Ca-Cin
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  - E-H
  - M-Ne
  - Ni-No
  - O

Box 46
  - P
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  - Sa-Sc
  - Se-Sy
  - T
  - U-V

Box 47 ORGANIZATIONAL FILES (continued)
- Projects Files (continued)
  - Carey Study (continued)
    - Questionnaires, 1958 (continued)
      - Wa-West
      - West-Z
      - Miscellaneous papers
  - Center for Higher Continuing Education, proposal, 1967
  - CSLEA
    - Ability and achievement of evening college and extension students, ca. 1958
    - Affiliation contacts, 1963
    - Affiliation possibilities with Syracuse University and Boston University, 1963
    - Analysis of Center activities to implement policy, ca. 1959
    - Audience Education Project, report, 1966
    - Basic foundation proposal
      - 1963
      - 1964
      - Supporting material, n.d.

Box 48
- Clearinghouse, 1953-1959
- Committee on Bibliographic Services in Adult Education, 1960
- Community education programs, ca. 1961
- The community problem, 1955
- Conference on Evening College Adult Education, proposal, 1956
- Continuing Education Almanac, n.d.
- Cooperative research project, proposal, 1961
- Core operation procedures, 1960
- CSLEA-NSA Joint Committee, 1956
- Discussion Leader Training Project, 1954
- Evaluation Project, 1961
- Evening college recruitment, proposal, 1960
- Faculty newsletter, ca. 1960
- Ford Foundation urban research, education, and extension grants, 1962
- Foundation contacts, 1962
- Future Center directions, recommendations, 1958
- "Future Directions of CSLEA," 1960
  - Volume 1
  - Volume 2
  - Resume of field questionnaire

Box 48 (continued)
ORGANIZATIONAL FILES (continued)
Projects Files (continued)
CSLEA (continued)
- History of the CSLEA by J. Whipple, draft, 1968
- Image of the CSLEA, 1966

Box 49
- Institute in Liberal Studies, proposal, 1958
- Institute in Liberal Studies for University Administrators, 1957
- Inter-American Adult Education Project, 1961-1963
- Kenwood Cultural and Art Center, proposal, ca. 1958
- Lake Wilderness Liberal Arts Seminar for Community Leaders, 1958
- Liberal arts program in the evening college, study, 1952
- Liberal arts seminars, 1958
- Long-range research plans, 1959
- Membership rosters and mailing lists
  - 1956-1963
  - 1964-1968
- Metro-urban Education Conference, proposal, 1966
- National Endowment for the Humanities, staff discussion notes, 1967
- National policy statement on adult education in the United States, 1957
- National Seminar on University Urban Programs, proposal, 1963
- New program for administration, outline, n.d.
- Oxford Conference on Adult Education and Race Relations, 1966
- Participation in adult education programs, questionnaire, n.d.
- Planning Conference on the Future of the Center, 1954
- Policy on credit and non-credit programs, 1957
- Policy on grants, 1958-1961
- Pre-retirement education program, ca. 1966
- Program goals, ca. 1963
- Programmed learning and adult education, memorandum, 1962
- Project for strenghtening associations in higher education, ca. 1956

Box 49 (continued)
ORGANIZATIONAL FILES (continued)
Projects Files (continued)
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Project "Teacher behavior, classroom social structure, student personality, and learning," 1961-1963
Projects of the Center, 1956
Projected programs during 1963-1970, 1962
Proposal to the Carnegie Foundation, 1964
Proposals to the Fund for Adult Education
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Box 50 1959-1960
1960-1961
Internship program at the Center, n.d.
Introduction of an adult liberal arts degree into the evening college movement, 1953
Proposal to the Inland Steel Foundation, 1963
Proposal to the Inland Steel-Ryerson Foundation, 1963
Proposals to the Johnson Foundation, 1965
Proposals to the Kellogg Foundation, 1960-1963
Proposal to U.S. Steel and other foundations, 1963
Proposal to U.S. Steel Foundation, 1964
Ranking of Center activities, n.d.
Recommendations to FAE on internships, scholarships, and fellowships, ca. 1952
Relationships with associations in higher education, 1963
Reports on current projects, 1959
Research and development center, ca. 1967
Research resources, n.d.
Resident labor education program, brochure draft, 1964
Results and accomplishments, 1963
Special staff-board committee, 1960
Status study of evening college and extension operations, 1959
Subcommittee on Community Development Projects, report, 1956
Survey of student opinion of teaching extension classes, 1958

Box 50 (continued)

- ORGANIZATIONAL FILES (continued)
  - Projects Files (continued)
    - CSLEA (continued)
      - Unresolved problems in adult degree programs, report, ca. 1963
      - Visiting staff member programs, report, 1960
      - Visits with AUEC-NUEA affiliates, 1957-1964

Box 51

- Child psychology textbook, report, 1957
- Cleveland College, 1956-1960
- Cleveland State University, recommendations for continuing education program, 1966
- Committee on Effective Teaching, 1960-1961
- Committee on Future Directions in Higher Adult Education, 1959
- Comparative adult education, proposal for a summer institute, 1965
- Conference on Newer Opportunities in College-Level Adult Education, 1955
- Conference on Special Degree Programs for Adults, 1964-1965
- Continuing Committee on Urban Affairs, 1961-1963
- Continuing education for the ministry, proposal for a center, 1965-1967
- Continuing education of the clergy, proposal for an institute, 1965
- Correspondence education research project, 1965
- Correspondence Study Workshop, 1960
- Council on College-Level Examinations, ca. 1966
- Deans' and Directors' Institute on Liberal Studies, 1966
- Degree programs especially for adults, meeting, 1963
- Discussion Leader Project, 1954-1955
- Drake University, survey of evening college deans and directors, 1955
- Drexel Institute of Technology, interviews, 1954
- Ecumenical Institue of Religious Studies, description, n.d.
- Education of counselors of adults, proposal, 1964
- Educational implications of the language arts, proposal for a summer institute, 1952
- ESSO Education Foundation, proposal for a grant to CSLEA, 1964
- Evaluation Project
  - Annual reports, 1961

Box 52 ORGANIZATIONAL FILES (continued)

- Projects Files (continued)
  - Evaluation Project (continued)
    - Community affairs area, 1960
    - General, 1957-1961
    - Illustrative evaluation devices, 1958
    - Interim report, 1958
    - Moral and ethical area, 1960
    - Political and social area, 1960
    - Report on present status and future plans for the project, 1961
    - Report on the relevance to development of area examinations for special degree programs, 1961
    - Summary of developments, 1960
    - Summary report of progress, 1959
  - "Experiences for Living," memorandum on research and development project, 1966
  - Experimental liberal arts curriculum materials for adults, evaluation, 1952
  - Faculty grant program, ca. 1955-1957
  - The Faculty Member in Adult Education, 1955
  - Family Relations Program, New Haven County Extension Service, 1966-1967
  - First International Conference on Comparative Adult Education, report, 1966
  - Future directions in higher adult education, 1959-1963
  - Girl guides and girl scouts, reports and various papers, 1960-1968

Box 53

  - Gould House Conference, Seminar on Liberal Education for Management (2 folders)
  - Great Plains Conference on Liberal Education for Adults, 1961
  - Harvard University, survey form, 1962
  - Higher adult education trends and directions, CSLEA statement, ca. 1965
  - Higher Adult Education and the Emerging City Conference, summary, 1963-1964
  - Higher adult education in Ohio
    - Report, 1964
    - Working papers, 1963-1964
  - Higher Education Act of 1965
    - Analysis, 1965-1966
    - Projects, 1965
  - Higher education for cultural change, research proposal, ca. 1963
  - Highlander Research and Education Center, Inc., 1967-1968

Box 53 (continued)

- ORGANIZATIONAL FILES (continued)
  - Projects Files (continued)
    - Highlander Research and Education Center, Inc., board of directors, 1964-1968
    - Hofstra University, draft proposal of special program for high school graduates, 1960
    - Home Economists Extension Professional Development Program, 1966-1967

Box 54

- Humanistic Institute for Women in Business, Vassar College
  - General, 1956
  - Participant reactions, 1956
  - Questionnaires, 1956
  - Staff notes, 1956
- Hunter College experimental course, CSLEA project #1, 1958-1959
- ICUAE
  - Individual memberships, 1966
  - Journal and occasional papers, constitution and by-laws, 1962-1968

Box 55

  - Newsletter, 1961-1966
- Illinois Continuing Education Program, rough draft, ca. 1958
- Illinois Leadership Training Program for Liberal Adult Education
  - 1959
  - ca. 1961
- Improvement of Teaching Project
  - 1952
  - 1953 (2 folders)

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- Independent study program for management development, preliminary proposal, n.d.
- Indiana University, survey, 1963
- Institute on Urban Education, 1965
- Institutional self-studies, surveys, 1960-1961
- Integrated curriculum for adults, draft of discussions, 1958
- Inter-American Adult Education Committee, 1961
- Inter-American Exploratory and Planning Conference, 1961
- Interest-aptitude test for adults, inventory, 1958-1962
- International Adult Education Conference, 1959
- International Center for Study and Learning in Education, 1965
- International Conference on University Adult Education (Sagamore Conference), 1960

Box 56 (continued)
ORGANIZATIONAL FILES (continued)
Projects Files (continued)
International Conference on Residential Adult Education, 1954-1960
International Congress on University Adult Education, 1960-1965
Labor Education Committees, 1957-1963
Labor Education (Residential) Program at Indiana University
General, 1957-1966

Box 57
Supporting papers, 1957-1966
Laboratory college instructional team, 1957
Laboratory college project, 1957-1958 (5 folders)
Leadership Conferences of CSLEA
Second annual, 1954
Fourth annual, 1956
Sixth annual, 1958
Seventh annual, 1959
Eighth annual, 1960
Leading group discussion
Notes, ca. 1954
Proposal for a book on the subject, ca. 1957

Box 58
Training guide III, 1954
League of Women Voters of New York State Workshop on China, miscellaneous papers, ca. 1966
Leisure-time activities of adults, program, 1957-1958
Liberal adult education programs, resume of study of liberal arts colleges' involvement, 1956
Liberal arts for labor at UCLA, 1958
Liberal arts for service clubs, proposal and report, 1960-1961
"Liberal Education and the Practical Man," by George E. Barton, Jr., n.d.
Liberal Education for Adults Faculty Seminar at the University of Oklahoma, 1958
Liberal Education for Management Seminar, 1957
Gordon group
Miller group
Plenary session

Box 59
Liberal Education for Specialists Programs (Operation Micro)
DeKalb Project, 1956-1961
Executives, ca. 1959 (2 folders)

Box 59 (continued)

- ORGANIZATIONAL FILES (continued)
  - Project Files (continued)
    - Liberal Education for Specialists Programs (Operation Micro) (continued)
      - General, 1955-1960
      - Journalists, 1955-1956
    - Liberal education in evening college credit programs, ca. 1960
    - Liberal Studies for University Administrators Second Institute, 1958-1960
    - Liveright Study on Adult Education, progress reports and drafts, 1965
    - Liveright trips
      - Africa, 1961
      - London and UNESCO in Paris, 1963
    - Metrocenter at Boston Univeristy, proposal, 1955
    - Metrocenter Seminar at Boston University, 1966
    - Metroplex Assembly, 1957
    - Metropolitan College, 1965-1967

Box 60

- Metropolitan Education Project
  - 1964
  - 1965
  - 1965-1966
  - 1966-1967
- Metropolitan Residential School Board Institute, St.Louis, Mo., 1960
- Millard Fillmore College, survey, 1955-1958
- M.L.S. Degree Program Committee, 1968
- National Adult Education Resources Institute and Field Demonstration Centers, proposal, 1961-1967
- National Conference on the Urban University and Community Needs, 1954
- National Conference on Urban Life, 1962
- National Council of Churches Advisory Committee on an Experimental Center for Continuing Education, 1966
- National Seminar on Adult Education Research, 1961-1966
- National Seminar on Urban University Problems, proposal, 1963
- National University Extension Association (NUEA)
  - Business section, proposals for submission, 1961
  - Division of correspondence study, meetings and correspondence, 1960-1961
  - National Liberalizing Conference and Institute programs, 1961

Box 60 (continued)

- ORGANIZATIONAL FILES (continued)
  - Project Files (continued)
    - National University Extension Association (NUEA) (continued)
      - Policy Statement Committee, report, 1961

Box 61

      - Reports of various committees, 1951-1968
    - Nature and purposes of the evening college, 1953
    - Negro College Program
      - 1959-1961
      - 1962 (2 folders)
      - 1962-1963

Box 62

      - 1963
      - 1964-1967
      - Undated (2 folders)
    - Negro College Program survey on adult education, questionnaires, n.d.
    - Neuffer Study of Administrative Practices in AUEC Institutions, 1961
    - New Center for Adult Education, development meeting, 1967
    - New England Regional Center for Continuing Education Planning Conference, 1965
    - Non-credit Programs Workshop, 1954-1956
    - Northeast Film Center for Children, 1967
    - Northeastern University, survey, 1957
    - Northwestern University, survey, 1954-1962

Box 63

    - NUEA-AUEC survey for adult education research and evaluation, draft form, n.d.
    - NUEA-IUS comparative evaluation, proposal, 1963
    - Observations on developments in higher adult education, 1965
    - OEF Leadership Institute, field work, 1965
    - OWHA meetings, 1968
    - Ohio State University, survey, 1955-1966
    - Operation Micro, 1954
    - Oregon State University, survey, 1957-1959
    - Oxford Seminar on Adult Education and Race, working paper, 1966
    - Park Forest College
      - Board of trustees minutes, 1964
      - Survey, 1964
    - Pennsylvania State University, survey, 1957-1962
    - Polytechnic Institute of Brooklyn, survey, 1954
    - C. W. Post College, Adult Education Program, 1967

Box 63 (continued)

- ORGANIZATIONAL FILES (continued)
  - Project Files (continued)
    - Professors of Adult Education, 1960-1966
    - Project for the Improvement of Curriculum Materials and Teaching Methods, 1953
    - Queens College, survey, 1955-1961
    - Resident labor education program at Indiana University, overview and evaluation, 1964
    - Rochester Institute of Technology, Pageant of the Arts, 1959
    - Roosevelt University
      - Adult education for women, 1963
      - Alumni Association proposal to the Fund for Adult Education, 1953
    - Rutgers University Extension Service, 1960-1963
    - Second Annual Workshop on Adult Education, proceedings, 1960
    - Second International Seminar on Workers and Adult Education, 1964

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- Seminar for Urban University Presidents, 1956
- Social roles of the middle-aged person, research proposal, 1954
- Social trends: implications for adult education, memorandum, 1955
- Social Trends in the U.S., discussion and draft report, 1955
- Soft pedagogy study, 1954
- South Bend Study on Liberal Adult Education and Cultural Activities, 1964
- Special degree programs
  - Boston University
    - Graduate, 1964-1968
    - Undergraduate, 1965
  - Evaluation project, n.d.
  - General
    - 1953-1959
    - 1960-1966
  - M.A. especially for adults, 1964
  - M.A. especially for teachers, 1956-1959

Box 65

- M.A. in general education, 1955-1956
- Master of Liberal Studies program for Metropolitan College of Boston University, 1968
- Report of conference, 1963
- Universities of Oklahoma, Pittsburgh, and Syracuse, 1959

Box 65 (continued)

- ORGANIZATIONAL FILES (continued)
  - Projects Files (continued)
    - Special degree programs (continued)
      - University of Oregon, Portland Extension Center, ca. 1959
    - Steelworker Institute Program at Pennsylvania State University, 1957-1961
    - Steelworkers' sabbaticals, 1963-1964
    - Study of University Extension
      - Institute for University Studies, 1962-1963
      - St. Louis University, 1954
      - Syracuse University, 1958-1963
      - Temple University, n.d.
      - Tulane University, 1955-1966
      - Univeristy of Akron, 1954
      - University of British Columbia, 1962
      - University of California, 1960-1963
      - University of Chattanooga, 1958
      - University of Chicago, 1956-1964
      - University of Cincinnati, 1952-1957
      - University of Delaware, 1957-1959
      - University of Denver, 1958
      - University of Hawaii, 1960-1961
      - University of London, 1962

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    -
      - University of Minnesota, 1954-1967
      - University of Mississippi, 1956-1958
      - University of Missouri, 1968
      - University of Nebraska, n.d.
      - University of New Hampshire, ca. 1962
      - University of North Carolina at Chapel Hill, 1958
      - University of Oklahoma, 1961-1962
      - University of Omaha, 1958
      - University of Pennsylvania, 1958
      - University of Pittsburgh, 1958
      - University of Rhode Island, 1957
      - University of Rochester, 1958-1959
      - University of South Dakota, 1965
      - University of Texas, ca. 1959
      - University of Toledo, 1955
      - University of Utah, n.d.
      - University of Washington, 1954
      - University of Wisconsin, 1957-1964
      - Villanova University, n.d.
      - Washington University, 1954
      - Western Reserve University, 1954-1957
    - Task Force on Urbanism, 1966
    - Teacher behavior, classroom social structure, student personality and learning, research proposal, 1962

Box 66 (continued)
ORGANIZATIONAL FILES (continued)
Projects Files (continued)
Thirteenth National Conference on Higher Education, report of Session F, 1958
"The Uncommon College," report by A. A. Liveright on Metropolis University, 1966

Box 67
Undergraduate honors program, proposal, 1959
UNESCO and higher education, report, 1962
UNESCO Regional Seminar in Australia on Adult Education, proposal, 1962
University adult education and manpower utilization, 1960-1961
University adult education in metropolitan New York, analytic survey, ca. 1965
University Adult Education Workshop, Group C, 1960
The university and its urban setting, proposal for a study, ca. 1961
University and the Community: Urban Affairs Conference Toward Improving Local Community Leadership, 1966
University Christian movement, description, 1967
University Council on Education for Public Responsibility, 1962-1967
University of Bridgeport, grant application for experimental study into preparations for part-time faculty, 1959
University of Chicago, research report on differentiating characteristics of students, 1959
University of Chicago, University College, self-study project, ca. 1958
University of Colorado, basic course in labor education for union leaders, 1958-1959
University of Oklahoma, Extension Council, meetings, 1957-1958
University of Wyoming, workshops and programs, 1960
University-PTA Project, report, 1952-1954
Urban Affairs Conference, 1961
Urban Extension, 1961-1963
Washington University Alumni Institute Conference, miscellaneous papers, 1958
Western Reserve University, Women's Association of Cleveland College, analysis of costs, 1958
White Sulphur Springs Conference, summary, 1958

Box 68 ORGANIZATIONAL FILES (continued)

- Projects Files (continued)
  - Wingspread Conference on the Arts, various papers, 1962
  - Women college graduates as agents to increase opportunities for disadvantaged youths, proposal, 1966
  - Workshop on Accelerating the Preparation of Adult Educators, final report, 1965
  - Workshop on Adult Education Opportunities in Greater Boston, invited participants, 1967
  - Workshop on the Purpose of the Evening College, 1953
  - World Conference on University Adult Education, proposal, 1964

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- Brochures and announcements, n.d.
- Curriculum materials
  - The American tradition, 1952
  - Analytical reading, 1952
  - Core curriculum for teacher training institutes, 1966
  - Group living, 1952
  - Introductory course in literature, 1951
  - Laboratory college for adults
    - 1957
    - 1958
  - The teaching of adults, ca. 1952
  - Themes and variations: an invitation to literature, 1952
  - World politics, 1952
  - Miscellaneous, n.d.
- Macmillan-CSLEA Adult Education Series, 1961

Box 69

- Memoranda re publications, 1951-1967
- News items for the AUEC Newsletter, 1961-1965
- Newsletter
  - 1957-1964
  - Clearinghouse Bulletin, 1958-1960
  - Continuing Education for Adults
    - 1961-1963
    - 1964-1968
  - Pattern and innovation, 1967-1968
- Publication lists, 1952-1964
- Publication schedules, 1960-1965
- Publications Committee meetings, 1954-1964
- Publications Committee reports, 1955-1956

Box 70 WRITINGS

- Addresses
  - Bacon, Emery F.
    - "Achieving Excellence in Labor Education," 1959 Nov 20
  - Beirne, Joseph A.
    - Remarks at CWA Staff Trainee Program, 1961 Oct 1
  - Blakely, Robert J.
    - "Adult Education in and for a Free Society," 1952 Oct 20
    - "Adult Education, For What?," 1959 Mar 5
    - "The Educative Role of the Labor Leader," 1966 Jun 4
  - Byrd, Robert C.
    - "How Can the American University Reach out to the Nation's Capital?" 1965 May 15
  - Coombs, Philip H.
    - "The University and Its External Environment," n.d.
  - Demerath, Nicholas J.
    - "The Changing Character of the University," 1959 Mar 5
  - Diekhoff, John S.
    - "The Center for the Study of Liberal Education for Adults," 1951 Jul
  - Golden, Clinton S.
    - "The American Trade Union Movement," 1959 Jun 23
  - Haygood, Kenneth
    - Remarks at AUEC Convention, 1964 Oct 27
  - Johnson, Earl S.
    - "Some Reflections on the Meaning of Work," 1963 Mar
  - Liveright, Alexander A.
    - "Advances in the Development of Professional Education of Adult Educators," 1958
    - "New Directions in Liberal Adult Education," 1958 Apr 20
    - "Liberal Education Defined and Illustrated," 1958 Nov 17
    - "Adult Education in the Daring Sixties," 1959
    - "Remarks to Graduates, University High School," 1959 Jun 11
    - "Continuing Adult Education: A Challenge in the Liberal Arts," 1959 Sep 17
    - "Liberal Adult Education--For Today and Tomorrow," 1959 Oct 1
    - "Leadership for What," outline, 1960 Oct 10
    - "National Trends in Higher Adult Education," 1960 Nov 10

Box 70 (continued)
  WRITINGS (continued)
    Addresses (continued)
      Liveright, Alexander A. (continued)
        "Shape of the Future in Continuing Education," 1961 Feb 11
        "The First Commencement, or There Are Still Frontiers in Oklahoma," 1961 Mar 18
        "University Adult Education, The Center of Experiment in Education," 1961 May
        "The Role of the University in an Undirected Society," 1961 Jun 12
        "Finding and Developing Hidden Potentials," 1961 Oct 4
        "Report from the Center," 1961 Nov 6
        "Evaluation: Its Relationship to Research in Adult Education," 1961 Dec 1
        "Creativity in Programming," 1962 Mar 26
        "New Directions in University Programming for Adults," 1962 Apr 3
        "Continuing Education: An Essential for Competence and Fulfillment," 1962 Jul 11
        "New Horizons for Liberal Adult Education," 1962 Dec
        Remarks at CSLEA-CADESS Meeting, 1963
        "Aging and Social Policy: Liberal and Avocational Education," 1963 Jun
        "Formal and Informal Adult Education," 1963 Jul 16
        "Modifications in Credit Systems of Other Universities," 1964 Jun
        "A University for Adults in a Learning Society," 1964 Sep 21
        "Role of the University in Continuing Education," 1964 Oct 16
        "Toward the New Learning Society," 1965 Nov 30
        "Identification and Development of Leadership," 1966 Jan 18
        "Order out of Chaos: Toward a Sound Program of Comprehensive Continuing Education in the United States," 1966 Feb 11
        "Nature and Aim of Adult Education," 1966? Mar 24
        "University Extension, A Function of the Modern University," 1966 Apr 14
        "Continuing Education in the Modern City," 1966 Apr 20
        "Trends in University Adult Education," 1966 Jul 6

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  WRITINGS (continued)
    Addresses (continued)
      Liveright, Alexander A.
        "The Urban Condition: The Stakes of the University," 1966 Dec 8
        "Legislation for Social Change," 1967 Nov 17
        "Liberal Education for Adults," 1967
        "The Challenge of Liberal Adult Education," n.d.
        "Focussing Public Attention on Adult Education," n.d.
      Long, Herman
        "Political Developments," n.d.
      McConnell, Thomas R.
        "A Look at the Total Educational Scene," 1959 Mar 5
      McMahon, Ernest E.
        "The NUEA," 1964 Oct 26
      McNeil, Donald R.
        "A New Look at Some Old Friends," 1962 Oct 14
        "Crises in University Adult Education," 1962 Nov 11
      Miller, Harry L.
        "Becoming a Profession: Its Problems and Rewards," 1957 Mar
        "Your Stakes in Adult Education," 1957 Mar 29
        No title, n.d.
      Powell, John Walker
        Remarks at the International Congress of University Adult Education, 1967
      Rouch, Mark A.
        "What Does the Minister Need for His Continuing Education?" 1967 Aug
      Schwertman, John B.
        "Challenges to Formal Classroom Programming in Adult Education," 1953 Dec 16
      Siegle, Peter E.
        "Some Remarks on a Panel at the New England Regional Conference on Industry-Liberal Education Relations," 1957 Oct 20
        "Kitch and U," 1959 Jun 11

Box 71
        "Remarks," n.d.
      Spengler, Edwin H.
        "Bench Marks and Turning Points," 1964 Sep 26
      Theobald, Robert
        "Human Rights in a Cybernated Age," 1963 Dec

Box 71 (continued)
- WRITINGS (continued)
  - Addresses (continued)
    - Thiede, Wilson B.
      - "The Role of the Extension Dean--Mobilizing the Faculty for Change," 1966 Jul
    - Ward, Barbara
      - "Forethought for Tomorrow's Needs," 1957 Mar 5
    - Whipple, James B.
      - "The Continuing Task," 1967 Mar 22
    - White, Thurman
      - "Professional Training for Leadership," 1962 Apr
      - "The Dynamic Challenge of Continuing Education in the Decade Ahead," 1962 Apr
    - Winters, Clifford L., Jr.
      - "Cooperating with Other Groups," 1963 Oct 27
      - "A Paradigm for a New Professional Association for Continuing Higher Education," 1964 Oct 26
    - Wright, Marion A.
      - "The Negro College and Adult Education," 1962 Jun 9
    - Authors unidentified
      - "Buddhism and Modern Science," n.d.
      - "College Life Begins at 40," n.d.
  - Articles and Books
    - Barton, George E., Jr. (ed.)
      - *Education in New Perspectives*, draft (incomplete), 1956
      - *Liberal Education in Perspective*,draft, n.d.
      - "The Perspective of Method," 1954
    - Blakely, Robert J.
      - Anthology on Liberal Education, draft (incomplete), 1964
      - *Toward a Homeodynamic Society*, 1965
        - Draft A
        - Draft B

Box 72
        - Draft C
      - "What Is Adult Education," n.d.
    - Burkett, J. E. and Paul G. Ruggiers (eds.)
      - *Bachelor of Liberal Studies: Development of a Curriculum at the University of Oklahoma*, 1965
        - Draft A
        - Draft B
        - Proof copy and errata page

Box 72 (continued)
WRITINGS (continued)
Articles and Books (continued)
Cotton, Webster
Rationale for Adult Education in a Free Society, 1967
Draft A
Draft B
Crimi, James E.
Adult Education in the Liberal Arts Colleges, 1957, draft
Cummings, Thomas F., Jr. (ed.)
Anthropological Backgrounds of Adult Education, 1968
Draft A (incomplete)
Draft B

Box 73 *Political Backgrounds of Adult Education: The University in Urban Society*, 1967
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Draft B
Printed matter
DeCrow, Roger (ed.)
Growing Time, 1964
Draft A
Draft B
Deinum, Andries
Speaking for Myself, 1966
Draft A
Printed matter
Dickerman, Watson
"Another Pilgrim Consults the Danish Oracle," 1965

Box 74 Drucker, Peter F., et al.
The Oakland Papers, 1965
Draft A
Draft B
Draft C
Getzels, Jacob W.
Learning Theory and Classroom Practice in Adult Education, script of a film strip, n.d.
Goldberg, Maxwell H.
Knowledge and the Whole Man, draft, n.d. (2 folders)
Meaning and metaphor, 1965
Draft A
Draft A, miscellaneous papers
Printed matter

Box 74 (continued)

- WRITINGS (continued)
  - Articles and Books (continued)
    - Goldman, Freda H.
      - The Arts in Higher Education, 1966
        - Draft A

Box 75

- Draft B
- "New Theater and Adult Education," 1965
- "University Adult Education in the Arts," n.d.
- Women, Work and Education, n.d.
  - Draft A
  - Draft B
- Gordon, Morton
  - Daytime School for Adults: A New Program Dimension at the University of California, Berkeley, 1967
    - Draft A
    - Draft B
    - Draft C
  - "University Level," n.d.
- Havighurst, Robert J.
  - "Social Roles of the Middle-aged Person," 1953
- Haygood, Kenneth
  - Developing and Administering Community Education Programs, printed matter, 1960
  - "Education for Urban Change," printed matter, 1962
  - "The Impact of Urbanization on University Extension," printed matter, 1962
  - The Informal College Program, University College, the University of Chicago, draft, 1959
  - A Live Option: The Future of the Evening College (ed.), 1965
    - Draft A

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- Draft A, miscellaneous material
- Draft B
- Houle, Cyril O.
  - "An Appraisal of the American Universities' Role in Adult Education," 1958
  - Federal Policies Concerning Adult Education, printed matter, 1967
- Johnson, Eugene I.
  - Metroplex Assembly, draft, 1965
- Kaplan, Max
  - The Arts for Free Time, draft, 1965

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- WRITINGS (continued)
  - Articles and Books (continued)
    - Kellan, Horace
      - "The Liberation of the Adult," 1954
    - Knox, Alan B.
      - "Dimensions of Education," 1959
    - Liveright, Alexander A.
      - *Adults in College*, outline, n.d.
      - "Conference on University Adult Education in Africa," 1962
      - "Curing Ciardi's Ulcers," 1962
      - "Degree Programs Especially for Adults," 1964
      - "Education beyond the Regular Schools," 1961
      - "Extension Utopia," 1959
      - "Informal and Continuing Education," 1965
      - "Innovation in Higher Education," 1965
      - *Liberal Adult Education*, draft outline, 1961
      - "Lifelong Education," n.d.
      - "Match the Role to the Task," 1959
      - "The Scene in 1980," n.d.
      - "The Self-Educating Man," 1961
      - "The Shape of the Future in Continuing Education," n.d.
      - *Study of Adult Education in the United States*, 1965
        - Draft A
        - Draft B, preliminary
        - Draft C, plus 1968 postscript

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        - Printed matter
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        - Draft A
        - Draft B
      - "The Universities' Unfinished Business--Liberal Education for Adults," n.d.
      - "Who Are America's Lay Readers--What Do They Do?" n.d.
    - Liveright, Alexander A. and Roger DeCrow
      - "New Directions in Degree Programs Especially for Adults," 1963
    - Liveright, Alexander A. and Freda H. Goldman
      - *Significant Developments in Continuing Higher Education*, 1965, draft
    - Liveright, Alexander A. and Noreen Haygood (eds.)
      - *The Exeter Papers*, 1967
        - Draft A
        - Draft B (2 folders)

Box 77 (continued)

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Articles and Books (continued)

- Liveright, Alexander A. and Harry L. Miller
  - *Leading Group Discussion*, n.d. (2 folders)
- McCall, B. C. and Peter E. Siegle
  - "The Learning Process," ca. 1959
- Miller, Harry L.
  - *Participation of Adults in Education: A Force Field Analysis*, 1967
    - Draft A
    - Draft B
- Miller, Harry L. and Barbara Berger
  - *Leading Group Discussion*, 1954

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- Montross, Harold W.
  - "Review of Adult Learning Studies," 1959
- Needham, Maurice
  - *College without Classes*, 1961
- Neuffer, Frank R.
  - "Administrative Policies and Practices of Evening Colleges," 1953
- Neugarten, Bernice L.
  - "Personality Changes During the Adult Years," 1962, draft
- Niimi, Violet
  - "Skeleton Outline of Points Which May Be Covered in the National Policy," 1957
- Ohligher, John
  - *Listening Groups: Using Mass Media in Adult Education*, 1967
    - Draft A (incomplete)
    - Draft B
    - Draft C
- Oleon, Sally J.
  - *Changing Patterns in Continuing Education for Business*, 1967
    - Draft A
    - Draft B
- Pagano, Jules
  - *Peace Corps Training: A Developmental Concept in Adult Liberal Education*, 1965
    - Draft A
    - Draft B
- Professors of Adult Education
  - *Adult Education: A New Imperative for Our Times*, 1961, final draft and printed matter

- Box 79 WRITINGS (continued)
  - Articles and Books (continued)
    - Professors of Adult Education (continued)
      - Adult Education as a Field of Professional Study, n.d.
        - Introduction, Liveright, Alexander A.
        - Chapter 1, Hallenbeck, Wilbur C., 3 drafts
        - Chapter 2, Verner, Coolie, 2 drafts
        - Chapter 3, Knowles, Malcolm S., 3 drafts
        - Chapter 4, Houle, Cyril O., 4 drafts
        - Chapter 5, Liveright, A. A., 3 drafts, 1 galley
      - Fields and Methods of Adult Education, n.d.
        - Preliminary Outlines
        - Preface
        - Chapter 3, Knowles, Malcolm S., 2 drafts
        - Chapter 4, Liveright, A. A., 2 outlines and 2 drafts
- Box 80
        - Chapter 5, Whipple, James B., 2 drafts, 1 galley
        - Chapter 6, McCluskey, Howard Y., 2 drafts
        - Chapter 7, Jensen, Gale, 1 draft
        - Chapter 8, Hallenbeck, Wilbur C., and Jack London, 3 drafts
        - Chapter 9, Essert, Paul L., 3 drafts
        - Chapter 10, Barton, George E., Jr., 1 draft
        - Chapter 12, Houle, Cyril O., and Malcolm S. Knowles, 2 drafts
        - Chapter 14, Bergevin, Paul and John McKinley, 1 draft
        - Appendices material
      - Planning and Improving Programs of Graduate Study in Adult Education, draft, n.d.
    - Reed, Bernard and Peter E. Siegle
      - "The Future and Uniqueness of Evening College Programs," 1960
    - Schwartz,
      - Self-study Outline, ca. 1961, proposal
    - Schwertman, John B.
      - "Brief Factual History of the Center," 1956
      - "Emerging Theory in Adult Education," 1953
      - Writings, 1955-1956, printed matter
    - Sheats, Paul H.
      - The Need for Continuing Education, or the Case against the Adult Dropout, 1965
        - Draft A
        - Draft B
    - Siegle, Peter E.
      - College and Its Community, n.d., draft

Box 80 (continued)
WRITINGS (continued)
Articles and Books (continued)
Siegle, Peter E. (continued)
The Continuing Task, 1967
Draft A
Draft B
"Counseling in the Evening College," n.d.
"Liberal Education for Adults," n.d.
"The Social Life of a Jewish Community," abstract of a dissertation, n.d.
"Something for Everyone," Vassar Institute, 1956, draft

Box 81
Soloman, Daniel
"Teacher Behavior Dimensions, Course Characteristics, and Student Evaluation of Teachers," 1964
"Teaching Styles and Student Achievement," 1962
Spengler, Edwin H., Ernest E. McMahon and Clifford L. Winters, Jr.
Inter-association Cooperation Reconsidered, 1965, printed matter
Stern, Bernard H.
"Adults Grow in Brooklyn," 1955
"Never Too Late for College," 1963
Storr, Richard
"The Public Conscience of the University," 1955
Theobald, Robert, John W. C. Johnstone, and Jack Weinberg
Perspective on Automation, 1964
Various drafts (2 folders)
Final draft
Warren, Helen F.
"Some Thoughts on a National Policy for Adult Education," 1957
Whipple, James B.
"Comparison of Academic and Business Perspectives," n.d.
CSLEA: A History, 1967
Draft A (incomplete)
Draft B
Draft C
Draft D
"Degree Programs Especially for Adults," 1966, 2 drafts
"Democracy and Education for Public Responsibility," 1962

Box 81 (continued)

- WRITINGS (continued)
  - Articles and Books (continued)
    - Whipple, James B. (continued)
      - "Master's Degree Especially for Adults," 1966, 2 drafts
      - "My Liberal Education Bias," n.d.
      - Purposes of the Evening College (ed.), 1967
        - Draft A
        - Draft B

Box 82

- Draft C
- Review of J. A. Burrell A History of Adult Education at Columbia University, 1954
- "Southern Rebel," n.d.
- Toward the Liberal Education for Adults, 1952-1958
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  - Rough draft, ca. 1968
- Whipple, James B. and F. Goldman, K. Haygood, and P. Siegle
  - Liberal Education Reconsidered: Reflections on Continuing Education for Contemporary Man, 1969
- Winters, Clifford L., Jr.
  - Dynamics of Change in the Modern University, 1966
    - Draft A
    - Draft B
- Zahn, Jane
  - Creativity Research and Its Implications for Adult Education, 1966
    - Draft A
    - Draft B

Box 83

- Various articles, 1959-1968
- Author or editor unidentified
  - Book reviews, 1966
  - Developing Critical Judgment, 1958, printed matter
  - "Education for Adults--Luxury or Necessity?" 1959?
  - "Education outside and beyond the Regular Schools," n.d.
  - "Resident Labor Education Program," 1964
  - Unidentified, n.d.

- MISCELLANY
  - Bright ideas file, 1953-1962
  - Brochures and announcements, n.d.
  - Cartoons
  - Clippings from periodicals, 1963-1968

Box 84 MISCELLANY (continued)

- Log of institutional relations, 1957-1964 (Package 19)
- Memorabilia, n.d.
- News releases
  - 1960-1963
  - 1964-1968
- Newsclippings
  - 1951-1959
  - 1960-1968
  - Undated
- Photographs, n.d. (3 folders)
- Reprints, 1952-1964
- UNESCO material, 1964-1967

CHARTERS, ALEXANDER N.
PAPERS, 1948-1971
2 boxes (1 linear foot)

Background Sketch

Alexander N. Charters, at Syracuse University, was Dean of University College (1952-64); University Vice-President for Continuing Education (1964-73); and Professor of Adult Education, 1957 to the present. He has been active in many of the national and international adult education and continuing education organizations. For example, he has been a board member of the Center for the Study of Liberal Education for Adults (1957-67); Treasurer of the International Congress of University Adult Education (1962-67); a director of the U.S. National Commission, UNESCO, and U.S. delegate for the conference on adult education, Tokyo (1970); President of the Association of University Evening Colleges (1957-58); committee member of the Adult Education Association; board member and President of the National University Extension Association; a director of the Laubach Literacy Foundation; and a founder and officer of the Coalition of Adult Education Organizations. He has traveled widely throughout the world, observing and counseling on continuing education.

In the collections, see also Adult Education Association (AEA); American Foundation for Continuing Education (AFCE); Association of University Evening Colleges (AUEC); Commission of Professors of Adult Education; Fund for Adult Education (FAE); Galaxy Conference of Adult Education Associations; International Congress of University Adult Education; Laubach, Frank; Liveright, Alexander A.; and National University Extension Association (NUEA). In the Syracuse University Archives, see also Vice-President for Continuing Education, years 1964-73; Dean of University College, 1952-64; University College, 1948-52 and 1964-73; Division of the Summer Session; Division of International Programs Abroad, 1964-73; East European Language Program, 1964- ; and Bureau of School Services, 1964-73.

Shelf List

Box 1	ANNUAL REPORTS, 1954-1971	(Binder 1)
	NOTES AND SPEECHES November 1948 - January 1964	(Binder 2)
Box 2	October 1964 - August 1971	(Binder 3)

COMMISSION OF THE PROFESSORS OF ADULT EDUCATION, 1956-
PAPERS, 1969-1973
2 boxes (1 linear foot)

Background Sketch

Commission of the Professors of Adult Education, a division of the Adult Education Association of the U.S.A., was founded in 1956 to provide opportunities for adult education faculty members to gain knowledge that will help in planning and operating a graduate professional education program in adult education; to increase the relevance and quality of dissertations in the field, and to help the professors in their own research; to secure the adult education practitioners' support for graduate programs in adult education; to encourage and facilitate theory-building, research, and dissemination in adult education; and constructively to influence the applied field of adult education. Qualification for membership is full professorship. The Commission provides consulting services to universities establishing graduate programs in adult education and holds conferences on research. Among its publications are a mongraph, _Adult Education: A New Imperative for Our Times_ (1961), and a volume, _Adult Education: Outlines of an Emerging Field of University Study_.

In the collections, _see also_ Adult Education Association (AEA).

Shelf List

Box 1
- CORRESPONDENCE
  - 1970
  - 1971, A-M
  - 1971, N-Z
  - 1972, A-M
  - 1972, N-Z
  - 1973, A-M
  - 1973, N-Z
- MEETINGS
  - Warrenton, Virginia, Meeting, 1969
  - Los Angeles Meeting, 1971
  - Minneapolis Meeting, 1972

Box 2
- NEWSLETTER
  - 1972 March
  - 1972 May
  - 1972 October
  - 1973 January
  - 1973 March 29
  - 1973 September 19
- SUBJECT FILE
  - Adult Education Association of the U.S.A., 1970-1973
  - Miscellaneous papers, reports, lists, etc., 1970-1972
  - Requests for "Careers in Adult and Continuing Education," 1971-1972

FUND FOR ADULT EDUCATION, 1951-1961
PAPERS, 1950-1969
76 archival boxes, 21 Paige boxes, 1 pkg. (70 linear ft.)

Background Sketch

The Fund for Adult Education (FAE) was a subsidiary foundation established and supported by the Ford Foundation. Founded in 1951, the Fund had as its purpose to aid and to encourage liberal adult education especially in political, economic, and international affairs and the humanities, with emphasis on study-discussion. However, because of the coincidence of history, the Fund became the main instrument in the establishment of an educational broadcasting system (particularly ETV) in the United States. The Fund had its own board of directors and staff, and it was both a grant-giving and an operating organization. During its early years, the Fund financed the sometimes controversial Test Cities experiment, the purpose of which was to ascertain the best ways to coordinate and stimulate adult education activities, community by community. The Test Cities Project involved individuals and institutions in thirteen United States communities in an experimental and novel educational project. Each of the participating Test Cities programs was independent of the Fund and controlled its own programs. The Fund officially ended its activities in 1961, although it continued as a legal entity (just as some of the projects to which it gave long-term grants continued) after 1961.

Description

The Fund for Adult Education Papers contain correspondence, published material, reports, and work files of Fund projects that date from 1950, the year prior to the organization's founding. Bulk dates of the collection are 1951 to 1958, although some printed material dates to 1969. The collection is arranged by broad subject categories in 97 boxes and one package that total 70 linear feet. Most of the collection deals with Fund-operated projects, mainly study-discussion programs.

Boxes 1-31 contain the files of the Fund's Test Cities experiment. After five boxes of general files that are largely correspondence, there are files, arranged by community names, of the projects undertaken in the thirteen communities that were involved in the program. These latter files typically contain correspondence, project histories, newsletters, reports, and newsclippings. A restriction on research access to the Fund for Adult Education Test Cities files, specified by the donor, limits access to professional persons in the field of educational history and research and further stipulates that no quotation from any letter, memorandum, report, or any other document in the Test Cities files be made without the written permission of the person who made the document.

Data on the three projects "Great Men, Great Issues," "Meet the Humanities," and "Ways of Mankind" will be found in boxes 32-44. Most of the folders are geographical, as are the folders of the Experimental Discussion Project (EDP), arranged under discussion topics in boxes 44-76, which contain the evaluations of the study-discussion program materials that evolved in the Fund's Experimental Discussion Project. This project helped develop liberal arts and science courses that were designed for small groups led by properly trained lay leaders who were not necessarily either professional educators or subject specialists. The study-discussion programs were conducted with experimental groups, and on the basis of criticisms received from these groups, program materials were revised and then distributed at a nominal cost to groups throughout the country. These EDP files are the rough evaluations from which the Fund worked in revising the program materials. The story of the Experimental Discussion Project is told in the report by Glen Burch, "Accent on Learning."

Boxes 77-97 contain files under the headings of Personal Information, Group Information, and Group Leaders' Reactions, as well as newspaper clippings, photostats, and printed material. Newsclippings and photostats are mounted in bound volumes, rather than placed in folders. In the Fund for Adult Education Papers there is no overall report of Fund activities; the closest approximation to one is "The Challenge of Lifetime Learning: Continuing Liberal Education, Report 1955-1957," a copy of which is located in box 97. Further details on the holdings of the collection are available in the accompanying shelf list, which has been prepared from folder headings of the Fund for Adult Education Papers as they were processed prior to their arrival in the Manuscripts Division.

In the collections, see also Adult Education Association (AEA); American Foundation for Continuing Education (AFCE); Association of University Evening Colleges (AUEC); Center for the Study of Liberal Education for Adults (CSLEA); Hendrickson, Andrew; Jacques, Joseph; Liveright, Alexander A.; National Association of Public School Adult Educators (NAPSAE); National University Extension Association (NUEA); and Sheats, Paul.

Gift of the Fund for Adult Education, 1961, with subsequent additions

Shelf List

Box 1 TEST CITIES, GENERAL
- Correspondence
  - Jul 1951-Jul 1952
  - Aug 1952-Dec 1952
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  - May 1953-Dec 1953
  - Jan 1954-Mar 1954
  - Apr 1954-Jun 1954
  - Jul 1954-Sep 1954
  - Oct 1954

Box 2
  - Nov 1954-Dec 1954
  - Jan 1955-Apr 1955
  - May 1955-Nov 1955
  - Jan 1956-May 15, 1956
  - May 16, 1956-Mar 31, 1957
- Program-Correspondence, Jan 1952-Jul 1952
- Allerton House Conference, 1953-1954
- Colorado Conference, correspondence, 1952
- Meeting, Rancho Santa Fe, 1955-1956
- Regional Conference, New York, 1954

Box 3
- Advertising Campaign, 1952-1953
- Evaluation Reports, 1954
- Personnel File-Coordinators, 1952-1956
- Memoranda on Project, 1951-1952
- Project Planning, 1951
- Surveys-Preliminary, 1952 (3 folders)
- Bigwin Conference, Jul 1953-Sep 1953

Box 4
- Bigwin, correspondence
  - Sep 1952-Jun 1953
  - Jul 1953-Apr 1954
  - May 1954-Jan 1955
- Chattanooga Survey of Discussion Group Participants, 1953
- Bigwin Conferences and Reports, 1953-1954
- Bigwin Newsletter, 1953
- Bigwin Speeches
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Box 5
- Bigwin Correspondence Re Film
  - May 1953-Jul 1953
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- Bigwin Test City Profiles, 1954
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- TEST CITIES, GENERAL (continued)
  - Bigwin Program Preparation, 1954
  - Bigwin Evaluations, 1954
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- TEST CITIES, AKRON
  - Correspondence
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  - Adult Education Newsletter, 1953-1957
  - Calendar of Events, 1953-1954
  - History of Project, 1955

Box 7

  - Program, Community Leadership Institute, 1955
  - Program, Design and You, 1954
  - Program, Law Enforcement and the Citizen, 1955
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  - Programs and Materials
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  - Reports, Organizations
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Box 10 TEST CITIES, CHATTANOOGA
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- Handbook, 1952
- Newsletter, 1952-1959
- Materials and Announcements, 1952-1958 (2 folders)
- Project "There Shall Be Peace," 1952
- Project Reports, Miscellaneous, 1953-1958
- Projects, Miscellaneous
  - 1954
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- Report on Project, 1955

Box 12
- Reports, Board of Directors, 1952-1958
- Reports, Quarterly and Annual, 1952-1957
- Report "Education for Freedom," 1958
- Report "Introduction to Poetry," 1956
- Reports, Miscellaneous, 1952-1953

Box 13
- Newspaper Clippings
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  - 1954
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Box 14 TEST CITIES, KANSAS CITY
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- History of Project, 1955
- Miscellaneous Materials, vs. dates
- Programs and Materials, 1952-1955
- Reports, 1952-1955

Box 15 TEST CITIES, LITTLE ROCK
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Box 15 (continued)
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  - History of Project, 1955
  - Adult Education Center, plans for, 1954
  - Advertising Cuts, 1953
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  - Quarterly Summary Reports, 1953-1955
  - Newspaper Clippings, 1951-1957

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- TEST CITIES, LUBBOCK
  - Correspondence
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  - Materials, 1953-1955
  - Reports on Program, 1952-1955
  - Newspaper Clippings, 1952-1954

- TEST CITIES, MEMPHIS
  - Correspondence
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    - 1956-1957
  - History of Project, 1955
  - Materials, correspondence re, 1954-1955
  - Financial Reports, 1954-1956
  - Friedan Report-Executive Leadership Program, 1957
  - Institute for Executive Leadership, 1955-1957
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  - Printed Materials, 1955
  - Programs and Materials
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  - Correspondence
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- Community Reports, 1952, 1954
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- Pilot Program-Preparation for Retirement, 1956-1957
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- Report on Project, 1955
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- Programs, printed material, 1953-1955
- Program "Ways of Mankind," 1954
- Project in Racine, papers re, 1951
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Box 21 TEST CITIES, SAN BERNARDINO
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- TEST CITIES, WEST TEXAS (continued)
  - Report on the Project, 1955

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- News Releases, vs. dates
- Miscellaneous Papers, 1952-1956
- Program Materials, 1952-1957
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Box 29
- Reports-Regional Development
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- Reports, Miscellaneous, 1952-1957
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Box 31
- "Drama for Discussion" Program, n.d. (2 folders)
- Reports and Evaluations, 1953-1956
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- GREAT MEN-GREAT ISSUES
  - Group Member Reports
    - Abbeville, La., 1952
    - Andover, Mass., 1951
    - Asheboro, N.C., 1951
    - Baltimore, Md., 1952
    - Bicknell, Utah, 1952
    - Bloomington, Ill., 1952
    - Boston, Mass., 1951 (2 folders)
    - Brooklyn, N.Y., 1951-1952

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    - Buffalo, N.Y., 1951
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- GREAT MEN-GREAT ISSUES (continued)
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    - Tucson, Arizona, 1951
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  - Summary Questionnaire, 1952
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Box 41
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  - Group Member Reports
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  - Group Member Survey, Pasadena, Cal., 1954

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    - Bell, Cal., 1953
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    - Chattanooga, Tenn., 1953
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    - La Crosse, Wisc., 1953
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    - Little Rock, Ark., 1953
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    - Pasadena, Cal., 1953
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  - Group Member Report
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- Current Economic Problems
  - Alhambra, Cal., 1953
- Your Money and Your Life
  - Baltimore, Md., 1953
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  - Boston, Mass., 1954 (2 folders)

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- Buffalo, N.Y., 1953
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- Riverhead, N.Y., 1954
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    - Evaluation Summary Questionnaire, 1953
    - Summary Tabulations, 1954 (2 folders)

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- LAW AND JUSTICE, Evaluation Forms, Othello, Wash., 1954

- EFDP (EXPERIMENTAL FILM DISCUSSION PROJECT)
  - World Affairs Are Your Affairs
    - Newark, N.J., 1952 (2 folders)
    - Participants' Reaction Sheets, 1952

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  - Education for a Free Society
    - Berkeley, Cal., 1957
    - New York City, 1957
    - White Plains, N.Y., 1957
    - Evaluations, 1957-1958
  - The Shape of Our Cities, Evaluations, 1957-1958
  - Transition and Tension in Southeast Asia, New York and White Plains, N.Y.; Springfield, Mass., 1957

Box 53
  - Human Freedom
    - Baltimore, Md., 1953
    - Chattanooga, Tenn., 1953
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    - Covington, Tenn., 1953
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    - Evaluations of Program, 1952-1953
    - Evaluation Forms
      - 1952-1953
      - 1953-1954 (2 folders)
  - Jackson Heritage, Group Member Report, Pasadena, Cal., 1954
  - Jefferson and Our Times
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      - Chautauqua, N.Y., 1954
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      - Memphis, Tenn., 1954
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  - You and Modern Art
    - Chino, Cal., 1953
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    - Pasadena, Cal., 1953 (2 folders)
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- Box 58
  - Citizen and Mass Media
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    - Laguna Beach, Cal., 1955
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  - Garden City, N.Y., 1953
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  - All Cities Analysis, 1953
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  - Test Group Reports, 1957
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- Economic Reasoning, Evaluation and Problem Analysis Reports, 1955

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- An Introduction to the Humanities, Group Leaders Evaluation, 1959
- "Let's Talk About...," End-of-Meeting Evaluation Form, 1953-1954
- Leading Group Discussion, Evaluation, 1954-1958
- Evaluation Procedures and Related Matters, 1952-1959
- Summary Analysis Sheet, n.d., c. 1955
- Wyoming Film Discussion Project, Final Report, 1953

Box 64 EFDP

- Baltimore, Md., Eastern Community Council, 1952
- Birmingham, Ala., Citizens Group, 1952 (2 folders)
- Boston, Mass., Public Library, 60 plus group, 1952 (2 folders)
- Bountiful, Utah, Special Interest, M.I.A., 1952
- Brooklyn,N.Y., Brooklyn Public Library, 1952

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- Brooklyn, N.Y., U.S. Maritime Service Officers' Club, 1952
- Buffalo, N.Y., Buffalo Public Library, 1952 (2 folders)
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- Chattanooga, Tenn., Public Library, 1952 (2 foldrs)
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- Coachella, Cal., Public School (Adult), 1952
- Columbia, Mo., Stephens College, 1952
- Dallas, Tex., Church Group, 1952 (2 folders)
- Dayton, Ohio, YMCA, 1952

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- Dayton, Ohio, Council On World Affairs, 1952
- Des Moines, Iowa, Adult Education Executive Committee, 1952
- Detroit, Mich., Public Library, 1952
- Flint, Mich., Mott Foundation, Adult Education, 1952
- Fort Atkinson, Wisc., Dwight Foster Public Library, 1952
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- La Crosse, Wisc., Public Library, 1952 (2 folders)
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- Lincoln, Neb., Public School, 1952 (2 folders)
- Manhattan, Kansas, Library, 1952
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- New Philadelphia, Ohio, Library, 1952
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  - Married Couples-Monday Evening, 1952 (2 folders)
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- St. Louis, Mo., Council on World Affairs, 1952 (2 folders)
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- San Francisco, Cal., World Affairs Council, 1952
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- San Jose, Cal., Adult Center, 1952
- Santa Monica, Cal., S.M. Bay Women's Club, 1952
- Sioux City, Iowa, Adult Education, Schools, 1952
- Shorewood, Wisc., Women's Club, 1952
  - Folder 1

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- End-of-Meeting Evaluation Forms, 1952
- Group Member Report, 1952

Box 75
- International Uniderstanding Series
  - Group Member Reports, 1952 (4 folders)

Box 76
- Group Summary Questionnaire, 1952
  - Alabama-California
  - Georgia-Massachusetts
  - Michigan-New Jersey
  - New York-Pennsylvania
  - Tennessee-Wyoming

(Paige Boxes)

Box 77 PERSONAL INFORMATION
- Discussion Groups, 1957
  - (20 folders)

Box 78
  - (18 folders)

Box 79
  - (18 folders)

Box 80
  - (18 folders)

Box 81 PERSONAL INFORMATION (continued)
    Discussion Groups, 1957 (continued)
        (18 folders)

Box 82 (15 folders)

Box 83 (18 folders)

Box 84 (18 folders)

Box 85 (15 folders)

Box 86 (6 folders)
    Discussion Groups, 1958
        (11 folders)

Box 87 (24 folders)

Box 88 (5 folders)

GROUP INFORMATION
- Akron, University of, Institute for Civic Education, 1957
- Arkansas, University of, 1957
- British Columbia, University of, 1958
- California, University of, Los Angeles
    - 1957
    - 1958 (3 folders)
- Kansas City, University of, 1958
- Louisville, University of, 1957-1958
- Pasadena Liberal Arts Center
    - 1957
    - 1958
- Whittier Liberal Arts Center
    - 1957
    - 1958
- Analysis of Test Center Data, 1958-1959

Box 89 GROUP LEADERS' REACTIONS
- Twin Cities Liberal Arts Center, 1957-1958
- Utah, University of, Salt Lake City, 1957
- Virginia, University of, Richmond Center, 1957-1958
- British Columbia, University of, 1958 (4 folders)
- California, University of, Los Angeles, 1958 (4 folders)
- Charlottesville, Va., 1958
- Kansas City, University of, 1958
- Louisville, University of, 1958

Box 89 (continued)
- GROUP LEADERS' REACTIONS (continued)
  - Pasadena Liberal Arts Center, 1958
  - St. Paul, 1958
  - Twin Cities Liberal Arts Center, 1958
  - Utah, University of, Salt Lake City, 1958
  - Virginia, University of, Richmond Center, 1958
  - Whittier Liberal Arts Center, 1958 (2 folders)

Box 90
- NEWSPAPER CLIPPINGS AND PHOTOSTATS
  - Akron Beacon Journal
    - 1952-1956
    - 1958-1961
    - 1957-1959
    - 1961-1962
    - 1962-1964
  - Educational Television Factsheet,Box Score, Nov 1954 - May 1960

Box 91
- Various
  - 1951-1957
  - 1959
  - 1960
  - 1957-1958
- Test Cities Editorials, 1953-1958

Box 92
- News Releases and Press Clippings, 1959-1960 (2 folders)
- Foundations, 1951-1958
- Memphis Newspaper Clippings
  - 1957-1959
  - 1961-1964
- Magazine Summaries, 1958-1959

Box 93
- Various, 1954-1959
- Magazine Summaries, 1950-1959
- Educational Television, 1952-1958
- Newsletters, 1953-1960
- Public Responsibility; Leadership; Liberal Education, 1959-1960
- Educational Television, 1959-1960

Box 94
- Foundations and Funds, 1959
- News Releases and Press Clippings, Editorial Comments, 1959
- George E. Sokolsky Column, 1959
- Memphis Newspaper Clippings, 1952-1954

Box 95
- Various, 1960
- Magazine Summaries, 1956-1960

Box 95 (continued)
- NEWSPAPER CLIPPINGS AND PHOTOSTATS (continued)
  - News Releases and Press Clippings, 1959
  - Various, 1961

- THE STUDY OF SIOUX CITY, 1955-1956

Box 96
- NEWSPAPER CLIPPINGS AND PHOTOSTATS
  - Memphis Newspaper Clippings
    - 1955-1956
    - 1958-1961
  - Inside Channels (Newsletter), 1956-1960
  - News Digest, 1959-1960

Box 97
- PUBLICATIONS, PRINTED
  - America Armed: Essays on United States Military Policy, ed. R.A. Goldwin; Rand McNally & Company, Chicago, [third printing, 1969].
  - Beyond the Cold War: Essays on American Foreign Policy in a Changing World Environment, ed. R.A. Goldwin; Rand McNally & Company, Chicago, [1965].
  - Higher Education and Modern Democracy, ed. R.A. Goldwin; Rand McNally & Company, Chicago, [1965].
  - Left, Right, and Center: Essays on Liberalism and Conservatism in the United States, ed. R.A. Goldwin; Rand McNally & Company, Chicago [1965].
  - A Nation of Cities: Essays on America's Urban Problems, ed. R.A. Goldwin; Rand McNally & Company, Chicago, [1967].
  - A Nation of States: Essays on the American Federal System, ed. R.A. Goldwin; Rand McNally & Company, Chicago, [sixth printing, 1969].
  - Political Parties, U.S.A., ed. R.A. Goldwin; Rand McNally & Company, Chicago, [third printing, 1968].
  - Representation and Misrepresentation, ed. R.A. Goldwin; Rand McNally & Company, Chicago,[1967].
  - Studies in Adult Group Learning in the Liberal Arts, 4 vols., by John Walker Powell; The Fund for Adult Education, 1960.
  - Why Foreign Aid?: Two Messages by President Kennedy and Essays, ed. R.A. Goldwin; Rand McNally & Company, Chicago, [1963].
  - Civic Education in the United States: A Directory of Organizations, comps. Robert Horowitz and Carl Tjerandsen; The University of Chicago, 1954; with 1958-59 Supplement.

Box 97 (continued)

PUBLICATIONS, MISCELLANEOUS

- The Challenge of Lifetime Learning, Continuing Liberal Education, Report, 1955-1957
- Functionally Illiterate Problem, Solution of the, 1968
- Leadership in University Adult Education, The 10th Annual Seminar on, 1967
- Liberal Education: Summary of a Discussion by the Trustees of the Carnegie Foundation for the Advancement of Teaching, 1956
- Opinions of School Superintendents on Adult Education, 1964
- Public School Adult Education, Statistics of, 1958-1959
- Survey of University Adult Education in the Metropolitan Area of New York, 1966-1967

Package RECORDS AND SLIDE FILMS

GALAXY CONFERENCE, 1969
PAPERS, 1964-1970
3 boxes (1.5 linear feet)

Background Sketch

The Galaxy Conference of Adult Education Organizations was held in Washington, D.C., in 1969. It was the outgrowth of the Conference of Adult Education Organizations, convened in 1964 to provide liaison among the major professional associations in the field and to focus on common concerns. By 1969, 19 organizations were participating. The Conference, which had both general sessions and associated conferences, was successful both in its own right and in forwarding the goals of the Committee of Adult Education Organizations, which dropped the *ad hoc* qualification and later incorporated as the Coalition of Adult Education Organizations.

The Galaxy Papers, besides giving a comprehensive documentation of the planning and execution of the Conference, include (in Box 3) an organized history, a formal report, and the statement *Imperatives for Action*, which resulted from the Galaxy Conference.

In the collections, *see also* Adult Education Association (AEA); Association of University Evening Colleges (AUEC); Charters, Alexander; Coalition of Adult Education Organizations; Commission of the Professors of Adult Education; International Congress of University Adult Education; National Association for Public Continuing and Adult Education (previously NAPSAE); National University Extension Association (NUEA); and University Council on Education for Public Responsibility.

Shelf List

Box 1 ORGANIZATIONAL PAPERS
- Advertising, 1969
- Budgets, Correspondence Re, 1967-1970
- Central Planning Group
  - 1964-1970
  - 1968-1970
- Correspondence, General, 1969-1970
- Evaluation, 1969-1970
- Exhibits, 1968-1969
- Exhibits and Advertising, Correspondence Re, 1969
- Local Arrangements, 1969

Box 2
- News Releases, 1969
- Program Committee, 1968-1970
- Program Materials, 1969
- Program Materials and Papers, 1969
- Program Schedules, 1969
- Public Relations, 1968-1969
- Registration Packet Information, 1969
- Speakers, 1969

PARTICIPATING ORGANIZATIONS
- Miscellaneous Papers, 1967-1969
- Miscellaneous, A-Z, 1969

Box 3
- Adult Education Association, 1969
- American Library Association, 1968-1969
- Commission of the Professors of Adult Education, 1969
- Committee of Adult Education Organizations, 1968-1969
- Council of National Organizations, 1969
- National Association for Public School Adult Education, 1969
- National Council on Adult Jewish Education, 1969
- National University Extension Association, 1968-1969

MISCELLANEOUS
- Charters, A. N., Notes, 1969
- History of the Planning for the Conference, 1970
- Imperatives for Action, 1969
- Report on the 1969 Galaxy Conference of Adult Education Organizations, 1970
- Wingspread Conference, General Papers, 1969

HENDRICKSON, ANDREW, 1899-
PAPERS, 1933-1971
15 boxes (7.5 linear feet)

Background Sketch

Born November 17, 1899, in Pedrickstown, New Jersey, Andrew Hendrickson earned an A.B. in English from Bucknell University in 1925, an M.A. in English from Columbia University in 1935, and the Ph.D. in adult education from Columbia in 1943.

He has served as head of the English Department in the Cliffside Park, New Jersey, High School. He has also been a teacher of social studies in the Westfield, New Jersey, High School and the New York City Regents Evening High School. Hendrickson has served as Assistant and Associate in adult education as well as instructor in sociology at the Teachers College of Columbia University. He was an assistant professor of adult education as well as Director of Cooperative Education and Assistant Dean at Cleveland College of Western Reserve University. In 1947 Hendrickson went to Ohio State University as professor of Education. In 1957 he was appointed director of the Center for Adult Education at that University. Retiring from Ohio State in 1967, Dr. Hendrickson is now director of the Institute of Senior Adults and professor of adult education in the Department of Adult Education at Florida State University.

Andrew Hendrickson is a member and past vice president of the National Education Association. He has served on the executive committee and as a member of the Delegate Assembly of the Adult Education Association. A past secretary-treasurer of the Ohio Association for Adult Education, Dr. Hendrickson was editor of the journal of that organization, The Ohio Adult Observer, from 1948 to 1960. He was also one of the founders and the first president of the Adult Education Council of Greater Columbus, Ohio.

Description

The Andrew Hendrickson Papers arose primarily from Hendrickson's work at Ohio State University. All of the material came from the office of the professor of adult education at Ohio State. This material is almost exclusively Hendrickson's, but most of the material dated before 1947 resulted from the work of Hendrickson's predecessor, Herschel W. Nisonger. There is also correspondence from 1967 generated by William D. Dowling, Hendrickson's successor. The collection consists of correspondence, printed material including reproduced material and published material, and a few photographs. The inclusive dates of the collection are 1933-1971 but the bulk of the papers are dated between 1948 and 1967.

The material is divided into three categories: correspondence, writings, and miscellaneous material.

Correspondence covers the period 1937-1967, with emphasis on 1948-1967, and includes both incoming and outgoing letters, telegrams, and memoranda. The material is arranged chronologically with multiple items having the same arranged alphabetically by the correspondents' names. Undated material is placed at the end of the section. Significant correspondents (those for whom there are at least twenty pieces in the collection) and the inclusive dates of their letters follow:

Dowling, William D., 1967
Holden, John Bernard, 1943-1964
Houle, Cyril Orvin, 1958-1966
Jensen, Glenn S., 1959-1967
Kempfer, Homer Hadley, 1947-1966
Knowles, Malcolm S., 1951-1966
Kreitlow, Burton, 1950-1967
Long, Fern, 1948-1967
Luke, Robert A., 1946-1966
Nisonger, Herschel W., 1937-1962
Rochte, Newton C., 1949-1963
Verner, Coolie, 1953-1965

In no case are there more than fifty pieces for any individual.

The inclusive dates of writings are 1933-1969. Included in this category are articles and addresses, reports and proposals, copies of The Ohio Adult Observer, and student papers from Hendrickson's classes. There are eleven articles and addresses, arranged alphabetically by title. Reports and proposals include documents prepared by Hendrickson or by committees of which Hendrickson was a member. These are arranged chronologically with undated pieces placed at the end of the section. Since Hendrickson was an editor of The Ohio Adult

Observer, there is a fairly complete run of this journal between the dates 1933 and 1966. Student papers are arranged chronologically.

Miscellaneous material, 1945-1967, includes biographical information on Hendrickson and Nisonger; meeting papers, including working papers, minutes and proceedings; memorabilia, including membership lists and rosters, photographs, programs, brochures, newspaper clippings, and a script; and unidentified pieces. Minutes include reports of only those meetings which Hendrickson attended and are arranged chronologically. Transcripts of meetings of the Commission of Professors of Adult Education for 1957 to 1959 are arranged chronologically in the section of proceedings. The CPAE, a branch of the Adult Education Association of the United States of America, was to develop a philosophy of adult education. Membership lists and rosters name members of organizations and rosters of conference and meeting participants. These lists are arranged chronologically, with undated material at the end of the section. The few photographs are mostly of meetings; they are undated and unidentified. The section of programs includes printed programs of meetings and conferences in which Hendrickson participated. The programs are arranged chronologically, and undated material is placed at the end of the section. The brochure relates to the program and services of the Bureau of Special and Adult Education at Ohio State University. The newspaper clippings describe the retirement of Herschel W. Nisonger. The script is of a skit performed at an appreciation banquet for Nisonger upon his retirement. Unidentified material is arranged chronologically.

Gift of Andrew Hendrickson, 1969 and 1971

Shelf List

- Box 1 CORRESPONDENCE
  - 1937-1947
  - 1948
    - Jan-Jul
    - Aug-Dec
  - 1949
    - Jan-Mar
    - Apr-Dec
  - 1950
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    - Jul-Dec
- Box 2
  - 1951
    - Jan-May
    - Jun-Dec
  - 1952
  - 1953
    - Jan-Jun
    - Jul-Dec
  - 1954
    - Jan-May
- Box 3
    - Jun-Dec
  - 1955
    - Jan-Apr
    - May-Aug
    - Sep-Dec
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    - May-Aug
    - Sep-Dec
- Box 4
  - 1957
    - Jan-Mar
    - Apr-Jul
    - Aug-Oct
    - Nov-Dec
  - 1958
    - Jan-Apr
    - May-Aug
- Box 5
    - Sep-Dec
  - 1959
    - Jan-Feb
    - Mar-Apr
    - May-Jul
    - Aug-Sep
    - Oct-Dec

Box 6 CORRESPONDENCE (continued)
- 1960
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  - Apr-Aug
  - Sep-Dec
- 1961
  - Jan-Apr
  - May-Aug
  - Sep-Dec

Box 7
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  - Jan-Apr
  - May-Aug
  - Sep-Dec
- 1963
  - Jan-Mar
  - Apr-Jun
  - Jul-Dec
- 1964
  - Jan-Jun

Box 8
  - Jul-Dec
- 1965
  - Jan-Mar
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Box 9
  - Apr-Jul
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Box 10
- 1968-1970
- Undated

WRITINGS
- Articles and Addresses
  - 1947-1957
  - 1959-1968
- Pamphlets, 1963
- Reports and Proposals
  - 1936-1952
  - 1953-1954
  - 1955-1958

- Box 11 WRITINGS (continued)
  - Reports and Proposals (continued)
    - 1959-1966
    - 1969
    - Undated
  - *The Ohio Adult Observer*
    - 1933-1949
    - 1950-1954
    - 1955-1966
  - Student Papers, 1950-1958

- Box 12 MISCELLANEOUS
  - Adult Basic Education, Workshops, 1968-1969
  - Adult Education Association, 1968-1971
  - Biographical Information
  - Commission of the Professors of Adult Education
    - 1960-1967
    - 1968
    - 1969-1970
  - Conference on Aging, 1968
  - Education for Older Persons, 1969-1971
  - Handbooks and Programs in Adult Education, 1944-1953
    - Folder 1

- Box 13
    - Folder 2
  - Meeting Papers
    - Minutes
      - 1945-1952
      - 1953-1957
      - 1958-1959
      - 1960-1967
    - Proceedings
      - 1957

- Box 14
      - 1958
      - 1959
    - Working Papers, 1955
  - Memorabilia
    - Brochures
    - Membership Lists and Rosters
      - 1947-1957
      - 1958-1967
      - Undated
    - Newspaper Clippings, 1960, 1971
    - Photographs

- Box 15
    - Programs
      - 1946-1954
      - 1955-1967

Box 15 (continued)

- MISCELLANEOUS (continued)
  - Memorabilia (continued)
    - Script, 1960
  - Speeches, 1965-1970
  - Various Papers, 1961-1968
  - Unidentified Pieces, 1947-1967

INTERNATIONAL CONGRESS OF UNIVERSITY ADULT EDUCATION
PAPERS, 1959-1968
6 boxes (3 linear feet)

Background Sketch

The International Congress of University Adult Education was organized by a group of 35 adult educators from universities in 14 countries meeting in September 1960 at the Sagamore Conference Center, Syracuse University, immediately after the UNESCO World Conference on Adult Education in Montreal. It is concerned with all aspects of adult education carried on by universities in all parts of the world. It seeks to be an agency of communication and liaison, and a clearinghouse of information and ideas at the international level. In its early years the Congress was provided with its secretariat by the Center for the Study of Liberal Education for Adults. The Congress has sponsored one world and several regional international meetings of university adult educators, promoted the study of comparative adult education, and published a journal and occasional papers.

The ICUAE papers include correspondence from 1959 to 1968; reports and memoranda from 1954 to 1967; and organizational data from 1961 to 1967.

In the collections, see also Center for the Study of Liberal Education for Adults (CSLEA); Charters, Alexander N.; Liveright, Alexander A.; and Sheats, Paul.

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Shelf List

Box 1 CORRESPONDENCE
- 1959-1961
- 1962
- 1963
- 1964 Jan-May

Box 2
- 1964 Jun-Dec
- 1965
- 1966-1968
- n.d.

MEMBERSHIP RECORDS
- Individual Memberships
  - 1963-1964
    - A-K
    - L-W
  - 1964-1965
    - A-J
    - K-W

Box 3
  - 1965-1966
    - A-J
    - K-Y
  - 1966-1967
    - A-J
    - K-Y
- Institutional Memberships
  - 1963-1964
  - 1964-1965

Box 4
  - 1965-1966
  - 1966-1967
- Membership Rosters, 1961-1966

REPORTS AND MEMORANDA
- International Congress of University Adult Education, 1960-1965
- UNESCO
  - 1954-1962

Box 5
  - 1963
  - 1964
  - 1965-1967
- Miscellaneous, 1960-1967

Box 6 MISCELLANEA
- Constitution and history, 1962
- Discussion group report, "The Concept of Continuing Education," n.d.
- First World Conference, position papers, 1965

Box 6 (continued)

- MISCELLANEA (continued)
  - Institut de la Promotion Supérieure du Travail, Toulouse, France, 1965
  - N.E.A. Convention, 1925
  - Speeches
    - Labuda, Gerard, n.d.
    - Lengrand, P., 1965
    - Schwartz, B., 1964
  - University College, Dar es Salaam, 1966

JACQUES, JOSEPH W.
TAPE RECORDINGS, 1972
21 reels of magnetic tape in 2 archival boxes
(.75 linear ft.)

Background Sketch

Joseph Jacques, now on the faculty of Montclair State College in New Jersey, received help on his doctorate in Adult Education from Syracuse University. He based his dissertation upon 21 extended taped interviews he conducted with 11 established leaders in the field of Adult Education in the United States. Those interviewed were Mary Armstrong, R.J. Blakely, Leland P. Bradford, Mary Louise Collings, Paul L. Essert, Wilbur C. Hallenbeck, Sam Hand, Andrew Hendrickson, Eugene I. Johnson, Howard Y. McClusky, and Ralph B. Spence.

Following a format of structured questions, but allowing for free-wheeling discussion, Jacques' tapes probe the leaders' formative lives and educational experiences; their philosophies of living and of education; and their beliefs and opinions concerning current trends and the status of adult education in the United States. These 21 reels of recordings were made between March and May of 1972, and include much material not contained within Jacques' formal dissertation.

Shelf List

Box 1	Reel 1, Interviews with Mary Armstrong, 19 March 1972, and Mary Louise Collings, 8 May 1972
	Reel 2, Interview with Robert J. Blakely, 22 April 1972 (see also Reel 21)
	Reel 3, Interview with L.P. Bradford, 12 May 1972
	Reel 4, Interview with Paul L. Essert, 22 March 1972
	Reels 5-8, Interview with W. C. Hallenbeck, 24-27 April 1972
	Reel 9, Interviews with Sam Hand. 30 May 1972, and Eugene I. Johnson, 17 May 1972
	Reels 10-13, Interview with Andrew Hendrickson, 5-9 June 1972
	Reels 14-16, Interview with Howard Y. McClusky, 10-13 April 1972
Box 2	Reel 17, Conclusion of interview with Howard Y. McClusky, 13-14 April 1972
	Reels 18-21, Interview with Ralph Beckett Spence, 15-17 May 1972 (Reel 21 also carries the conclusion of the interview with Robert J. Blakely.)

LIVERIGHT, ALEXANDER A., 1907-1969
PAPERS, 1934-1969
7 boxes (3.5 linear feet)

Background Sketch

Alexander A. Liveright was director of the Center for the Study of Liberal Education for Adults from 1956 until its dissolution in 1968. The Center was independently located in Chicago from 1951 until 1965, and then was affiliated with Boston University. From 1967 until his death in 1969, Liveright was Associate Professor of Adult Education at Syracuse University. As director of CSLEA, and in his own right, he was involved in a wide range of adult and continuing education programs in the United States, had many contacts with adult education in other countries, and was a leader in international activities, such as the International Congress of University Adult Education. These facts explain the range of the Liveright papers, most of which are for the period 1956-69 (although Box 3 contains a few clippings for 1934-35, Box 7 contains one War Manpower Commission document for 1943, and another WMC document dated 1942 makes up Box 8).

In the collections, *see also* Association of University Evening Colleges (AUEC); Center for the Study of Liberal Education for Adults (CSLEA); Charters, Alexander N.; Commission of Professors of Adult Education; Fund for Adult Education; International Congress of University Adult Education; National University Extension Association (NUEA); and Sheats, Paul.

Shelf List

Box 1 BOSTON UNIVERSITY
- Problems in Adult Education, 1965-1968
- Problems in Adult Education, course outlines and student papers, 1965-1968 (4 folders)
- Seminar in Comparative and International Adult Education, 1968
- Seminar on Comparative Adult Education, 1967-1968
- Student Papers, 1967-1968

CENTER FOR THE STUDY OF LIBERAL EDUCATION FOR ADULTS
- Academy Study, draft of chapters 3,4 and 5, n.d.
- Board Meetings, minutes
  - 1956-1957

Box 2
  - 1957
- Board Minutes, 1956
- Core Programs, 1960-1961
- Correspondence
  - Australia, 1966
  - Hawaii, 1966-1967
  - India, 1967
  - Israel, 1965
  - Malaysia and Singapore, 1967
  - Nepal, 1966-1967
  - New Zealand, 1966-1967
  - Philippines, 1967
  - Thailand, 1967
- Grants and Submissions, 1963
- Impact Study and Supplement, 1958-1959
- Program Goals Study, 1964-1965

NEW INSTITUTIONAL FORMS PROJECT
- Consultant Panel, 1969
  - Project #1

Box 3
  - Project #2
- Contract and Proposal, 1968
- Correspondence, Ivan Lappin, 1968-1969
- Draft Proposals
  - Comments, 1968
  - Correspondence Re, 1966-1968 (Folder 1)
  - Correspondence Re, 1966-1968 (Folder 2)
- National Focus Activity, 1969
- National Forms, 1969

Box 4
- Panel Meetings, 1968-1969
- Program Budget, 1968
- Proposal and Background Material, 1966-1969

Box 4 (continued)

NEW INSTITUTIONAL FORMS PROJECT (continued)

- Report, Inquiries Re, 1969
- Reports to Committee of Adult Education Organizations (CAEO), 1968-1969
- Staff Appointments, correspondence, 1969
- Survey Form, City of Syracuse, 1969

SYRACUSE UNIVERSITY

- Adult Education
  - Course outline and student papers, 1968
  - Programs, 1967-1969
  - Related Programs, 1968
  - Appointment to Staff, correspondence, 1968-69
  - Continuing Education, publications list, 1969
  - Continuing Education Publications, correspondence, 1968
  - Faculty Interviews, drafts, ca.1968
  - Highlander Research and Education Center, 1969
  - International Seminar on Adult Education, 1969

TRIPS

- Australia, Canberra, 1967
- Australia, Melbourne, 1967
- Australia, New South Wales, 1966-1967
- Australia, Perth, 1967
- Australia, University of Sydney, 1967
- Australia, Tasmania, 1967
- Hong Kong,
- India (general), 1967
- India, University of Rajasthan, 1967

Box 6

- New Zealand, 1967
- Philippines, 1967
- Thailand, 1966-1967

MISCELLANEOUS

- Dissertation Proposals, 1966-1967
- General Correspondence, 1963-1967
- National Adult Education Resources Institute, confidential memoranda, 1967
- Newspaper Clippings, 1934-1935
- War Manpower Commission, 1942

Box 7

- Notes on Various Topics, 1966-1968
- Office of Emergency Management, War Manpower Commission, 1943

Box 7 (continued)

MISCELLANEOUS (continued)

- Photograph of Alexander A. Liveright, n.d.
- Printed Papers and Newspaper Clippings, 1968-1969
- South-East Asian Institute of Adult Education, 1966-1968
- U.S.A. Before War Manpower Commission, 1943
- War Manpower Commission, confidential study for, 1942

NATIONAL ASSOCIATION OF PUBLIC SCHOOL ADULT EDUCATORS, 1952-

PAPERS, 1934-1964
6 boxes (3 linear feet)

Background Sketch

The National Association of Public School Adult Educators (NAPSAE) was founded in 1952 to provide leadership for the development of adult education in the public schools. Specifically, the organization assisted local adult education directors in developing and improving their programs, and encouraged interest in liberal adult education of superintendents, school boards, and the public. Its work was handled by the State Projects Committee, headed by an Executive Secretary.

NAPSAE was a department of the National Education Association (NEA) and was affiliated with World Confederation of Organizations of the Teaching Profession. Funds were also provided by the Fund for Adult Education and the Department of Health, Education, and Welfare.

Membership in the organization was on an active or associate basis. Services varied from consultation with administrators to grants and workshops for establishing, expanding, and improving adult education programs. NAPSAE publications include the journals *Swap Shop for Administrators*, published six times yearly; *Techniques for Teachers of Adults* and *Pulse of Public School Adult Education*, each published eight times yearly; and the annual *Public School Adult Educator's Almanac*, as well as a variety of handbooks, slides, films, posters, and folders.

NAPSAE has since changed its name to the National Association of Public and Continuing Educators (NAPCE).

Description

The papers of the National Association of Public School Adult Educators are divided into three sections: State Projects, Workshops, and Other National Education Association (NEA) Affiliates. Within these sections, folders are alphabetically arranged. Correspondence is found in all sections, and in the first two it is chronologically arranged. Incoming letters are attached ahead of outgoing letters. The collection also includes printed material, such as newspaper and magazine clippings, newsletters, reports, programs, budgets, pamphlets, minutes, and questionnaires.

The States Projects section is divided into subsections of State Projects Committee and States. Material dealing with the State Projects Committee includes applications for grants, minutes of committee meetings, reports on state visits, as well as correspondence. The tentative format of the Project Cities Casebook, containing case studies of NAPSAE-grant districts, is also in this section.

The States subsection includes material dealing with particular adult education programs and plans in various states and project cities. Most of the material is correspondence, but local workshop programs, district studies (notably in Utah and Oklahoma), and newspaper and magazine clippings are also filed here.

The Workshops section contains four folders of material concerning Project Directors' workshops and the two-week Community Leadership Laboratory. Tentative and final programs, correspondence, pamphlets, memoranda, and reports are included.

The section of projects by other NEA affiliates includes materials dealing with two educational organizations, the American Association of School Administrators (AASA) and the American Labor Education Service (ALES). The AASA materials concern a 1962 study of numerous foundations and their aid to elementary and secondary public schools and to individual administrators. Correspondence in this section is arranged alphabetically. A comprehensive report is also included.

Most of the ALES material is printed material, either publications or mimeographed or dittoed programs on workshops. Publications include the annual reports; bulletins; Focus on the United Nations; a report of the international affairs program; a report on New Jersey minority program; and reports on international education and labor exchange. The workshops section contains a variety of pamphlets and programs on annual labor education workshops supported or sponsored by the ALES.

Gift of the National Association of Public School Adult Educators, 1968

Shelf List

Box 1 STATE PROJECTS
- State Projects Committee
  - Applications for grants
    - Applications, 1957-1964
    - Rejections, 1960-1963
    - Withdrawals, 1961-1963
  - Correspondence
    - 1958-1960
    - 1961
    - 1962-1963
  - Minutes, 1954-1963
  - Projects Cities casebook, 1963
  - Reports on state visits, 1954-1962

Box 2
- States
  - Arkansas, 1961-1962
  - California, 1963
  - Colorado
    - Department of Education, 1954-1964
    - Fort Collins, 1963
  - Delaware, 1963-1964
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  - Hawaii, 1961-1963
  - Illinois, 1959-1963
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  - Kentucky, 1963-1964
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Box 3
  - Minnesota
    - Austin, 1959-1964
    - Department of Education
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  - Mississippi, 1959-1960
  - New Jersey, 1957-1959
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    - Herkimer, 1961-1963
    - Middletown, 1963-1964
    - Poughkeepsie, 1961-1962
  - Ohio
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  - Community Leadership Laboratory, 1963
  - Project Directors' Workshop, 1962-1964

- OTHER NEA AFFILIATES
  - American Association of School Administrators (AASA) study of foundations' aid to education
    - Administrators' questionnaires, 1962

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- Correspondence, 1962
- Foundation questionnaires
  - Affirmative responses, 1962
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- Report of Committee on Foundations, 1963
- American Labor Education Service (ALES)
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- Bulletin, 1935-1960
- Focus on the United Nations, 1958-1960
- International labor education, 1950-1957
- Report of international affairs program, 1955-1960

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    OTHER NEA AFFILIATES (continued)
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                Report on New Jersey minority program, 1944-1948
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NATIONAL UNIVERSITY EXTENSION ASSOCIATION, 1915-
PAPERS, 1924-1968
41 boxes (22 linear feet)

Background Sketch

National University Extension Association (NUEA), founded in 1915 and composed of universities and colleges (mostly state universities) engaged in extension programs, has as its purpose the development and advancement of ideals, methods, and standards in continuing education and extension. Its activities include a national annual conference, divisions organized by concerns, and publications. Its regular publications are *Guide to Correspondence Study in Colleges and Universities* (biannual), *NUEA Newsletter* (biweekly), *Proceedings of Annual Meetings*, *The Spectator* (bimonthly), and *Programs and Registrations* (annually, published jointly with the AUEC).

The NUEA papers are divided into two parts: general papers relating to the Association and papers relating to Project Head Start Training Program. The twenty-six boxes of general papers, 1924-1968, contain correspondence, committee files, and miscellaneous files. The Board of Directors' files contain correspondence of the Secretaries of the Association, reports sent and received by them, and transcripts of the meetings of the Board of Directors and the Executive Committee. Committee files relate to all the committees created over a forty-year period by the Association. The general correspondence files, 1930-1968, fill eleven boxes and contain both incoming and outgoing letters, arranged chronologically, on a wide variety of subjects. There is also a small subject file of correspondence that concerns annual meetings and new members. Seven boxes of NUEA subject files are arranged alphabetically by types of financial records and conference, division, or project names.

Project Head Start materials, 1965-1966, are detailed records in fifteen boxes of the special project funded by the Office of Education and directed by an office set up by the Association at the University of Maryland in the summer of 1963. There are university contracts, correspondence, university orientation and training program materials, financial reports, required evaluation reports on the success or failure of the project at each of the participating universities, and general material relating to the program--its development, progress, and completion. The computer analyses, documenting the completed report, are in two large cartons. Details appear in the shelf list.

In the collections, *see also* Association of University Evening Colleges (AUEC); Center for the Study of Liberal Education for Adults (CSLEA); Coalition of Adult Education Organizations; Fund for Adult Education; Galaxy Conference of Adult Education Organizations; Liveright, Alexander A.; and Sheats, Paul.

Shelf List

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COMMITTEE FILES
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- Advisory Committee of Universities for Civil Defense, 1962-1963
- Committee for Cooperation with the Land Grant Council, 1951-1965
- Committee for Cooperation with the National Rehabilitation Association, 1958-1959
- Committee on Accreditation, ca. 1947
- Committee on Awards and Honors, 1957-1966
- Committee on Business Affairs, 1957-1964
- Committee on Canada-U.S. Relationships, 1953-1961
- Committee on Constitutional Revision, Organization Structure and Fee Modification, 1965
- Committee on Cooperation with the American Vocational Association, 1958-1961
- Committee on Cooperation with Trade and Professional Associations, 1956-1960
- Committee on Directors, Constitution, and Fees, 1965-1966

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COMMITTEE FILES (continued)

- Committee on Discussion and Debate Materials, 1951-1965
- Committee on Extension Services for the Armed Forces, 1956-1964

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- Committee on Federal Aid, 1940-1945
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- Committee on Governmental Relations, Reports and Testimony, 1965
- Committee on Grants and Relations with Foundations, 1954-1955
- Committee on the Humanities, 1956-1965
- Committee on Implications of Atomic Energy, 1950-1964
- Committee on Industrial Relations Workers Education, 1955
- Committee on Labor Management Relations, 1956-1961
- Committee on Liaison with the General Federation of Women's Clubs, 1963-1965
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- Committee on Policies and Membership, 1947-1965
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- Committee on the Preparation of Extension Leaders, 1950-1952
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- Committee on Technical Institutes, 1947
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- Committee on Uniform Statistics, 1932
- Committee on UNESCO, 1951-1958
- Committee on the Workers Education Movement, 1924
- Committee on World Affairs, 1956-1964
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COMMITTEE FILES (continued)
- National Committee on Publicity, 1941
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  - Adult Basic Education Project, 1965
  - Conference for Participating Institutions, 1965
  - Directives and forms, 1965
  - Insurance coverage, correspondence, 1965
  - Inter-American University Trainees' Personal Data, 1965 (2 folders)
  - Management Center reports, 1965
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    - Fort Hays and Kansas State College, 1965
    - Pennsylvania State College, 1965
    - Rochester Institute of Technology, 1965
  - Box 30 Position papers, 1960-1961
  - Preliminary meetings, planning, Mar-Apr 1965
  - Program and training manuals, 1965
  - Program Proposal, 1965-1966
  - Pupil personnel research, University of Texas, 1965
  - Purchase order clauses, photostats, 1965
  - Report of the staff training program, typescript, 1965
  - Request for trainees by university, 1965
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Box 35 SUBJECT FILES
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American Council on Education, reports, 1952-1956
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- Division of Community Development, 1957-1966
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- Film Council of America, 1950
- Financial record books, 1925-1945
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- Fund for Adult Education, 1951-1954
- Inter-American Seminar of Overall Planning for Education, 1958
- Internal reports, 1966-1968
- Joint Commission for the Study of Adult Education, 1949
- Mid-Century White House Conference on Children and Youth, 1950
- Mid-West Regional Workshop, 1960
- National Commission on Accrediting, 1960-1963
- National Study of University Extension, 1952
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  - Survey of Industries on Manpower and Training Needs, 1951
  - White House Conference on Aging, 1961

PARKINSON, GEORGE A.
PAPERS, 1937-1963
1 box (.25 linear ft.)

Background Sketch

George A. Parkinson was a member of the Milwaukee University of Wisconsin Extension (1937-1956) and director of the Milwaukee Teachers College (1958-1968). He served many posts as board member and officer of the Association of University Evening Colleges. He was active in bringing educational television to Milwaukee. He also served ETV both regionally and nationally as Vice President of the Midwest ETV Association (1962-) and as a board member of the National Instructional Television Library (1962-).

His box of papers consists of his speeches extending from 1937 to 1963, and ranging in subject matter from "The Role of the Evening College in Community Education", to "A Pattern of Higher Education for the State of Wisconsin" to "Education Beyond the High School and Where Vocation and Adult Education Fit Into the Picture".

In the collections, see also Association of University Evening Colleges (AUEC) and National University Association (NUEA).

Shelf List

Box 1 SPEECH LIST

SPEECHES

"Some Aspects of Adult Education," 2 February 1937, ts, 7 pp.

"Report on the Investigation of Evening School Students at the Milwaukee Center in the Spring of 1937," [1937], ts, 8 pp.

"Adult Education for Adults," 9 February 1938, ts, 15 pp.

"Modern Aspects of Adult Education," [ca.1938], ts, 13 pp.

"What Does the Veteran of Foreign Wars Expect of the Public Schools?" 26 March 1946, ts, 4 pp.

"Should an Additional Year Be Added to the Present Four-Year High School Curriculum?" 8 April 1946, ts, 3 pp.

"What Is the Meaning of Education?" 10 December 1946, ts, 3 pp.

"The Philosophy of an Educator," 19 December 1946, ts, 10 pp.

"Who Should Go to College," 31 July 1947, ts, 7 pp.

"The Role of the Evening College in Community Education," 11 November 1947, ts, 3 pp.

"A Pattern of Higher Education for the State of Wisconsin," 17 November 1947, ts, 16 pp.

"A Mathematician Looks at Education," 16 January 1949, ts, 8 pp.

"Patterns for the Future," 1956, ts, 10 pp.

"Education versus Social and Industrial Change," 18 February 1958, ts, 5 pp.

"Education and Survival in an Atomic Age," 15 September 1958, ts, 9 pp.

Commencement Address at Milwaukee Boy's Technical High School, 26 January 1959, ts, 9 pp.

"Education versus Social and Industrial Change," 18 March 1959, ts, 5 pp. (2 copies)

"Education Beyond High School and Where the Vocational and Adult Schools Fit into the Picture," 8 September 1959, ts, 8 pp.

"Adult Education and Automation," 27 April 1961, ts, 4 pp.

"Education and Social and Industrial Change," 6 June 1961, ts, 9 pp.

"Some Reflections on Basic Trends Affecting Our Educational Patterns," 10 April 1962, ts, 9 pp.

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SPEECHES (continued)

"Some Aspects of Vocational and Technical Education," 9 October 1962, ts, 8 pp.

"The Philosophy and Operation of the Milwaukee Vocational and Adult Schools," [Spring 1963], ts, 7 pp.

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REED, BERNARD WEBSTER, 1916-1962
PAPERS, 1915-1962
3 boxes (1.5 linear feet)

Biographical Sketch

Bernard Webster Reed was graduated from the University of Cincinnati in 1951. At the University of Cincinnati he was Assistant to the Dean and Assistant Professor in the Evening College, and from 1952 to 1957 he was Director of Informal Programs. He was affiliated with the adult education program of the University of Chicago in 1958, and from 1960 was Dean of the School of Continuing Professional Studies at Pratt Institute.

Besides many professional associations in the field of continuing education, he served as editor of *Who's Who in the Association of University Evening Colleges*. From 1956 until 1962 he was the editor of the *AUEC Newsletter*. His dissertation was a history of that organization. Reed died in 1962 just after completing his doctorate in adult education from the University of Chicago.

Description

The Bernard W. Reed Papers are divided into three groups: correspondence, dissertation materials, and a subject file. Reed's own classification scheme has been followed in arranging his papers. The inclusive dates of the collection are 1915-1960, but the bulk of the material is dated 1959-1960. The collection contains much primary material on the origins and history of the Association of University Evening Colleges and some primary material from the period 1955-1962 on the National University Extension Association and the Center for the Study of Liberal Education for Adults.

The correspondence folder consists of typescript and carbon copies of incoming and outgoing letters, all concerning adult education research. Correspondence is arranged chronologically.

Most of Reed's dissertation materials have been arranged chronologically by the approximate date of use and creation, not by the publication date of the materials he collected. Materials dealing with the method of writing a thesis are followed by his 1959 proposal, collected data, thesis chapters, and 1960 dissertation. However, from the time his proposal was written until the writing of his thesis began, it is not clear in what order he collected or worked on the material, and the organization is alphabetical for that period.

Material in this section consists primarily of typescript and handwritten notes as well as printed material concerning plans for his thesis and the history of AUEC--its formation, organization and purposes. There are summaries of the Proceedings of the annual conventions, roster of officers, and portions of transcripts of interviews held with AUEC executives. (The phonotapes from which the transcripts were taken are found within the AUEC collection.) These interviews with founders and early members not only provide details of AUEC history, but include opinions of current adult education methods and organizations.

Also included in this category are three small notebooks, and dittoed and mimeographed materials concerning the activities of the Association of Urban Universities (AUU), National University Extension Association (NUEA), and Center for the Study of Liberal Education for Adults (CSLEA), especially as they relate to AUEC history.

The subject file contains an assortment of material, most of which deals with adult education and evening colleges. Subjects are arranged alphabetically. In this section, the listed dates are the actual dates of publication, not the dates Reed used the material. In two categories folder contents have been listed within the shelf list. There is an alphabetical list, by author, of thesis abstracts and proposals which Reed collected; and a list of book reviews which follows Reed's subject classification scheme. Book reviews are handwritten, typescript, dittoed, mimeographed, carbon, and published material. Abstracts are either dittoed or mimeographed. The complete thesis included in this section is a typescript carbon copy.

Also included are lengthy typescript quotations from a number of books relating to adult education, arranged alphabetically by author. Other folders in this section deal with national and international adult education, the evening college and university extension services, and liberal education for adults. In these folders are special course description, pamphlets, addresses, clippings, and handwritten and typescript notes and quotations on the education of adults. Two remaining folders concern the relationship of education and leisure--mostly typed notes for a paper--and methods of studying one's community.

In the collections, see also Association of University Evening Colleges (AUEC); Center for the Study of Liberal Education for Adults (CSLEA); and Parkinson, George A.

Gift of Mrs. Bernard W. Reed, 1966

Shelf List

- Box 1
  - CORRESPONDENCE, 1955-1962
  - DISSERTATION MATERIAL
    - Preparation of thesis, ca. 1959
    - Proposal, 1959
    - AUEC background
      - Early beginnings, ca. 1959
      - Interviews, 1959-1960
        - Cochran, Harry A.
        - Hardy, Leslie P.
        - Holsapple, Cortell K.
        - Lang, Daniel A.
        - Love, Robert A.
        - Miller, Don S.
        - Mills, Henry C.
        - Neuffer, Frank R.
        - Parkinson, George A.
        - Waters, John A.
      - Notebooks, ca. 1959
      - Organization and purposes, 1960
      - Proceedings, 1939-1958, ca. 1959
      - Rosters, 1957
    - AAU proceedings, 1915-1939, ca. 1959
    - CSLEA activities, n.d.
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    - Chapters IV-V
  - Dissertation, 1960
  - SUBJECT FILE
    - Adult education, 1953-1959
    - Book reviews (2 folders)
      - Philosophy of adult education
        - Bryson, Lyman, *Adult Education*, 1936
        - Bryson, Lyman, *The Drive Toward Reason*, 1954
        - Great Britain Adult Education Committee, *A Design for Democracy*, 1919
        - Hutchins, Robert M., *Great Books: The Foundation of a Liberal Education*, 1954
        - Keppel, Frederick P., *Education for Adults*, 1926
        - Kotinsky, Ruth, *Adult Education and the Social Scene*, 1933
        - Lindeman, Edward C., *The Meaning of Adult Education*, 1926

- Box 2 (continued)
  - SUBJECT FILE (continued)
    - Book reviews (2 folders) (continued)
      - Philosophy of adult education (continued)
        - Livingstone, Richard, The Future in Education, 1941
        - Powell, John W., Learning Comes of Age, 1956
        - Redfield, Robert, The Educational Experience, 1955
      - History of adult education
        - Adams, Herbert B., Educational Extension in the United States, 1901
        - Cartwright, Morse A., Ten Years of Adult Education, 1936
        - Grattan, C. Hartley, In Quest of Knowledge, 1955
        - Lund, Ragnar, ed., Scandinavian Adult Education, 1949
      - Psychological development of adults
        - Havighurst, Robert J., Human Development and Education, 1953
        - Overstreet, H.A., The Mature Mind, 1949
        - Pressey, S.L., and Kuhlen, R.G., Psychological Development Through the Life Span, 1957
        - Thorndike, E.R., Adult Interests, 1935
        - Thorndike, E.R., Adult Learning, 1936
      - Handbooks, directories, bibliographies, research
        - Debatin, Frank M., Administration of Adult Education, 1938
        - Ely, Mary L., Adult Education in Action, 1936
        - Ely, Mary L., Handbook of Adult Education in the United States, 1948
        - Essert, Paul L., Creative Leadership of Adult Education, 1951
        - Kempfer, Homer, Adult Education, 1955
        - Knowles, Malcolm S., Informal Adult Education, 1951
        - Sheats, Paul H., Jayne, Clarence D., Spence, Ralph B., Adult Education, the Community Approach, 1953
        - Unesco, Adult Education: Current Trends and Practices, 1949
      - Adult education agencies and institutions
        - Libraries
          - American Library Association, Public Library Service, 1956
          - Berelson, Bernard, The Library's Public, 1949

- Box 2 (continued)
  - SUBJECT FILE (continued)
    - Book reviews (continued)
      - Adult education agencies and institutions(cont.)
        - Libraries (continued)
          - Chancellor, John, ed., *Helping Adults to Learn*, 1939
          - Houle, Cyril O., *Libraries in Adult and Fundamental Education*, 1951
          - Phinney, Eleanor, *Library Adult Education in Action*, 1956
        - Public and community schools
          - Bogus, Jesse Parker, *The Community College*, 1950
          - Englehardt, N.L., *Planning the Community School*, 1940
          - National Education Association, *A Study of Urban Public School Adult Education Progress in the U.S.*, 1952
          - Snow, Robert H., *Community Adult Education*, 1955
        - Universities and colleges
          - Burns, Norman, *The Community Responsibility of Institutions of Higher Learning*, 1948
          - Diekhoff, John S., *The Domain of the Faculty*, 1956
          - Dyer, John P., *Ivory Towers in the Market Place*
          - Houle, Cyril O., *The University, the City, and World Affairs*, 1956
          - Kelsey, Lincoln David, *Cooperative Extension Work*, 1955
          - Lord, Russell, *The Agrarian Revival*, 1939
          - Morton, John R., *University Extension in the U.S.*, 1953
          - Unesco, *Universities in Adult Education*, 1952
        - Labor
          - Kerrison, Irvine L.H., *Workers' Education at the University Level*, 1951
          - Mire, Joseph, *Labor Education*, 1956
          - Stocks, Mary, *The Workers' Educational Association*, 1953
        - Armed Forces
          - Houle, Cyril O., *The Armed Services and Adult Education*, 1947
      - Program development
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Box 2 (continued)
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  - Book reviews (continued)
    - Program development (continued)
      - Program organization (continued)
        - Reeves, F.W., *Adult Education*, 1938
        - *Rural Social Systems and Adult Education*, 1953
        - Sorenson, Roy, and Dimock, Hedley S., *Designing Education in Values*, 1955
      - Community study and community development
        - Lippitt, Ronald, *Training in Community Relations*, 1949
        - Ogden, Jess, *Small Communities in Action*, 1946
        - Reid, Jesse T., *It Happened in Taos*, 1946
        - Ross, Murray G., *Community Organization*, 1955
      - Method
        - Cartwright, Dorwin, *Group Dynamics Research and Theory*, 1956
        - Chase, Stuart, *Roads to Agreement*, 1951
        - Coyle, Grace L., *Group Experience and Democratic Values*, 1947
        - Fansler, Thomas, *Creative Power through Group Discussion*, 1950
        - Homans, George, *The Human Group*, 1950
        - Liveright, A.A., *Union Leadership Training*, 1951
        - Lowy, Louis, *Adult Education and Group Work*, 1955
        - Mueller, Alfred, *Principles and Methods in Adult Education*, 1937
        - National Society for the Study of Education, *Adult Reading*, 1956
        - Schramm, Wilbur, *Mass Communications*, 1949
        - Thelen, Herbert, *Dynamics of Groups at Work*, 1954
      - Counseling
        - Klein, Paul, *Counseling Techniques in Adult Education*, 1946
      - Programs for special groups
        - Cass, Angelica, *Adult Elementary Education*, 1956
        - Dohahue, Wilma C., ed., *Education for Later Maturity*, 1955
      - Bibliographies, directories, research
        - Beals, Ralph A., *The Literature of Adult Education*, 1941

Box 2 (continued)

- SUBJECT FILE (continued)
  - Book reviews (continued)
    - Program development (continued)
      - Bibliographies, directories, research (cont.)
        - National Education Association, Review of Educational Research, 1953
        - Unesco, International Directory of Adult Education, 1952
  - Community survey, ca. 1956
  - Evening college and university extension, 1953-1962

Box 3

  - General-liberal-vocational education, 1954-1960
  - International adult education, 1954-1960
  - Leisure and education, ca. 1960
  - Thesis abstracts and proposals, 1954-1960
    - Averill, Thomas, An exploratory study of motives associated with self-education, 1959
    - Brian, D. Garron, Adult education in the Church of Jesus Christ of Latter-Day Saints, ca.1959
    - Campbell, Frank N., A study of factors associated with community group activities in Wisconsin 4-H clubs, ca. 1959
    - Chamberlain, Martin N., The professional adult educator, ca. 1957
    - Coughlan, Robert J., Levels of management, corresponding work attitudes and the anticipatory socialization of vertically mobile individuals, 1960
    - Crimi, James E., Adult education curricula in the liberal arts colleges, 1954
    - Halfter, Irma T., The comparative academic achievement of women eighteen to twenty-five and women forty years of age and over, n.d.
    - Halfter, Irma T., A contrast between the structure and functioning of undergraduate collegiate business education, day and evening divisions, n.d.
    - Hargett, Earl F., A study of the relationship between self-education and intelligence, 1960
    - Harrison, James W., Criteria used in planning courses for adults by teachers, administrators, and students of evening colleges, 1954
    - Harrison, James W., Designing educational programs for adults : a comparison of non-credit and credit courses in university evening colleges, 1957

Box 3 (continued)

- SUBJECT FILE (continued)
  - Thesis abstracts and proposals, 1954-1960 (cont.)
    - Ingham, Roy J., A comparative study of two conceptions of adult education: community development and continuing education, ca. 1957
    - Koch, W.H., An investigation into concepts of citizenship: aspirations and concerns among selected groups of adult agricultural migrant workers, 1960
    - Knowles, Malcolm S., The development of a coordinated adult education movement in the United States, n.d.
    - Larson, Melvin J., Relationship of certain characteristics of church members to their financial support of denominational higher education, ca. 1956
    - Lee, Robert, The educational objective of the American public library: an historical study, 1960
    - Lee, Robert, The American Heritage project: an historical study, 1959
    - Liveright, A.A., Lay-leaders in adult education, 1954
    - Mees, Carl F., The historical development of the cooperative agricultural extension service in Cook County, Illinois, 1958
    - Moorhead, Hugh S., The Great Books Movement, 1960
    - Orr, Betty, The study of successful aging: the social role study, 1956
    - Siegle, Peter E., The social life of a Jewish community, n.d.
    - Soffen, Joseph, Training of non-professionals in adult education, 1960
    - Toone, Howard G., Jr., A comparison of the operating principles of one hundred five university evening colleges, ca. 1957
  - Thesis of Papanestor, William, A study of job satisfaction as related to need satisfaction, both on the job and off the job, 1958
  - Quotations
    - Cantrell, Loula N., The growth and development of the Atlanta Division, University of Georgia, 1953
    - Carnovsky, L., *The Library in the Community*, 1944
    - Creese, James, *The Extension of University Teaching*, 1941

Box 3 (continued)
  SUBJECT FILE (continued)
    Quotations (continued)
      - Earnest, Ernest, Academic Procession, 1953
      - Hamlin, Herbert M., The Public and Its Education, 1955
      - Kolbe, Parke R., Urban Influences on Higher Education in England and the U.S., 1928
      - McMahon, Ernest, lecture, ca. 1957
      - Orr, Betty, dissertation, ca. 1957
      - Rudy, S. Willis, The College of the City of New York, 1949
      - Thwing, Charles F., A History of Higher Education in America, 1906
      - Valentine, P.F., ed., Twentieth Century Education, 1946

SHARER, ROBERT E.
PAPERS, 1943-1971
2 boxes (.75 linear ft.)

Background Sketch

Robert E. Sharer was chief of a division of the Michigan Department of Experimental Adult Education in the 1940's. Later he was Director, Office of Adult Education Programs in Continuing Education (1958-63) and Director, Evening College (1963-68) at Michigan State University. He was Executive Director of the Adult Education Association of the U.S.A., 1968-70. Among his earlier posts, he was Vice-President, Adult Education, of the National Education Association.

His papers extend from material in the Michigan State adult education programs, 1944-1967, to his writings from 1948 to 1971.

In the collections, see also Adult Education Association (AEA).

Shelf List

Box 1 CORRESPONDENCE, 1947-1952

SUBJECT FILE
- Education 460, "Adult Education: General Survey," syllabus, 1953-1954
- Michigan Adult Education Programs, 1944-1967
- Sharer Memorabilia, 1950-1963

WRITINGS
- Addresses
  - 1948-1963
  - 1964-1969
- Articles
  - Miscellaneous manuscripts, 1949-1969
  - "President's Column," 1962-1963
  - Printed material, magazine format, 1960-1971
- Reports and Studies
  - "Adult Education in Urban American Public-School Systems"
    - Draft, tsc, 1952
    - Questionnaires, [1952]
  - "A Michigan Integrated University Extension System," 1958
  - "Trailblazers, Pioneers, Pacemakers and Builders," [ca. 1960]
  - Miscellaneous Reports, 1957-1959, n.d.

WRITINGS BY OTHERS
- "Adult Education in the Public Schools and Teacher Training Institutions of Michigan," 1943
- Michigan State University Seminars on Leadership in Continuing Education, Reports and Proceedings
  - 1959 (2 copies)
  - 1961
  - 1963

Box 2
  - 1964
  - 1965
  - 1966
  - 1967
- Montecito Workshop in Adult Education, Report and Proceedings, 1952
- Miscellaneous Published Material, 1964

SHEATS, PAUL HENRY, 1907-
PAPERS, 1958-1967
11 boxes, 5 linear feet

Background Sketch

Born in Tiffin, Ohio, on 5 December 1907, Paul Henry Sheats received his A.B. from Heidelberg College, Tiffin, Ohio, in 1929, his M.A. from Columbia University in 1930, and his Ph.D. from Yale University in 1936.

He has been an instructor in government at New York State College for Teachers in Albany, an instructor in education at Yale, and an assistant professor of education at the University of Wisconsin. During World War II he served for a time as head of the adult section of the Office of War Information. Sheats has also been the education director of Town Hall in New York. In 1946 he joined the University of California as Associate Director of Extension. In 1957 he became Director of University Extension and was named Dean of Extension in 1958. He is also a professor of education at University of California, Los Angeles.

Dean Sheats is past President of both the National University Extension Association and the Adult Education Association. He has served as the University Extension representative on the Executive Committee of the National Association of State Universities and Land-Grant Colleges. He has also served on the Board of Directors of the National Training Laboratories. He was appointed to the Adult Education Committee of the Master Plan Survey Team, which acted as architects for the Master Plan for Higher Education in California. For six years Dr. Sheats served on the UNESCO National Commission, and he was a member of President Kennedy's Panel of Consultants on Vocational Education.

Description

The Paul H. Sheats Papers were generated by his membership in eight professional organizations concerned with adult continuing education:

American Council on Education
Adult Education Association
Association of University Evening Colleges
Center for the Study of Liberal Education for Adults
National Association of State Universities and Land-Grant Colleges
National Training Laboratories
National University Extension Association
World Confederation of Organizations of the Teaching Profession

These papers are dated from 1958 to 1967 and consist of correspondence; printed material including mimeographed material, publications, and periodicals; longhand notes of meetings and drafts of speeches; and a few newspaper clippings. The bulk of the collection is correspondence or mimeographed material.

The collection is arranged by organization, within which there is a six-fold division: annual meetings, standing committees, special committees, special conferences, regular publications, and miscellaneous papers. Within each division and in each folder, material is arranged chronologically, except in the case of standing and special committees. Where there are only a few standing and special committees, as is the case with the National Association of State Universities and Land-Grant Colleges, the material is placed in order of importance within the organization. Because much of the material deals with annual meetings, this category is further arranged into organizational correspondence, general plans, press releases, addresses, and reports and resolutions. Organizational correspondence includes letters between Paul Sheats and various individuals. General plans includes bulk mailings on the organization of meetings, schedules, and physical arrangements.

The American Council on Education files deal with annual meetings in 1963 and 1964.

Adult Education Association material is dated from 1960 to 1966. Half of this material concerns special conferences. At the Special Conference on the War on Poverty in 1964, Dr. Sheats delivered the closing remarks, which are part of the collection.

Almost all material dealing with the Association of University Evening Colleges relates to annual meetings held from 1960 to 1967. Sheats delivered one of the addresses (present in the collection) at the 1966 meeting.

Material relating to the Center for the Study of Liberal Education for Adults consists primarily of working papers of the meetings of the Board of Directors during the two years prior to the termination of the Center in 1968. Included is a history of the Center by James B. Whipple.

The National Association of State Universities and Land-Grant Colleges files make up the second largest section. More than half of the material relates to annual meetings held from 1958 to 1966. The meeting of 1961 is of special interest because it was the centennial year of the Morrill Act. There is a separate section for material from the centennial committee. Executive Committee material resulted from Sheats' service as chairman of the organization's Division of Extension.

Most of the material relating to the National Training Laboratories deals with National Board meetings between 1961 and 1963.

The National University Extension Association material forms the largest section. About one-third of the material deals with annual meetings between 1960 and 1967. The correspondence for 1963, the year in which Sheats was president of the organization, is the most extensive. For the 1961 meeting he served as organizational chairman. There is material from Board of Directors meetings held from 1960 to 1967. Material dealing with the divisions and other standing committees is scanty, but some deals with the 1961 Position Paper, as well as with the Ad Hoc Committee on Constitution Revision, known as the Eddy Committee, and the Ad Hoc Committee for the Study of the 1961 Position Paper and Future Directions of the Association.

The material relating to the World Confederation of Organizations of the Teaching Profession is primarily general correspondence between 1959 and 1961.

Gift of Paul H. Sheats, February and June, 1968

Shelf List

- Box 1 AMERICAN COUNCIL ON EDUCATION, Annual Meetings
  - 1963
  - 1964
- ADULT EDUCATION ASSOCIATION
  - Annual Conference
    - 1960
    - 1963
  - Special Conference
    - 1961
    - 1964 (on War on Poverty)
  - National Conference, 1965
  - Report on Current Business, 1966
- ASSOCIATION OF UNIVERSITY EVENING COLLEGES
  - Annual Meetings
    - 1960
      - Organizational Correspondence and General Plans
      - Reports and Notes
    - 1961
    - 1964
    - 1965
    - 1966
      - Organizational Correspondence and General Plans
      - Address and Notes by Paul H. Sheats
      - Reports
    - Box 2 1967
  - Committee on Relationships With Other Organizations, 1963
- CENTER FOR THE STUDY OF LIBERAL EDUCATION FOR ADULTS
  - Annual Leadership Conference, 1965
  - Board of Directors Meeting Working Papers, Oct 1966 (2 folders)
  - Board of Directors Meeting
    - 1966
    - 1967
- NATIONAL ASSOCIATION OF STATE UNIVERSITIES AND LAND-GRANT COLLEGES
  - Annual Meeting
    - 1958
    - 1960
    - 1961
      - Organizational Correspondence

Box 2 (continued)

- NATIONAL ASSOCIATION OF STATE UNIVERSITIES AND LAND-GRANT COLLEGES (continued)
  - Annual Meeting (continued)
    - 1961 (continued)
      - Organizational Correspondence (continued)
        - Dec 1960-Jul 1961
        - Aug 1961-Nov 1961
      - General Plans

Box 3

      - Press Releases
      - Addresses
      - Reports (2 folders)
    - 1963
      - Organizational Correspondence
      - General Plans
      - Reports (2 folders)
    - 1964
      - Organizational Correspondence
      - General Plans
      - Addresses and Notes
      - Reports (2 folders)

Box 4

    - 1965
      - Organizational Correspondence
      - General Plans
      - Addresses
      - Reports and Resolutions
    - 1966
      - Organizational Correspondence and General Plans
      - Addresses
  - Executive Committee Meeting
    - 1964
      - Jan
      - May
      - Sep
    - 1965
      - Jan
      - May
      - Oct
    - 1966
      - Jan
      - May

Box 5

      - Sep
  - Division of Extension Meeting
    - 1964
    - 1966
  - Centennial Committee, 1960-1962

Box 5 (continued)
- NATIONAL ASSOCIATION OF STATE UNIVERSITIES AND LAND-GRANT COLLEGES (continued)
  - Centennial Committee, 1960-1962 (continued)
    - General Plans and Organizational Correspondence
    - Publications
    - News Articles
    - Extension Questionnaire
    - Citizen Seminars
  - Ad Hoc Committee on Membership Meeting, Jul 1966
  - Questionnaire on Administrative Problems and Practices, 1963
  - Newsletter
    - 1963
    - 1965
    - 1966

Box 6
- NATIONAL TRAINING LABORATORIES
  - National Board Meeting
    - 1961 Oct
    - 1962
      - May
      - Oct
    - 1963
      - Jun (2 folders)
      - Oct (2 folders)
  - Executive Committee Meeting, Mar 1963

Box 7
- University - NTL Relationship Meeting, Feb-Mar 1963

- NATIONAL UNIVERSITY EXTENSION ASSOCIATION
  - Annual Meeting
    - 1960
    - 1961
      - Organizational Correspondence
      - General Plans
      - Newspaper Clippings
      - Speech
      - Reports
    - 1962
      - Organizational Correspondence
      - General Plans
      - Speeches
      - Reports
    - 1963
      - Organizational Correspondence
        - 1961-1962

Box 8 NATIONAL UNIVERSITY EXTENSION ASSOCIATION (continued)

- Annual Meeting (continued)
  - 1963 (continued)
    - Organizational Correspondence (continued)
      - 1963
        - Jan-Mar
        - Apr 1-15
        - Apr 15-30
    - General Plans
    - Reports
  - 1964
  - 1965
    - Correspondence, General Plans, Speech by Sheats
    - Publications

Box 9

- 1966
  - Correspondence, General Plans, Reports
  - Publications
- 1967
- Board of Directors Meetings
  - 1960
    - Mar
    - Nov
  - 1962 Nov
    - Correspondence, Apr-Aug 1962
    - Correspondence, Sep-Nov 1962
  - 1963
    - Mar
    - Nov
  - 1964
  - 1965
  - 1966
  - 1967

Box 10

- Committees
  - Ad Hoc Committee, April 1960
  - Ad Hoc Committee on Constitution Revision, Organization, Structure and Fee Modification ("Eddy Committee")
    - 1961-1964
    - 1965-1967
  - Ad Hoc Committee on Organizational Problems, 1963
  - Ad Hoc Committee for the Study of the 1961 Position Paper and Future Directions of the Association, Meeting, Jul 16-19, 1967
  - Committee on American Indian Affairs

Box 10 (continued)
- NATIONAL UNIVERSITY EXTENSION ASSOCIATION (continued)
  - Committees (continued)
    - Awards and Honors Committee, 1962-1963
    - Business and Affairs Committee, 1962 and 1964
    - Discussion and Debate Materials Committee, 1961-1965
    - Executive Committee, 1965-1967
    - Extension Services for the Armed Forces Committee, 1963
    - Finance Committee, 1962
    - Governmental Relations Committee, 1964-1967
    - Humanities Committee, 1962-1963
    - Committee on Inter-Association Relationships, 1962-1964
    - Inter-Organizational Cooperation Committee, 1962
    - Nominating Committee, 1963-1967
    - Professional Development Committee, 1962-1963 and 1965
    - Publications and Public Information Committee, 1963
    - Research Committee, 1963-1965
    - Resolutions Committee, 1962 and 1963
    - Terminal Education Committee, 1962
    - World Affairs Committee, 1962

Box 11
- Miscellaneous
  - Division of Audio-Visual Communications, 1963-1965
  - Division of Conferences and Institutes, 1962
  - Division of Evening Colleges and Class Extension
    - 1962
    - 1963-1964
  - Institute on the Federal Legislative Process, May 5, 1961
  - NUEA Work-Study Conference on New Educational Media, Apr 28-29, 1962
  - NUEA - Speech Association of America, Joint Symposium, Dec 1962
  - Position Paper, 1960-1962
    - Correspondence and Drafts
      - 1960
      - 1961-1962
      - Undated

Box 11 (continued)

WORLD CONFEDERATION OF ORGANIZATIONS OF THE TEACHING PROFESSION
- International Adult Education Conference, 1959
- General Correspondence
  - 1959-1960
  - 1961
- Annual Meeting, 1961

SYRACUSE UNIVERSITY
PUBLICATIONS IN CONTINUING EDUCATION
1966-1971
5 boxes (2.5 linear feet)

Background Sketch

Publications in Continuing Education was founded in 1968 at Syracuse University to help meet the demonstrated demand for quality studies in the still fledgling field of higher adult education. An editor, Dr. Doris Chertow, was appointed to head the newly organized program in September 1968, reporting to the then Vice-President for Continuing Education, Dr. Alexander Charters.

In 1969, the Ford Foundation announced approval of a five-year grant to Syracuse University of $100,000 "for activities which will assure the continued availability, distribution, and servicing of materials developed by former grantees of the Fund For Adult Education." These grantees were the Center for the Study of Liberal Education for Adults (CSLEA) and the American Foundation for Continuing Education (AFCE).

The CSLEA had been established in 1951 to work with universities seeking to initiate or improve programs of liberal education for adults. In 1964 CSLEA affiliated with Boston University. The CSLEA was terminated in 1968, and its entire inventory of publications, with copyright and sales rights, was transferred to Syracuse University. Using its own imprint, Syracuse University Publications in Continuing Education commissioned new additions to the former Center's Notes and Essays and Occasional Papers series.

The American Foundation for Continuing Education (AFCE) had been founded in 1947 to develop study-discussion and individual reading programs for adults. Its "Readings" in government, science, and art were issued through commercial publishers, such as W.W. Norton and the Oxford University Press. The AFCE Board of Directors voted in May 1969 to move their programming office to Syracuse University. Its copyright and royalty rights were transferred to Syracuse University. The AFCE was dissolved as a separate corporation in August 1973, with its assets and copyright assumed by Syracuse University Publications in Continuing Education.

In August 1973, Syracuse University Publications in Continuing Education was made part of the School of Education, reporting to the Area Chairman of the Graduate Program in Adult Education, Dr. Alexander Charters. The Ford Foundation grant terminated in 1974, but the publications program continues to derive income from royalties and office sales.

This collection of the Syracuse University Publications in Continuing Education consists of draft copies of its books and anthologies. The drafts are in typescript or photocopy form, and a few have mats. A number of the more extensive works contain background material as well. In no case is there any editor-author correspondence. The International Seminar on Adult Education, from which developed the "Essays on the Future of Continuing Education," was held at Syracuse University on December 1-4, 1969. The series Notes and Essays is represented by supporting material for publications 59 through 65, published between 1968 and 1970. Outsize sheets relating to publications 61 and 62 have been placed in Box 1, and standard size sheets for the same items have been placed in Box 2. Two items in the Occasional Papers series, two other publication series, and miscellaneous publications complete the collection.

Shelf List

Box 1 INTERNATIONAL SEMINAR ON ADULT EDUCATION
- Essays on the Future of Continuing Education, Folder 1, 1970
- Essays on the Future of Continuing Education, Folder 2, 1970

NOTES AND ESSAYS
- No. 59, The System of Adult Education in Yugoslavia, 1968, photocopy draft, camera copy, and page proofs
- No. 60, Liberal Education Reconsidered: Reflections on Continuing Education for Contemporary Man, 1969
- No. 61, AIM: From Concept to Reality, 1969
  - Draft A, Copy 1
  - Draft A, Copy 2

Box 2
- No. 62, Dilemmas of American Policy: Crucial Issues in Contemporary Society, 1969
- No. 62, Part 1, Dilemmas of American Policy: Post-Secondary Education, 1970-1990, 1970
- No. 62, Part 2, Dilemmas of American Policy: The Failure of Ideology: an Intergenerational Disturbance, 1961
- No. 62, Part 3, Dilemmas of American Policy: The Negro Revolution - From Hope to Despair, 1969
- No. 62, Part 4, Dilemmas of American Policy: War and American Society, 1961
- No. 63, Knowledge Is Power to Control Power: New Institutional Arrangements and Organizational Patterns for Continuing Education, 1969
- No. 63, Knowledge Is Power to Control Power: Background Data, 1969

Box 3
- No. 64, The University and Community Service: Perspectives for the Seventies, 1970
  - Folder 1
  - Folder 2
- No. 65, Essays on New Careers: Social Implications for Adult Educators (#1), 1970
- No. 65, Essays on New Careers (#2), 1970
- No. 65, Essays on New Careers (#3), 1970
- No. 65, Essays on New Careers (#4), 1970
- No. 65, Essays on New Careers (#5), 1969
- No. 65, Essays on New Careers (#6), 1968
- No. 65, Essays on New Careers (#7), 1968

Box 3 (continued)

OCCASIONAL PAPERS

No. 19, Accent on Adults: the Small College Program at Brooklyn
No. 20, Faculty Perceptions of Continuing Education at Syracuse University, 1970

READINGS FOR PEACE CORPS TRAINEES

No. 1, 1966
No. 2, 1966
No. 3, 1966

Box 4 No. 4, 1966
No. 5, 1966
No. 6, 1966
No. 7, 1966
No. 8, 1966
No. 9, 1966
No. 10, 1966

SCIENCE AND PUBLIC POLICY

Part I, 1970
Part II, 1970
Part III, 1970
Part IV, 1970
Part V, 1970
Part VI, 1970

Box 5 MISCELLANEOUS PUBLICATIONS

Anderson, D. and J.A. Niemi, "Adult Education and the Disadvantaged Adult," 1969
Beal, G.M. and Joe M. Bohlen, "A Strategy of Social Change," 1971
Charters, A.N., "Report on the 1961 Galaxy Conference of Adult Education Organizations," 1971
Houle, C.O., "Residential Continuing Education," 1971
Leagans, J.P., H.G. Copeland, and G.E. Kaiser, "Selected Concepts from Educational Psychology and Adult Education for Extension and Continuing Educators," 1971
Moses, Stanley, "The Learning Force," 1971
Ohliger, J., "Lifelong Learning or Lifelong Schooling," 1971
Whipple, J.B., "Community Service and Continuing Education: a Literature Review," 1970

THOMPSON, CLARENCE H.
PAPERS, 1965-1973
2 boxes (1 linear foot)

Background Sketch

Clarence H. Thompson has been successively Director of the Evening Liberal Arts program, Assistant Dean of University College, and, since 1972, Dean of University College, Northwestern University. He has served on the board of the Association of University Evening Colleges, and was its President from 1969 to 1970. He has also served as the President of the Coalition of Adult Education Organizations.

The two boxes of his papers date from 1965 to 1973. They concern the Association of University Evening Colleges' regional and national affairs from 1966 to 1972; the Coalition of Adult Education Organizations' from 1971 to 1973; the Missouri Valley Adult Education Association's from 1967 to 1973; and Thompson's own writings between 1968 and 1973.

In the collections, see also Association of University Evening Colleges (AUEC); and the Coalition of Adult Education Organizations.

Shelf List

Box 1 ASSOCIATION OF UNIVERSITY EVENING COLLEGES
- Annual Convention, Des Moines, 1971, correspondence and pr. mat., 1971-1972
- Committees, correspondence, 1970
- Executive Committee, correspondence, 1970

Box 2
- Montreal Meeting, November 1970, correspondence and pr. mat., 1970
- Region X, correspondence and pr. mat., 1966-1970

COALITION OF ADULT EDUCATION ORGANIZATIONS, correspondence and pr. mat., 1971-1973

MISSOURI VALLEY ADULT EDUCATION ASSOCIATION, correspondence, 1967-1973

WRITINGS, 1965-1973

THOMPSON, WILLARD
GALAXY CONFERENCE PAPERS, 1966-1970
4 boxes (2 linear feet)

Background Sketch

Willard Thompson has been associated with the Department of Journalism at the University of Minnesota and served as the Dean of the General Extension Division and Summer Session of the University of Minnesota from 1969 to 1970. He is presently Dean of the Summer School at the same institution.

His papers concern the Wingspread Conference and the Galaxy Conference, of which he was the Chairman of Public Relations from its conception in 1966 to its realization in December 1969. Headings under which the papers are arranged include the Education Writers Seminar, the Central Planning Group, the Advisory Committee, the Public Relations Committee, and the Wingspread Conference.

In the collections, see also Adult Education Association (AEA); Charters, Alexander N.; Coalition of Adult Education Organizations; Galaxy Conference; and National University Extension Association (NUEA).

Shelf List

Box 1	ADVISORY COMMITTEE, 1969
	CENTRAL PLANNING GROUP, 1967-1969
	EDUCATION WRITERS' SEMINAR, 1969
	GENERAL PAPERS Folder 1, 1966-1968 Folder 2, 1969
Box 2	Folder 3, 1969-1970, n.d.
	"IMPERATIVES FOR ACTION" Folder 1, 1969-1970 Folder 2, 1969-1970
	PUBLIC RELATIONS, GENERAL, 1969
Box 3	PUBLIC RELATIONS COMMITTEE Folder 1, 1967 Folder 2, 1968 Folder 3, 1969 Jan-Jun Folder 4, 1969 Jul-Dec, 1970 Folder 5, Miscellaneous
Box 4	WINGSPREAD CONFERENCE Folder 1, 1969-1970 Folder 2, 1969-1970 Folder 3, 1969-1970 Folder 4, 1969-1970

UNIVERSITY COUNCIL ON EDUCATION FOR PUBLIC RESPONSIBILITY PAPERS, 1961-1964

1 box (.5 linear ft.)

Background Sketch

The University Council on Education for Public Responsibility (UCEPR) was founded in 1962 by administrators of ten universities to facilitate inter-university cooperation in the education for public responsibility and more responsible citizenship. The Council began as an experimental division of the Center for the Study of Liberal Education for Adults (CSLEA) and has retained its semi-independent status, so that direction comes from the member institutions and not from the parent organization. Funds are contributed by the Fund for Adult Education and by participating universities.

Regular members include the presidents of cooperating schools (the number of universities has varied from eight to twelve), and the deans and directors are associate members. There are two standing committees, the Executive Committee of Presidents and the Program Planning Committee.

Services provided by the UCEPR include multi-media materials available to the public: for example, filmstrips, books, and programs for educational television.

Description

The papers of the UCEPR are arranged in three groups: correspondence, organization records, and projects for public responsibility. The inclusive dates of these papers are 1961-1964, although the bulk of the material is dated 1962-1963.

Correspondence, including incoming and outgoing letters, is arranged chronologically down to the day. Where possible, incoming letters have been attached to the front of outgoing letters. Most of the correspondence refers to meetings of the Program Planning Committee and projects of the UCEPR.

Organization records include copies of the bylaws of the organization, financial reports, lists of officers, minutes of planning meetings as well as holograph notes taken by A.A. Liveright at some of these meetings, and two proposals and a statement of organization purpose. These materials are arranged alphabetically by type.

Material relating to a particular UCEPR program on urbanism and to member universities' programs of education for public responsibility is found within Projects for Public Responsibility. This category includes descriptive material and reviews of projects and publications, as well as sample manuals and suggestions for public activity.

Gift of the Association of University Evening Colleges, 1971

Shelf List

Box 1 CORRESPONDENCE
- 1961
- 1962
- 1963
- 1964

ORGANIZATION RECORDS
- Bylaws, 1962
- Financial Reports, 1963-1964
- Lists of Officers, 1962
- Meeting Papers, minutes and notes
  - 1961
  - 1962
  - 1963
- Proposals, 1961
- Statement of Organizational Purpose, 1962?

PROJECTS FOR PUBLIC RESPONSIBILITY
- University Programs, 1962-1963
- Urbanism Program, 1963-1964

VERNER, COOLIE
PAPERS, 1953-1972
3 boxes (1.25 linear feet)

Background Sketch

Coolie Verner took his doctorate from Columbia University in 1952. First affiliated as a research assistant with the Institute of Adult Education at Columbia University, he became a professor of adult education at Florida State University from 1953 to 1961. Since that time he has been a professor of adult education at the University of British Columbia, where he has served as chairman of the Department of Adult Education. His awards include a Fulbright Fellowship in 1952-53, a Canada Council Fellowship in 1968-69, and an Imago Mundi Award for 1959.

The three boxes of his papers date from 1953 to 1972. They concern a wide variety of correspondence and subject materials concerned with Florida State University, Washington State University, the University of British Columbia, the Canadian Association for Adult Education, and the International Congress of University Adult Education.

Shelf List

Box 1 CORRESPONDENCE
- 1959-1971
- 1967-1970

SUBJECT FILE
- Activities, 1953-1971
- Algonquin College, 1967-1970
- Banff Symposium, "Stimulants to Social and Economic Development in Slow Growing Regions," 1966
- Canadian Association for Adult Education, National Conference, Vancouver, 1966
- Exams, 1962-1967
- Florida State University, 1970-1971

Box 2
- Harper & Brothers, 1956-1965
- International Congress of University Adult Education, Second World Conference, Montreal, 1970
- Macmillan Publishing Company, 1960-1970
- Neylan-Verner Study, n.d.
- Ontario Institute for Studies in Education, 1970
- Professors - Canada, 1966-1969
- St. Mark's College, Night School Directors' Workshop, 1963
- Teaching-Learning Conference at Alderbrook, 1968
- University of British Columbia
  - Committee on Extra Sessional Programs, 1962-1966
  - Continuing Education Committee, 1963-1964
  - Senate Committee on Continuing Education, 1966-1970
  - Trustees' Project, 1961-1966
- University of Washington, Bureau of Community Development, 1956-1958
- Washington Northern State Hospital, 1970

Box 3
- Washington State University, Seminar in Adult Education, 1970
- White, Thurman J., 1971-1972

WRITINGS, "Understanding Adult Learning and Instruction," by Coolie Verner and Catherine V. Davison, Draft, n.d.